Cypress College
Planning and Budget Committee
March 16, 2023

PRESENT: Aaron Pilkey (CSEA Rep), Barbara Woolner (CSEA Rep), Belinda Allan (CSEA Rep), Bryan Ventura (Director, Institutional Research and Planning), Damon de la Cruz (Academic Senate President), Fola Odebunmi (United Faculty), Kathleen McAlister (Academic Senate), Kathleen Reiland (VPI), Marbelly Jairam (CSEA Alt), Paul de Dios (VPSS), Stephanie Rosati (Program Review), Stephen Schoonmaker (VPAS)

Resource Advisors: Joyce Peacock (Curriculum Chair), Samreen Manjra (Prof. Dev. Rep), Thu Nguyen (Business Office Specialist), Yongmi Han (Manager, International Students)

Guests: Allison Coburn (Campus Capital Project Manager) Alejandra Ramirez (Assistant Manager, Capital Projects) Margaret Fernandez (Interim Dean, CTE)

RECORDER: Jeanne Tran

1. **Welcome/Introductions**
   Stephen Schoonmaker welcomed all to the meeting.

2. **Unapproved Minutes from March 2, 2023**
   Minutes from March 2, 2023 were approved.

3. **Funding Request Update**
   Stephen confirmed that we will be getting in touch with all those proposals that were vetted, and do not meet the criteria for instructional equipment, and give them an opportunity to provide an addendum to their proposals. The full application does not need to be redone, a simple addendum is all they'll need to provide. Stephen is also going to provide additional resources and guidelines to further assist with the process. The goal is to share all the updated proposals in April.

4. **Budget Forum Update**
   Stephen provided an overview of the Budget Forum and the discussions regarding the Governor's budget, and budget process at the District and campus level. Bryan shared that many people were asking about specific detailed and technical aspects about the RAM and the Student Funding Formula. The Budget Forum PowerPoint slides are posted on the nocccd.edu site, and questions can be directed to Kashu Vyas.

5. **Tableau Budget Dashboard**
   Bryan shared that the District is putting together a Tableau dashboard for budget data. You'll no longer need to use ARGOS to pull budget information, and configure your reports. With Tableau, it'll be easier and more accessible. More information will be shared at the next meeting.

6. **Other/Good of the Order**

7. **Adjourn 1:50 pm**