



PRESIDENT'S ADVISORY CABINET

May 11, 2023 - 1 p.m.

Approved Minutes

PRESENT: JoAnna Schilling (Pres), Paul de Dios (VPSS), Stephen Schoonmaker (VPAS), Kathleen Reiland (VPI), Marc Posner (DirCampCom), Kathleen McAlister (AcSen), Marcie Kagawa (CSEA), James C. Bunker (AdFac), Jesse Chang (Assoc Students), Angela Haugh (CSEA), Ashley Berry (CS), Treisa Cassens (DMA), Brady Miller-Wakeham, Liana Koeppel, Stephanie Rosati (AcSen)

ABSENT: Bryan Ventura (Dir IRP), Christie Diep (UF); Damon de la Cruz (AcSen), Fola Odebunmi (UF)

GUESTS: Kristina Oganessian

RECORDER: AeYoung Kim, Executive Assistant

REVIEW OF MINUTES

VOTE: The committee approved the April 27, 2023 minutes with no corrections made.

PRESENTATION

A Classified Senate presentation was shared covering the mission statement, classified awards, classified retreat, classified training week and future projects. The very first classified retreat was a success. There will be a classified training week to be held the week of June 5, 2023 with many professional development opportunities and a classified appreciation luncheon sponsored by the President's Office.

Though Classified Senate is currently still in the infancy stages, the constituency groups have been very supportive. Administration has been supportive of our efforts, working with and helping to get things off the ground, and being flexible about scheduling these events and allowing us to do things off campus. There has been a lot of discussion on where Caring Campus and the Senate cross over. Hoping to have further discussion in the next year and start to plan projects and events that involve both groups collectively.

Kristina presented the survey results for the winter classified senate retreat. The activities were well received. Classified employees were thankful to have this time to network with their counterparts. Kristina and Ashley shared the importance of annual retreats allowing for the ability to enhance critical thinking, creativity and problem solving, while also promoting empathy, increasing motivation and productivity.

Classified Senate elections will be announced during the classified luncheon with the new Senate taking over July first.

Stephanie Rosati shared a presentation on the Instructional Program Review Annual Report 2022-2023. They had 12 programs in total which will be presented to the committee this year. In addition to doing the 4-year long form of program review, they also had the 2-year short forms required for the CTE programs to per complete their short forms. The Program Review Annual Report timeline was reviewed.

Global recommendations updates needed, substantial needs regarding facilities and/or equipment technology. Class Growth, IPRC agrees that courses need time for enrollment to grow particularly those used to improve pathways. Lastly, SLOs and PSLOs where mapping remains low, 90% LSO course completion is the standard for programs for IPR compliance.

Global Ongoing recommendations for Distance Ed funding. Roles and responsibilities have expanded while support and funding have not kept pace. Program Budgets need to be revised to prioritize resources based on program need. Budgets should reflect new ongoing growth which includes items covered by grants or outside funding.

Course Repeatability and CoRe want to make sure departments and programs stay engaged in course redesign in a way that makes sense such as to DEI and making sure that programs are being equitable and welcoming to students on campus. CoRe is an example of the need to find additional resources to continue this type of work on campus.

Budgets have become a big part of the process in instructional program review because they are tying program review to the budgets. We want to make sure that people understand their budgets and what is required of them.

Guided Pathways: Liana Koeppel and Brady Miller-Wakeham presented the draft of the Guided Pathways report. Providing the committee with context, the original Guided Pathways grant expired last spring, but was able to continue the work and utilize the funding 101 this year. The State provided additional funding that they're calling Guided Pathways 2.0 funding through 2026. In order to be eligible for this funding, we needed to submit our agreement of assurances last fall. Liana and Brady presented the first draft of the report for the committee's information and feedback and will be shared with Senate as well. A significant amount of time was spent at the Spring Leadership Team as well as the Guided Pathways Steering Committee Meeting and would appreciate feedback on the draft report from PAC by May 19.

PRESIDENT UPDATE

Academic Senate will be reviewing a pilot with Follett which will provide a set cost per unit for student's textbooks and would be \$19 per unit. Nothing has been voted on at this time. More information to follow.

The DEI Anti-Racism statement is being reviewed at the DEI Committee and a sentence about academic freedom still needs to be added, when quorum is met it will be brought back to PAC at the next meeting for approval.

VPAS UPDATE

The countdown for Commencement has begun and looking forward to seeing everybody at Commencement next Friday from 4-7 p.m. Please do not miss Dr. Schilling's pre-reception beginning at 2 p.m.

There has been a large white tent which has been rented and has been used for all events and most have found it to be very helpful.

A group attended the APAHE Conference in Oakland and though the college were not eligible this year for the ANAPISI (Asian, Native American, Pacific Islanders serving institutes) Grant, Cypress College was one of 40 colleges in the State who was given grants from the Chancellor's office with respect to AAPI programming. Cypress College will be given \$162,000 as startup or seed money.

VPI UPDATE

Kathleen reported on AB1705 and eliminating all below transfer level English and math. We've also been given a one-year extension for STEM programs only. More information to come.

VPAS UPDATE

With the ending of our HEERF funding and the free meal plan, student food insecurity next year was discussed. The plan is to mirror what has been done at Fullerton College, which is the students are provided \$12 each day to use in the charger cafe.

Stephen shared the preliminary budget allocation summary that was provided to the Council on Budget and Facilities and reviewed the Budget and Fiscal Year 2022-23 timeline. The Instructional Equipment One Time Funding Requests rankings from the members of PBC were also shared.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

CSEA is currently in the process to bargain for our new contract. They put forth a request to bargain for the hybrid, flexible work schedule and the IT structures. The topic of feral cats also came up. Dr. Schilling confirmed that no classified staff will be asked to take care of or cleanup after the cats. The next CSEA meeting is May 17. May 24 is the CSEA Breakfast at the District.

ASSOCIATED STUDENTS (AS) REPORT

Associated Students finished verifying the results of their general election. The new representative for PAC and new President for 2023-24 Academic year will be Arjun Ayyappan. Jesse Chang also thanked all those who attended the AS banquet.

DISTRICT MANAGERS ASSOCIATION (DMA) REPORT

No report at this time.

ACADEMIC SENATE REPORT

No report at this time

UNITED FACULTY (UF) REPORT

No report at this time

ADJUNCT FACULTY UNITED (ADFAC) REPORT

No report at this time

CLASSIFIED SENATE

No report at this time.

UPCOMING EVENTS

May 11 - Athletics Hall of Fame

May 12 - Scholarships Awards Ceremony

Commencement – May 19

Meeting adjourned at 2:40 p.m.