



PRESIDENT'S ADVISORY CABINET

April 28, 2022 - 1:00 p.m.

Approved Minutes

PRESENT: Alex Porter (VPAS), Kathleen Reiland (VPI); Paul de Dios (VPSS), Marc Posner (DirCampCom), Bryan Ventura (Dir IRP), Damon de la Cruz (AcSen), Craig Goralski (AcSen), Zola Aponte (CSEA), Loyal Lebdeh (AdFac), Sydney Pike (Assoc Stud), Temperence Dowdle (CSEA), Lisa Gaetje (DMA)

ABSENT: JoAnna Schilling (Pres), Ashley Berry (CSEA), Fola Odebunmi (UF); Angela Haugh (CSEA)

RECORDER: Kristi Valdez, Executive Assistant

REVIEW OF MINUTES

VOTE: The committee approved the April 14, 2022 minutes with no corrections made.

VPAS UPDATE

The Planning and Budget Committee (PBC) approved the revised classified position prioritization process. Acknowledged for their hard work on this project were Belinda Allan, Barbara Woolner, and Aaron Pilky. As part of PBC, they provided a lot of input and helped steer the work of putting this process together. Alex Porter provided an overview of the general process. Each year, PBC will look at program review for classified position needs across the college. Requests submitted through this process will be presented to PBC to evaluate and rank based on their perceived need for the college and then presented to PAC to consider. PAC's recommendations will be passed along to the President. If the President deviates from the list of recommendations, the basis of that decision will be presented to PBC and PAC.

VOTE: A vote was taken to approve the classified position prioritization process. It was approved by the committee.

VPSS UPDATE

An update was provided on the anti-racism campaign that is being coordinated by Arturo Ocampo from the district office of diversity, equity and inclusion. The scheduled live launch is going to be the first part of October. In the meantime, Arturo will continue to conduct workshops about the anti-racism campaign. The anti-racism posters will be displayed in numerous places across the campuses.

The campus switchboard will be moved over to Admissions and Records with student ambassadors and/or hourly employees answering the phones and routing the calls. The goal is to have this move done before the end of the semester and ready to go before a registration.

Dodgers Night is Saturday, September 24 at 6:10 pm against the St. Louis Cardinals. The cost is approximately \$43. Seventy-five lucky guests will be selected to go on the field pre-game for a group picture. The Dodgers will be formally welcoming Cypress College on their large screen in center field and there will be a free giveaway for every person in attendance. Student Services is also looking at reserving a charter bus to provide transportation to and from Cypress College for those that do not want to drive. Tickets for the game will be e-tickets. Campus Communications will send additional announcements about Dodgers Night before the end of the semester, information will be provided on opening day, and then again at the start of the fall term.

INTERIM VICE PRESIDENT, INSTRUCTION UPDATE

Summer work groups are planned - one for classified professionals and one for faculty. The classified group will look at recommendations for managing flexible work schedules – how to apply, approvals, appeals, and structure. The faculty group will look at recommendations for HyFlex classrooms, options for online teaching, and facilities. These are recommending committees only. The plan is to meet 1-2 times over the summer and be prepared to make recommendations to the district group (to be named this fall by the Chancellor). Those interested in serving on a workgroup can email Kathleen Reiland. Compensation will be provided for participating in the workgroups. Zola Aponte said that Classified Senate would like representation in the workgroup.

The fall schedule has not changed from what Kathleen sent out earlier. They are trying to get more faculty and students back on campus to help with reengagement and enrollment. It was noted that Long Beach City College isn't requiring the booster and concern was expressed that our mandate could hurt our enrollment when the surrounding community colleges don't have this same requirement. The goal is to stay at about 10,000 FTS; we are currently at approximately 9,700.

INSTITUTIONAL RESEARCH & PLANNING

Bryan Ventura presented on a revision to the college's Institution-set Standards (ISS). A new methodology, relying upon standard deviations above/below the mean, were used to set both the standard ("floor") and stretch goals. The ISS also considered contextual information such as recent declines in enrollment, factors influencing degree/certificates, and transfer considerations. Additionally, it was proposed to have the standards set for the 2021-2024 timeframe to evaluate progress over time.

ASSOCIATED STUDENTS (AS) REPORT

On April 27, the Cypress College Active Minds Club and EOPS hosted a Denim Day Resource Fair. Associated Students participated by having a booth and supporting victims of sexual violence. AS is also holding their annual general elections. 20 people are running for a position in Associated Students, including four for President and two for Student Trustee. Voting will be open on Monday, May 2, 2022 at 8 a.m. and will close on Thursday, May 5, 2022 at 11:59 p.m.

DISTRICT MANAGERS ASSOCIATION (DMA) REPORT

The Fullerton College Classified Senate spoke to the DMA board about hybrid work and were seeking support for a proposal they are putting forward. The DMA board felt it was not within their purview to speak to that without further discussion with

management across the district. The DMA is working on putting together a mechanism for surveying the managers across the district to make sure that a few people aren't speaking on behalf of an entire group. DMA had opportunities to meet with Julie Kossick and Irma Ramos from the district in workshops they have presented at the different campuses to make sure that managers are well-versed on the new UF agreement in terms of what the changes are and what needs to be done differently. It is important that the managers and deans are aware of the scheduling implications in the contract.

ADJUNCT FACULTY UNITED (ADFAC) REPORT

No report at this time

ACADEMIC SENATE REPORT

Senate continues discussions on the hiring policy workgroup update and how to ensure that contract policies are followed. At the last Senate meeting, there were also discussions on the proposed DEI anti-racism ombuds and bylaw revisions.

UNITED FACULTY (UF) REPORT

No report at this time.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

Cypress College officially has a newly-formed Classified Senate. Voting took place last week with the following officers elected: President Ashley Berry, Vice President Christy Montenegro, and Treasurer Leilani Matanguihan. The secretary position has not been filled yet. Senators include Angela Haugh, Zola Aponte, Kristina Oganessian, and Taylor Garrett, with three senator seats still available. They are looking to have those positions elected and in place soon. The Classified Senate will be presented at the next PAC meeting on May 12, 2022 and have requested to provide Classified Senate updates at future PAC meetings.

REQUESTS FOR FUTURE AGENDA ITEMS

None at this time.

Meeting adjourned at 1:55 p.m.