



PRESIDENT'S ADVISORY CABINET

April 27, 2023 - 1 p.m.

Approved Minutes

PRESENT: JoAnna Schilling (Pres), Stephen Schoonmaker (VPAS), Kathleen Reiland (VPI), Marc Posner (DirCampCom), Damon de la Cruz (AcSen), Kathleen McAlister (AcSen), Marcie Kagawa (CSEA), James C. Bunker (AdFac), Jesse Chang (Assoc Students), Angela Haugh (CSEA), Ashley Berry (CS), Christie Diep (UF); Treisa Cassens (DMA)

ABSENT: Paul de Dios (VPSS), Bryan Ventura (Dir IRP), Stephanie Rosati (AcSen), Fola Odebunmi (UF)

GUESTS: AnnMarie Ruelas

RECORDER: Kristi Valdez, Executive Assistant

REVIEW OF MINUTES

VOTE: The committee approved the April 13, 2023 minutes with no corrections made.

PRESENTATION

AnnMarie Ruelas provided a SS program review (SSPR). The SSPR committee, entrusted with developing a comprehensive framework and bolstering support for programs and departments, as well as student services across all areas, undertakes this evaluative process with the aim of continually improving and enhancing the student experience.

The program review occurs on a four-year cycle, with a review every spring term, during which three to five departments are evaluated. The Student Services Program Review family has recently expanded to include new groups such as STEM2, Legacy, Puente, and LIFE.

The program review form has undergone updates. A new addition, Part 12, urges programs to review their publications and websites to ensure that these public-facing areas are up-to-date and accurate. Programs are then encouraged to identify any inaccuracies and prepare an action plan to address them.

As part of the spring cycle, the following three programs will undergo review: DSS, Admissions and Records, and Counseling and Student development. To better support this process, the SSPR Committee has developed a Canvas site, and is also exploring the possibility of an abbreviated annual update. A charter that establishes the Student Services Program Review committee as a governance group is in the works.

PRESIDENT UPDATE

The District's Mission Vision and Values (MVV) have undergone an update and are currently under review by the DCC. The revised document will be presented to the Academic Senate later today. To ensure that all PAC members have a chance to provide input and feedback, a Sharepoint site has been set up for members to review and submit comments. The deadline for all feedback is mid-May.

Cypress DEI committee has been engaged in discussions surrounding a land and labor acknowledgement for over a year and a half. Although a land and labor acknowledgement was developed by Fullerton Ethnic Studies and our Native American Faculty and Staff Alliance, the aim is to establish a district-wide land and labor acknowledgement rather than separate ones for each college. Our own DEI Committee and Ethnic Studies faculty have endorsed this acknowledgement for Cypress' use. This proposal has been presented to PAC for approval. Once adopted, our ethnic studies faculty will guide us on the appropriate use of the acknowledgement, ensuring that it is done respectfully and in a way that demands attention.

VOTE: A Vote was taken and passed to approve the land and labor acknowledgment.

The DEI Anti-Racism statement is being reviewed at the DEI Committee and a sentence about academic freedom still needs to be added, then it will be brought back to PAC at the next meeting for approval.

VPAS UPDATE

Last week, the Planning and Budget Committee (PBC) met to discuss proposals for one-time funding requests for instructional equipment. Two recommendations have been forwarded to PAC for review. With approximately \$1M in funding available, the requests received totaled roughly \$2.6M. Notably, the Rad Tech Department in Health Science submitted a request for a replacement X-ray machine, which carries a significant cost, but could also be shared by potentially using Strong Workforce funding. As an alternative, RAD Tech also requested a mobile radiography unit. PBC acknowledged that only one of these requests would receive funding. Funding will proceed down the list based on the recommendations from PBC to PAC, as long as the funds are available. It is anticipated that all those who submitted funding requests will be notified by July 1 whether their proposal was approved or not.

VOTE: A Vote was taken and passed to approve the rankings of the one-time funding requests.

The Decision Making Handbook, which was recently approved, requires that all governing groups have a charter that must be submitted through the shared governance process to PBC and PAC for approval. Last week, PBC reviewed the Caring Campus charter, which outlined the group's purpose, responsibilities, reporting relationships, decision-making processes, membership structure, and meeting arrangements. PBC recommends the acceptance of the Caring Campus charter.

VOTE: A Vote was taken and passed to approve the Caring Campus Charter.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) REPORT

No report at this time.

ASSOCIATED STUDENTS (AS) REPORT

Associated Students recently completed their general election for the 2023-2024 council. On April 19, AS collaborated with the ICC to host World Fest. The event received positive feedback from students and clubs. AS will also be hosting their banquet on May 5.

DISTRICT MANAGERS ASSOCIATION (DMA) REPORT

No report at this time.

ACADEMIC SENATE REPORT

Academic Senate has recently selected three outstanding faculty members for recognition at our upcoming president's reception and commencement ceremony. All award recipients will be informed of their selection by Friday, with a formal announcement sent out next week via email to the entire campus community.

UNITED FACULTY (UF) REPORT

More than three weeks ago, UF made a request for the contract signed by Julie Kossick between the district and American Fidelity for the release of the names and addresses of all full-time faculty. HR has yet to respond to this request. Home addresses of state employees are protected under government code and two different board policies. There are also concerns about the release of protected information related to restraining orders and child custody disputes. UF takes the violation of privacy extremely seriously and has filed a whistleblower complaint regarding this matter.

ADJUNCT FACULTY UNITED (ADFAC) REPORT

Adjunct Faculty United is excited to be negotiating with the district for health benefits for those teaching over a 40% load. The Board has authorized HR to begin those negotiations.

CLASSIFIED SENATE

No report at this time.

UPCOMING EVENTS

May 4 – Commit2Cypress

May 11 - Athletics Hall of Fame

May 12 - Scholarships Awards Ceremony

Commencement – May 19

Meeting adjourned at 1:54 p.m.