# CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, September 5, 2023
Cypress College Complex (CCCPLX) 406

# Minutes (Approved 9/19/2023)

## **Voting Members:**

☑ Rassoul Alizadeh (Business)
☑ Jolena Grande (Health Science)

☑ Joseph Melodia (Language Arts)

☐ Jacky Rangel (Articulation Officer)

☑ Eric Bladh (Social Science)

✓ Jordan Hamamoto (Kinesiology)

☑ Renay Laguana-Ferinac (Counseling)☑ Larry Ramos (Career Technical Education)

☑ Tony Maher (Fine Arts)

☑ Stephanie Spooner (Science, Engineering, Math)

#### **Non-Voting Members:**

☐ Margaret Fernandez (OCRC Dean)
☐ Marbelly Jairam (Curriculum Specialist)
☐ Wathleen Reiland (VPL and OCRC)

☑Kathleen Reiland (VPI and OCRC)

☑Jolena Grande (CPL coordinator) ☑Joyce Peacock (Curriculum Chair)

□Patrick Tuufuli (Admissions & Records)

☐ Jesus Ramirez, Jr. (A.S. Rep.)
☐ Colin Preston (Academic Dean)

Guest: Kathleen McAlister, Regina Russell, Samantha Simmons

Call to Order: by Joyce Peacock at 3:02 p.m.

#### **Establish Quorum and Acknowledge Alternates:**

Quorum established and no alternates in attendance.

Adoption of the Agenda: MSP: 9-0-0

#### Approval of August 29, 2023 minutes:

A motion was made for a correction to the Articulation Officer Report section to read, "Articulation Officer shared that 21 courses were submitted for UCTCA and are currently pending review. We will receive those decisions the end of September/early October. In addition, she worked with faculty over the summer for courses that need to be revised in order to make GE resubmission in December. Curriculum Specialist verified that in order for those courses to make BOT approval for a GE December submission, courses need to be ready for the October 31 curriculum meeting." MSP 9-0-0

#### Public Commentary (3 minutes per speaker)

No public commentary was received.

### **Curriculum Specialist Report**

Curriculum Specialist shared an update from the AB 1111 meeting attended, for Common Course Numbering (CCN), highlighting that instructions to accomplish are expected in Spring 2024 with one-time funding also being made available for faculty to undertake course and program submissions for Fall 2025 implementation. Such a timeline would also lead to a needed increase in DCCC and Board meetings. There are two more meetings in October and December, which leads us closer to the end of the CCN Task Force. The information for these meetings will be shared with the committee when made known.

#### **Articulation Officer Report**

Not present to deliver report.

**Division Reports: All division reps** 

Business/CIS: No report.

Career Technical Education: No report.

Counseling: No report.

Health Science: Rep shared that the baccalaureate degree for Dental Hygiene was submitted.

Kinesiology: Rep shared that Kinesiology is changing activity classes from the current .5 unit to be 1 unit across the

board.

Language Arts: No report.

Library: No report.

Science/Engineering/Math: No report.

Social Science: Rep shared that Philosophy is looking at duplicating Fullerton College's Religious Studies AA

degree.

Visual and Performing Arts: No report.

#### **CPL Coordinator Report**

CPL Coordinator had no report.

#### **Administration Report**

Vice President of Instruction shared a follow-up from the previous meeting regarding winter intersession, specifically about the interest form due back to Division Deans by September 13<sup>th</sup>, and the meeting to evaluate which courses will be offered during the four weeks of instruction, or 5½ weeks over the holiday. As this is a new initiative, calendars for next year will be considered against the number of classes actually scheduled. Further discussion continued about winter intersession after it was shared that Cypress College is included in the CVC as of today.

#### Distance Education approval process discussion

The new Distance Education (DE) Coordinator was in attendance to participate in the discussion of moving DE review from Level 1.5 to Level 2 (no time frame) of the Curriculum Approval Process. After discussion, a motion was made to leave DE in Level 1.5 and include more urging of DE reps to complete review. **MSP 9-0-0** 

#### **Curriculum Committee Charter: MSP 9-0-0**

#### **Chair Report**

Chair reminded all that the Curriculum Committee is a Brown Act Committee that in addition to Brown Act legislation, abides by AB 2449. The revised Taxonomy of Programs is now available on CurricUNET. Academic Senate is looking for faculty representation on the following issues: BP/AP 4021 for Program Discontinuance, as well as to join the Artificial Intelligence Task Force. Chair will be holding office hours in CCCPLX 405 on Tuesday's that Curriculum Committee is not in session. Regarding Curriculum Management Systems Courseleaf CIM and CurricUNET Meta, both past demonstrations and sandbox information are available in Canvas. Finally, Chair shared upcoming events: CTE Collaborative Events and Regional Consortium (9/19/23) and 2023 Accreditation Institute (9/29/23).

#### **Approval of Curriculum**

	DEA	ACTIVATE COURSES
COURSE ID	EFF DATE	JUSTIFICATION
ENGL 117 C	2024 Fall	The course has not been offered due to low enrollment.
Academic Reading and Study		
Strategies		
Action: MSP		

		N	EW COURSES		
COURSE ID	ACTION TAKEN	CLASS SIZE		EFF DATE	JUSTIFICATION
ENGL 129 C	*New Course	27	* The primary mode of	2024	This course will add to the
Introduction to	*Distance Education: Fully		instruction is lecture and may	Fall	variety of elective course
Novel Writing	and Partially		include discussion and/or group		offerings for the English
Units: 3	*Prerequisite: None		learning. * Evaluation primarily		ADT as well as for the
Lecture: 3	*Advisories: ENGL 100 C,		through objective exams. *		creative writing sequence,
Laboratory: 0	or ENGL 100HC, or ENGL		Writing assignments are		which will, therefore,
Action: MSP	101 C, or ESL 110 C, and		assessed mostly for concepts		further enhance the
	ENGL 102 C, or ENGL		and structure.		Creative Writing
	102HC, and ENGL 105 C				Certificate Program.
	*FSA: A95 (English)				
	*UC/CSU Transfer				

		RE-AC	TIVATION COURSES		
COURSE ID	ACTION TAKEN	CLASS SIZE		EFF DATE	JUSTIFICATION
Literary Journal Publication Units: 3 Lecture: 3	*Course Update *Class size update from 30 to 27. *Add Distance Education: Fully and Partially. *Grading Option update to Pass/No Pass/Letter Grade Option. *Prerequisite removed *Add Advisory: ENGL 100 C, or ENGL 100HC, or ENGL 101 C, or ESL	27	Evaluation mostly through	2024 Fall	The course will allow students to earn credits for contributing to the publication of the English Department's literary journals. The course teaches desirable/marketable job skills in writing, editing, and graphic production. It will be an important addition to the creative
	110 C, and ENGL 102 C, or ENGL 102HC, and ENGL 105 C.  *Catalog/Schedule Description Update  *Textbook Update  *UC/CSU Transfer  *CSU GE: Area C2  *IGETC: Area 3B		similar to a transfer-level course.		writing certificate.

		RF	EVISED COURSES		
COURSE ID	ACTION TAKEN	CLASS SIZE		EFF DATE	JUSTIFICATION
ENGL 105 C	*Course Update	27	Evaluation mostly through		Prerequisites removed, add
	*Prerequisite removed		writing assignments with a	Fall	advisories, and catalog
	*Add Advisory: ENGL		minimum of 6000-8000		description updated to better
Writing	102 C or ENGL 102HC		words. Writing assignments		reflect course content.
Units: 3	*Catalog Description		are assessed for critical		
	Update		thinking, conceptual		
Laboratory: 0	*CSU GE: Area C2		understanding, structure, style		
Action: MSP	*IGETC: Area 3B		and mechanics. For		
			developmental classes, the		
			amount of words may be less,		

ENGL 126 C Introduction to Screenwriting Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *Add Advisory: ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27			Prerequisites removed, add advisories, add distance education, and catalog description updated to better reflect course content.
ENGL 127 C Introduction to Poetry Writing Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU GE: Area C2 *IGETC: Area 3B			2024 Fall	Prerequisites removed, add advisories, catalog/schedule description, and SLOs updated to better reflect course content.
ENGL 128 C Introduction to Short Story Writing Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update	27	1	Fall	Prerequisites removed, add advisories, and catalog/schedule description updated to better reflect courses content.  Delete ENGL 100 prerequisite because it poses a barrier to access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 130 C Introduction to Creative Nonfiction Writing Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27		2024 Fall	Prerequisite removed, add advisories, and updated catalog description to better reflect course content.  Delete ENGL 100 prerequisite because it poses a barrier to access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 222 C American Literature Since 1865 Units: 3	*Course Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	35	•While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student		Prerequisite revalidated, advisory revalidated, and textbook updated to better reflect course content.

Lecture: 3 Laboratory: 0 Action: MSP			presentations. •Evaluation primarily through objective exams. Writing assignments		
ENGLASS ~		2.5	are assessed mostly for concepts and structure.	202:	
ENGL 248 C Science Fiction Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisite revalidated *Advisories revalidated *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		Prerequisite revalidated, advisories revalidated, SLOs, and textbook updated to better reflect course content.
ENGL 310 C Advanced Writing in the Health Sciences Units: 4 Lecture: 4 Laboratory: 0 Action: MSP	*Course Update *Prerequisite revalidated *Textbook Update	20	Baccalaureate Advisory Group recommends a maximum of 20 students for a seminar-style course to allow for in-depth class discussion and student presentations	Fall	Prerequisite revalidated and textbook updated to better reflect course content.
ESL 052 C Intermediate ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update	25		2024 Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content. Removal of prereqs is the primary reason for revision.

			structure, style and mechanics" (Fullerton/Cypress Class Size Planning & Resource Document).		
ESL 053 C Intermediate ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update	25	ESL classes are designed to	Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content. Removal of prereqs is the primary reason for revision.
Skills NNS Units: 2 Lecture: 2	*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update	20	$\mathcal{E}$	2024 Fall	Add distance education, prerequisite revalidated, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.

as the class proceeds. Classes	
at lower levels need more	
individualized feedback than	
classes with advanced	
students.	
	e removed, CIP
	21 code, catalog
	, and textbooks
	better reflect course
Lecture: 3 *Catalog Description non-native learners of content.	C
	f prereqs is the ason for revision.
skills, and the instructor	ison for revision.
monitors and provides each	
student individual instruction	
as the class proceeds. "Class	
time focuses on	
individualized instruction,	
student presentation time,	
and/or group learning. Requires three or more	
writing assignments using	
advanced analytical and	
critical thinking skills.	
Writing assignments are	
assessed for critical thinking,	
conceptual understanding,	
structure, style and mechanics	
	es removed, CIP
	21 code, catalog
	, and textbooks better reflect course
Lecture: 3 *Catalog Description   mon-native learners of   content.	octici iclicci course
	f prereqs is the
	ason for revision.
skills, and the instructor	
monitors and provides each	
student individual instruction	
as the class proceeds. "Class	
time focuses on individualized instruction,	
student presentation time,	
and/or group learning.	
Requires three or more	
writing assignments using	
advanced analytical and	
critical thinking skills.	
Writing assignments are	
assessed for critical thinking,	
conceptual understanding, structure, style and mechanics	
	es removed CID
ESL 064 C *Course Update 20 ESL classes are designed to 2024 Prerequisit	es removed, CIP
ESL 064 C *Course Update 20 ESL classes are designed to 2024 Prerequisite Advanced *Prerequisites removed provide specialized Fall Code, CB	es removed, CIP 21 code, catalog , and textbooks

Units: 2	*Catalog Description	non-native learners of	updated to better reflect course
Lecture: 2	Update	English. Class time focuses	content.
Laboratory: 0	*Textbook Update	on individualized instruction,	Removal of prereqs is the
Action: MSP		student presentation time,	primary reason for revision.
		and/or group learning.	
		Students are engaged in	
		practicing second language	
		skills, and the instructor	
		monitors and provides each	
		student individual instruction	
		as the class proceeds. Classes	
		at lower levels need more	
		individualized feedback than	
		classes with advanced	
		students.	

DEGREE			EFF DATE	JUSTIFICATION
English	Creative W	riting Certificate	2024	*Catalog Description
Action: MSP	This program	is designed for students seeking a broad appreciation of	of Fall	Update
		increased skills in communication. In particular, it		*PSLOs Update
	*	ents with the opportunity to pursue their interest in crea		ADD: ENGL 129 C
		th intensive study and practice of the literary arts. Stud		ENGL 225 C
		themselves in a structured, focused, and multi-faceted		
		the writer's art by studying literature and honing their to create original, polished works of poetry and prose.		Total units remain
		read, write, and engage in dialogue about creative wor		the same
		workshop environment. Students will also receive	KS III	
		out opportunities for publication, performance, and		
		earn a certificate, students will complete the required		
		ed with a grade of C or better. At least 50% of all		
		ust be completed at Cypress College. The certificate		
	requires a tota	of 18 units.		
	Required cours	se (3 units):		
			ts	
		se (3 units):	ts 3	
	Required cours	se (3 units): Unit	ts 3	
	Required cours	See (3 units):  Unit Introduction to Creative Writing  15 units from the following (15 units):	ts 3	
	Required cours	See (3 units):  Unit Introduction to Creative Writing  15 units from the following (15 units):	3	
	Required cours ENGL105 C Electives select	See (3 units):  Unit  Introduction to Creative Writing  15 units from the following (15 units):	3	
	Required cours ENGL105 C Electives select	Introduction to Creative Writing  15 units from the following (15 units):  Units from the following (15 units):	3	
	Required cours ENGL105 C Electives select ENGL102 C	Introduction to Creative Writing  15 units from the following (15 units):  Units Introduction to Literature  or	3 inits 3	
	ENGL105 C  Electives select  ENGL102 C  ENGL102HC	Introduction to Creative Writing  15 units from the following (15 units):	3 (nits 3	
	ENGL105 C  Electives select  ENGL102 C  ENGL102HC  ENGL126 C	se (3 units):  Unit Introduction to Creative Writing  15 units from the following (15 units):  Units from the following (15 units):	3 (nits 3 3 3 3 3	
	ENGL105 C  Electives select  ENGL102 C  ENGL102HC  ENGL126 C  ENGL127 C	Introduction to Creative Writing  2.15 units from the following (15 units):  Units Introduction to Literature  or  Honors Introduction to Literature  Introduction to Screenwriting  Introduction to Poetry Writing	3 (nits 3) 3 3 3 3	
	ENGL105 C  Electives select  ENGL102 C  ENGL102HC  ENGL126 C  ENGL127 C  ENGL128 C	Introduction to Creative Writing  2.15 units from the following (15 units):  Units Introduction to Literature  or  Honors Introduction to Literature  Introduction to Screenwriting  Introduction to Poetry Writing  Introduction to Short Story Writing	3 5 5 5 5 5 5 5 5 5 5 6 6 7 7 7 7 7 7 7 7	

English Action: MSP	This curriculum is disapport to achieve an T in English) which for transfer to a four baccalaureate degree professional careers commitment to the further academic stuis designed to prepaliterature and to und production and rececurriculum specification upper division cours State University (CS the Transfer Center to plan a specific prequirements. Note: Associate Degree for	e in Arts Degree for Transfer (AA-T)  designed to provide an opportunity for the Eng English Associate in Arts Degree for Transfer completes the first and second year requirementary property in the english Associate in Arts Degree for Transfer completes the first and second year requirementary property in the english of those considers to the english of the englis	Fallish r (AA-ents east a dering ate for degree in the s for fornia elor, ersity	Add: ENGL 2	NGL 129 C, 225 C.
	This curriculum is disapport to achieve an T in English) which for transfer to a four baccalaureate degree professional careers commitment to the further academic stuis designed to prepaliterature and to und production and rececurriculum specification upper division cours State University (CS the Transfer Center to plan a specific prequirements. Note: Associate Degree for	designed to provide an opportunity for the Eng English Associate in Arts Degree for Transfer completes the first and second year requirementary public California institution. While at lefe is recommended preparation for those consider, completion of this curriculum will demonstrated and provide comprehensive preparation for though upper-division course work. This are students to read and write critically about derstand key historical and generic influences in ption of literature and other cultural texts. This ally prepares the prospective transfer student for sework in English or a similar major at a California Campus. Students should consult a counse and the catalog of the transfer college or universal control of the catalog of the transfer college or universal california.	Fallish r (AA-ents east a dering ate for degree in the s for fornia elor, ersity	Add: ENGL 2	NGL 129 C, 225 C.
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	to plan a specific pre requirements. Note: Associate Degree for	e e	-		
	requirements. Note: Associate Degree fo	ogram or study to meet the conege of universi	tv'c		
	Associate Degree fo	Courses that fulfill major requirements for an			
	_	or Transfer at Cypress College might not be the			
	as those required to	r completing the major at all transfer institution			
		reate Degree. The Student Transfer Achievement			
	<u> </u>	Bill 1440, now codified in California Educati			
		6-66749) guarantees admission to a California			
		ampus for any community college student who			
		iate degree for transfer", a newly established	,		
	_	ciate degrees traditionally offered at a Californ	nio		
		The AA-T is intended for students who plan t			
		's degree in a similar major at a CSU campus.			
		g these degrees (AA-T) are guaranteed admissi			
		t not to a particular campus or major. Students			
		U campus that does accept the AA-T will be	,		
		e no more than 60 units after transfer to earn a			
		nless the major is designated "high-unit" majo			
		t be the best option for students intending to tr			
		campus or to a university or college that is not			
	_	Students should consult with a counselor whe	_		
		e the degree for more information on university			
		fer requirements. The completion of this currie			
		mmitment to the English field and provide	Culum		
		paration for upper-division work. To earn an A	A-T in		
		ast complete the following requirements: (1) a			
		ester units or 28.5 quarter units in the English			
		better; AP(Pass) grade is an acceptable grade			
		only if the P is defined to be equivalent to a C			
		State University General Education Breadth	-1		
		GE Breadth) or the Intersegmental General			
	-	Curriculum (CSU IGETC); (3) completion of	60		
		ter units of CSU transferable coursework; and			
	have an overall GPA		(')		
	DECHIDED CORE	Literature and Cuitical Thinking (4.7			
	Select option 1: (7 un	Literature and Critical Thinking (4-7 units)			
	Sciect option 1: (/ Un	,	Units		
	ENGL102 C Intro	duction to Literature	3		
	or	California to Environt			

ENGL102HC Honors Introduction to Literature 3
and
ENGL103 C Critical Reasoning and Writing 4
or
ENGL103HC Honors Critical Reasoning and Writing 4
PROPERTY ITOHOUS CHIRCAI REASONING AND WITHING 4
(1)
elect option 2: (4 units)
Units
ENGL104 C Critical Analysis and Literature 4
or
ENGL104HC Honors Critical Analysis and Literature 4
JST A: British and/or American Literature
elect two courses: (6 units)
Units
ENGL211 C English Literature to 1760
ENGL212 C English Literature Since 1760 3
ENGL221 C American Literature to 1865 3
ENGL222 C American Literature Since 1865 3
A TOUR SHOW I SH
Option 1: 6 units Option 2: 9 units Units Units
ENGL105 C Introduction to Creative Writing 3
ENGL110 C Humanities: Ancient and Medieval 3
or
NDS100 C Humanities: Ancient and Medieval 3
ENGL111 C Humanities: Renaissance-Present 3
or
NDS101 C Humanities: Renaissance-Present 3
ENGL125 C The Film 3
or
ENGL125HC Honors Film 3
ENGL126 C Introduction to Screenwriting 3
ENGL127 C Introduction to Poetry Writing 3
ENGL128 C Introduction to Short Story Writing 3
ENGL129 C Introduction to Novel Writing 3
ENGL130 C Introduction to Creative Nonfiction Writing 3
ENGL135 C Grammar and Usage 3
ENGL208 C Asian American Literature 3
ENGL224 C World Literature Since 1650 3
ENGL225 C Literary Journal Publication 3
ENGL234 C Shakespeare 3
or
ENGL234HC Honors Shakespeare 3
ENGL239 C Survey-Children's Literature 3
ENGL243 C Mythology 3
ENGL248 C Science Fiction 3
ENGL250 C Latino/a/x Literature 3
ENGL250 C         Latino/a/x Literature         3           ENGL249 C         Fantasy Fiction         3           ENGL255 C         African-American Literature I         3

ENGL256 C	African-American Literature II	3	
ENGL260 C	Survey of Arabic Literature (in translation)	3	
	or		
ENGL260HC	Honors Survey of Arabic Literature (in translation)	3	
Total Units		19	

Other-any additional concerns committee members might want to bring up for items that do not require vote Social Sciences rep shared his need to attend the September 19<sup>th</sup> and November 7<sup>th</sup> Curriculum Committee meetings remotely, citing just cause under AB 2449.

DE Coordinator will be presenting the DE addendum to the committee on September 19<sup>th</sup>. All were encouraged to invite faculty from their departments.

Meeting adjourned at 4:38 p.m.