



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, September 16, 2025

Cypress College Complex (CCCPLX) 406

<https://cypresscollege-edu.zoom.us/j/89543342945?pwd=FyDs8p8dRwMjqhG6nJfv1ZKZt1vEI.1>

Minutes

(Approved 9/30/2025)

Voting Members:

- | | | |
|---|--|--|
| ☒ Abigail Awad (Business/CIS) | ☒ Eric Bladh (Social Science) | ☒ Marisa Lehmeier (Counseling) |
| ☒ Julia Cherney (ALT-Health Science) | ☒ Silvie Grote (Kinesiology) | ☒ Larry Ramos (Career Technical Education) |
| ☒ Karen Le Cornet (Language Arts) | ☒ Tony Maher (Visual and Performing Arts) | |
| ☒ Jacky Rangel (Articulation Officer) | ☒ Lenore Landis (Science, Engineering, Math) | |

Non-Voting Members:

- | | | |
|--|---|---|
| ☐ Rick Hodge (OCRC, Dean) | ☒ Joyce Peacock (Curriculum Chair) | ☐ Vacant (A.S. Rep) |
| ☒ Joselyn Knight (Curriculum Specialist) | ☐ Patrick Tuufuli (Admissions & Records) | ☒ Colin Preston (Academic Dean) |
| ☒ Terri Long (Interim VPI) | ☒ Jacky Rangel (CPL Co-coordinator) | |

Guest: Jolena Grande, Angela Haugh, Jaclyn Magginetti, Regina Russell

Call to Order by Joyce Peacock, Chair at 3:02 p.m.

Establish Quorum and Acknowledge Alternates:

Quorum established and Julia Cherney was acknowledged as the alternate for Jolena Grande.

Adoption of the Agenda:

Motion made to adopt the agenda.

The following amendments to be added were read aloud:

Deactivate Courses

CIS 100 C – Introduction to Computer and Windows Concepts

CIS 191 C – Network Infrastructure Services

Revised Courses

ACCT 107 C – ACTION TAKEN: *Outline Update *Student Learning Outcomes Update *Textbook Update;
JUSTIFICATION: Outline, SLOs, and textbook updated to better reflect course content.

CIS 185 C – ACTION TAKEN: *Outline Update *Title Update from Adminstrating Windows *Schedule type:
removed fully online *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update;
JUSTIFICATION: Outline, title, schedule type, catalog/schedule description, SLOs, and textbook updated to better
reflect course content.

CIS 189 C – ACTION TAKEN: *Outline Update *Title Update from: Adminstrating Windows Active Directory
Service *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update;
JUSTIFICATION: Outline, title, catalog/schedule description, SLOs, and textbook update to better reflect course
content.

CIS 190 C – ACTION TAKEN: *Outline Update *Lecture hours from 0.50 to 3 *Lab hours from 2 to 3
*Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update *CSU Transfer;
JUSTIFICATION: Outline, Lecture/Laboratory hours, Catalog/Schedule Description, SLOs, and textbook updates to
better reflect course content.

CIS 230 C – ACTION TAKEN: *Outline Update *Lecture Hours from 0.5 to 3 *Lab Hours from 2 to 3 *Catalog/Schedule Description Update *Textbook Update; JUSTIFICATION: Outline, lecture/laboratory hours, Catalog/schedule description, and textbook updated to better reflect course content.

CIS 256 C – ACTION TAKEN: *Outline Update *Lecture Hours from 0.5 to 3 *Lab Hours from 2 to 3 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update; JUSTIFICATION: Outline, lecture/laboratory hours, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

CIS 257 C – ACTION TAKEN: *Outline Update *Lecture Hours from 0.5 to 3 *Lab Hour from 2 to 3 *Catalog/Schedule Description Update *Textbook Update *UC Transfer (Pending); JUSTIFICATION: *Outline, lecture/laboratory hours, catalog/schedule description, and textbook updated to better reflect course content. Updating lecture and lab hours for compliance.

Motion made to approve the agenda with the amendments. **MSP: 10-0-0**

Approval of September 2, 2025, minutes:

Motion made to table the minutes: **MSP: 0-10-0**

Motion made to amend the minutes to include the full titles and descriptions of the new degrees and certificates. **MSP: 9-0-1 (Health Science)**

Motion made to approve the minutes with amendments. **MSP: 9-0-1 (Health Science)**

Public Commentary (3 minutes per speaker):

Jolena Grande acknowledged the committee's parliamentary procedures.

Curriculum Specialist Report

Curriculum Specialist had no report.

Articulation Officer Report

Articulation Officer had no report.

Division Reports: All division reps

Business/CIS: No report.

Career Technical Education: No report.

Counseling: No report.

Health Science: Jolena Grande reported that the Health Science Division is aware of the outstanding non-compliant curriculum and is working to meet the established deadlines. She also shared that the Psychiatric Technology program is actively revising four existing programs and 14 courses to bring them into compliance.

Kinesiology: No report.

Language Arts: Rep asked for clarifying information on CCN, Part 1 (required) and Part 2 (optional).

Library: No report.

Science/Engineering/Math: No report.

Social Sciences: No report.

Visual and Performing Arts: No report.

CPL Coordinator Report:

CPL Coordinator had no report.

Administration Report:

VPI provided an update on program maps and the searchable class schedule.

Chair Report:

Chair shared the following report:

Common Course Numbering: Lists have been sent to reps, and a page is now available in Canvas.

Phase II (B) Courses: Please remind your department coordinators to review in level 2 and make sure the originators launch by next week.

Phase III Courses: Surveys will close on September 29, 2025.

Upcoming Events

Area D Meeting - Virtual, October 10, 2025, 9am-3pm

Fall Curriculum Regional Events (Area D) - Long Beach City College, November 1, 2025, 9am-3pm

ASCCC Fall Plenary La Jolla, November 6-8, 2025

Approval of Coursedog as Curriculum Management System

Curriculum chair provided a brief history on Coursedog and CurricUNET.

Motion made to approve Coursedog as the Curriculum Management System. **MSP: 10-0-0**

Approval of Curriculum:**Info Items:**

JAPN 205 C: Updated course title from Contemporary Japan News and Discussion to Language and Media Culture in Contemporary Japan and course unit change from 3-units to 4-units. Previously board approved 6/10/25, effective Fall 2026.

PHYS 201 C: Update prerequisite language to: Pre-calculus, or college algebra and trigonometry, or equivalent, or placement as determined by the college's multiple measures assessment process. Previously board approved 11/26/24, effective Spring 2026.

PHYS 210 C: Update prerequisite language to: Completion of or concurrent enrollment in MATH 150AC or MATH 150PC. Previously board approved 11/26/25, effective Spring 2026.

Public Health Associate in Science for Transfer (AS-T): Updated Course Core list to add BIOL 101C and BIOL 10HC. Previously committee approved 9/2/25, effective Fall 2025.

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
CIS 100 C Introduction to Computer and Windows Concepts Action: MSP	2026 Fall	The course is not part of any program and has significant overlap with CIS 111.
CIS 191 C Network Infrastructure Services Action: MSP	2026 Fall	The course is no longer in the Microsoft Networking curriculums and some of its topics have been incorporated with the CIS 185 and CIS 189.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 107 C Computerized Accounting with QuickBooks Units: 3 Lecture: 3 Laboratory: 0 Action: MSP	*Outline Update *Student Learning Outcomes Update *Textbook Update	35	• While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. • Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2026 Fall	Outline, SLOs, and textbook updated to better reflect course content. Course last approved in Fall 2019 needs to be pre-launched for revision in the Fall 2026 cycle.
CIS 185 C Microsoft Server Hybrid Administration Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Title Update from Administrating Windows *Schedule type: removed fully online *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2026 Fall	Outline, title, schedule type, catalog/schedule description, SLOs, and textbook updated to better reflect course content. The course must be modified based on the revised Microsoft Windows server administration curriculums.
CIS 189 C Microsoft Advanced Server Administration Units: 3 Lecture: 2 Laboratory: 3 Action: MSP	*Outline Update *Title Update from: Administrating Windows Active Directory Service *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2026 Fall	Outline, title, catalog/schedule description, SLOs, and textbook update to better reflect course content. The course must be modified based on the revised Microsoft Windows server administration curriculums.
CIS 190 C IT & Cybersecurity Fundamentals Units: 4 Lecture: 3 Laboratory: 3 Action: MSP	*Outline Update *Lecture hours from 0.50 to 3 *Lab hours from 2 to 3 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update *CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2026 Fall	Outline, Lecture/Laboratory hours, Catalog/Schedule Description, SLOs, and textbook updates to better reflect course content. Modifying lecture and lab hours for compliance.

CIS 230 C Cisco Networking 1 Units: 4 Lecture: 3 Laboratory: 3 Action: MSP	*Outline Update *Lecture Hours from 0.5 to 3 *Lab Hours from 2 to 3 *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2026 Fall	Outline, lecture/laboratory hours, Catalog/schedule description, and textbook updated to better reflect course content. Updating lecture and lab hours for compliance.
CIS 256 C Application Security and Penetration Testing Units: 4 Lecture: 3 Laboratory: 3 Action: MSP	*Outline Update *Lecture Hours from 0.5 to 3 *Lab Hours from 2 to 3 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2026 Fall	Outline, lecture/laboratory hours, catalog/schedule description, SLOs, and textbook updated to better reflect course content. Updating lecture and lab hours for compliance.
CIS 257 C Cloud Implementation and Security Units: 4 Lecture: 3 Laboratory: 3 Action: MSP	*Outline Update *Lecture Hours from 0.5 to 3 *Lab Hour from 2 to 3 *Catalog/Schedule Description Update *Textbook Update *UC Transfer (Pending)	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2026 Fall	*Outline, lecture/laboratory hours, catalog/schedule description, and textbook updated to better reflect course content. Updating lecture and lab hours for compliance.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Computer Information Systems Action: MSP	Artificial Intelligence (AI) Certificate This curriculum prepares the students for a career in Artificial Intelligence, Machine and Deep Learning. The program is designed to teach students the skills to explore the principles, techniques, and applications of Artificial Intelligence. It covers topics like natural language processing and common AI techniques. Students will learn the core concepts of AI, including intelligent agents, knowledge representation, and reinforcement learning and related technologies for business applications. It introduces data analysis, methods, and modeling using a visual programming environment. text mining and sentiment analysis. To earn a certificate, complete	2026 Fall	By proficiency in AI, students will qualify for more specialized roles within their field or pursue entirely new career paths in AI-related industries.

	the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 16 units. Required courses are listed in suggested sequence: <table><tr><td></td><td></td><td>Units</td></tr><tr><td>CIS190 C</td><td>IT & Cybersecurity Fundamentals</td><td>4</td></tr><tr><td>CIS167 C</td><td>Artificial Intelligence Fundamentals</td><td>3</td></tr><tr><td>CIS170 C</td><td>Introduction to Data Analytics</td><td>3</td></tr><tr><td>CIS247 C</td><td>Python Programming</td><td>3</td></tr><tr><td>CIS267 C</td><td>Machine and Deep Learning</td><td>3</td></tr><tr><td colspan="3"></td></tr><tr><td colspan="2">Total Units</td><td>16</td></tr></table>			Units	CIS190 C	IT & Cybersecurity Fundamentals	4	CIS167 C	Artificial Intelligence Fundamentals	3	CIS170 C	Introduction to Data Analytics	3	CIS247 C	Python Programming	3	CIS267 C	Machine and Deep Learning	3				Total Units		16	
		Units																								
CIS190 C	IT & Cybersecurity Fundamentals	4																								
CIS167 C	Artificial Intelligence Fundamentals	3																								
CIS170 C	Introduction to Data Analytics	3																								
CIS247 C	Python Programming	3																								
CIS267 C	Machine and Deep Learning	3																								
Total Units		16																								

REVISED DEGREES/CERTIFICATES																											
DEGREE		EFF DATE	JUSTIFICATION																								
Computer Information Systems Action: MSP	System Administration and Technical Support Certificate This certificate is intended for those individuals who need to gain hands-on practice and competency in Windows and Linux client/server installation and administration and core computer hardware and software configuration, troubleshooting and support. Upon completion of all required courses, students will gain fundamental skills in Windows Active Directory and Linux administration, network management, technical support, help desk, and data center operations. Special emphasis is focused on server management, network infrastructure, IT operations and technical support skills. It will also enhance students’ chances to pursue a professional career in network and system administration and technical support and help desk by giving them various options to prepare for industry-recognized certificates. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 15-17 units. Required courses are listed in suggested sequence (15-17 units) Required courses (6 units): <table><tr><td></td><td></td><td>Units</td></tr><tr><td>CIS185 C</td><td>Microsoft Server Hybrid Administration</td><td>3</td></tr><tr><td>CIS189 C</td><td>Microsoft Advanced Server Administration</td><td>3</td></tr><tr><td colspan="2"></td><td></td></tr></table> Select 3 courses from the following list (9-11 units): <table><tr><td></td><td></td><td>Units</td></tr><tr><td>CIS164 C</td><td>IT Support Services</td><td>3</td></tr><tr><td>CIS190 C</td><td>IT & Cybersecurity Fundamentals</td><td>4</td></tr><tr><td>CIS230 C</td><td>Cisco Networking 1</td><td>4</td></tr></table>			Units	CIS185 C	Microsoft Server Hybrid Administration	3	CIS189 C	Microsoft Advanced Server Administration	3						Units	CIS164 C	IT Support Services	3	CIS190 C	IT & Cybersecurity Fundamentals	4	CIS230 C	Cisco Networking 1	4	2026 Fall	Revised to add Program SLO. Added: CIS 230 C instead of deactivated CIS 191 C and made CIS 185 C and CIS 189 C as required and selected 3 courses from CIS 164 C, CIS 190 C, CIS 191 C, CIS 230 C and CIS 243 C list.
		Units																									
CIS185 C	Microsoft Server Hybrid Administration	3																									
CIS189 C	Microsoft Advanced Server Administration	3																									
		Units																									
CIS164 C	IT Support Services	3																									
CIS190 C	IT & Cybersecurity Fundamentals	4																									
CIS230 C	Cisco Networking 1	4																									

	CIS243 C	Linux Server Administration	3		
	Total Units		15 - 17		

Other-any additional concerns committee members might want to bring up for items that do not require vote
 Social Science rep inquired about how Program Mapper is populated.

Curriculum reps introduced themselves to Dr. Long.

Meeting adjourned at 3:42 p.m.