



CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, September 5, 2023

Cypress College Complex (CCCPLX) 406

AGENDA

Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

Call to Order:

Joyce Peacock, Chair

1. Establish Quorum and Acknowledge Alternates
2. Adoption of the Agenda
3. Approval of August 29, 2023 *minutes*: (attached)
4. Public Commentary (3 minutes per speaker)
5. Curriculum Specialist Report: Marbelly Jairam
6. Articulation Officer Report: Jacky Rangel
7. Division Reports: All division reps
8. CPL Coordinator Report: Jolena Grande
9. Administration Report
10. Distance Education approval process discussion
11. Curriculum Committee Charter
12. Chair Report
13. Approval of Curriculum
14. Other-any additional concerns committee members might want to bring up for items that do not require vote

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
ENGL 117 C Academic Reading and Study Strategies	2024 Fall	The course has not been offered due to low enrollment.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 129 C Introduction to Novel Writing Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Prerequisite: None *Advisories: ENGL 100 C, or ENGL 100HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102HC, and ENGL 105 C *FSA: A95 (English) *UC/CSU Transfer	27	* The primary mode of instruction is lecture and may include discussion and/or group learning. * Evaluation primarily through objective exams. * Writing assignments are assessed mostly for concepts and structure.	2024 Fall	This course will add to the variety of elective course offerings for the English ADT as well as for the creative writing sequence, which will, therefore, further enhance the Creative Writing Certificate Program.

RE-ACTIVATION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 225 C Literary Journal Publication Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Class size update from 30 to 27. *Add Distance Education: Fully and Partially. *Grading Option update to Pass/No Pass/Letter Grade Option. *Prerequisite removed *Add Advisory: ENGL 100 C, or ENGL 100HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102HC, and ENGL 105 C. *Catalog/Schedule Description Update *Textbook Update *UC/CSU Transfer *CSU GE: Area C2 *IGETC: Area 3B	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2024 Fall	The course will allow students to earn credits for contributing to the publication of the English Department's literary journals. The course teaches desirable/marketable job skills in writing, editing, and graphic production. It will be an important addition to the creative writing certificate.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 105 C Introduction to Creative Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *Add Advisory: ENGL 102 C or ENGL 102HC *Catalog Description Update *CSU GE: Area C2 *IGETC: Area 3B	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2024 Fall	Prerequisites removed, add advisories, and catalog description updated to better reflect course content.
ENGL 126 C Introduction to Screenwriting Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *Add Advisory: ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27	Evaluation through writing assignments with a word count of 6000-8000. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, add advisories, add distance education, and catalog description updated to better reflect course content.
ENGL 127 C Introduction to	*Course Update *Prerequisites removed	27	Matches the class size of other classes in the program.	2024 Fall	Prerequisites removed, add advisories, catalog/schedule

Poetry Writing Units: 3 Lecture: 3 Laboratory: 0	*Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU GE: Area C2 *IGETC: Area 3B		Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		description, and SLOs updated to better reflect course content.
ENGL 128 C Introduction to Short Story Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update	27	Evaluation will be mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments will be assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, add advisories, and catalog/schedule description updated to better reflect courses content. Delete ENGL 100 prerequisite because it poses a barrier to access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 130 C Introduction to Creative Nonfiction Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27	Evaluation will be mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments will be assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisite removed, add advisories, and updated catalog description to better reflect course content. Delete ENGL 100 prerequisite because it poses a barrier to access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 222 C American Literature Since 1865 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	35	•While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. •Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Prerequisite revalidated, advisory revalidated, and textbook updated to better reflect course content.
ENGL 248 C Science Fiction Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite revalidated *Advisories revalidated *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Prerequisite revalidated, advisories revalidated, SLOs, and textbook updated to better reflect course content.

ENGL 310 C Advanced Writing in the Health Sciences Units: 4 Lecture: 4 Laboratory: 0	*Course Update *Prerequisite revalidated *Textbook Update	20	The Cypress College Baccalaureate Advisory Group recommends a maximum of 20 students for a seminar-style course to allow for in-depth class discussion and student presentations	2024 Fall	Prerequisite revalidated and textbook updated to better reflect course content.
ESL 052 C Intermediate ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students. "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics" (Fullerton/Cypress Class Size Planning & Resource Document).	2024 Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content. Removal of prereqs is the primary reason for revision.
ESL 053 C Intermediate ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes	2024 Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content. Removal of prereqs is the primary reason for revision.

			<p>at lower levels need more individualized feedback than classes with advanced students. "Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics" (Fullerton/Cypress Class Size Planning & Resource Document).</p>		
<p>ESL 054 C Intermediate Academic Oral Skills NNS Units: 2 Lecture: 2 Laboratory: 0</p>	<p>*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update</p>	20	<p>ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.</p>	2024 Fall	<p>Add distance education, prerequisite revalidated, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.</p>
<p>ESL 062 C Advanced ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0</p>	<p>*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update</p>	30	<p>ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. "Class</p>	2024 Fall	<p>Prerequisite removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.</p>

			time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics		
ESL 063 C Advanced ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbooks Update	30	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. "Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2024 Fall	Prerequisites removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.
ESL 064 C Advanced Academic Oral Skills NNS Units: 2 Lecture: 2 Laboratory: 0	*Course Update *Prerequisites removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update	20	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.	2024 Fall	Prerequisites removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.

MODIFY DEGREES/CERTIFICATES																																										
DEGREE		EFF DATE	JUSTIFICATION																																							
English	<p>Creative Writing Certificate This program is designed for students seeking a broad appreciation of literature and increased skills in communication. In particular, it provides students with the opportunity to pursue their interest in creative writing through intensive study and practice of the literary arts. Students will immerse themselves in a structured, focused, and multi-faceted curriculum of the writer's art by studying literature and honing their own writing skills to create original, polished works of poetry and prose. Students will read, write, and engage in dialogue about creative works in a supportive workshop environment. Students will also receive mentorship about opportunities for publication, performance, and recitation. To earn a certificate, students will complete the required courses as listed with a grade of C or better. At least 50% of all coursework must be completed at Cypress College. The certificate requires a total of 18 units.</p> <p>Required course (3 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGL105 C</td> <td>Introduction to Creative Writing</td> <td>3</td> </tr> </tbody> </table> <p>Electives select 15 units from the following (15 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGL102 C</td> <td>Introduction to Literature</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL102HC</td> <td>Honors Introduction to Literature</td> <td>3</td> </tr> <tr> <td>ENGL126 C</td> <td>Introduction to Screenwriting</td> <td>3</td> </tr> <tr> <td>ENGL127 C</td> <td>Introduction to Poetry Writing</td> <td>3</td> </tr> <tr> <td>ENGL128 C</td> <td>Introduction to Short Story Writing</td> <td>3</td> </tr> <tr> <td>ENGL129 C</td> <td>Introduction to Novel Writing</td> <td>3</td> </tr> <tr> <td>ENGL130 C</td> <td>Introduction to Creative Nonfiction Writing</td> <td>3</td> </tr> <tr> <td>ENGL225 C</td> <td>Literary Journal Publication</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>			Units	ENGL105 C	Introduction to Creative Writing	3			Units	ENGL102 C	Introduction to Literature	3		or		ENGL102HC	Honors Introduction to Literature	3	ENGL126 C	Introduction to Screenwriting	3	ENGL127 C	Introduction to Poetry Writing	3	ENGL128 C	Introduction to Short Story Writing	3	ENGL129 C	Introduction to Novel Writing	3	ENGL130 C	Introduction to Creative Nonfiction Writing	3	ENGL225 C	Literary Journal Publication	3	Total Units		18	2024 Fall	<p>*Catalog Description Update *PSLOs Update ADD: ENGL 129 C, ENGL 225 C</p> <p>Total units remain the same</p>
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English	<p>English Associate in Arts Degree for Transfer (AA-T) This curriculum is designed to provide an opportunity for the English major to achieve an English Associate in Arts Degree for Transfer (AA-T in English) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This degree is designed to prepare students to read and write critically about literature and to understand key historical and generic influences in the production and reception of literature and other cultural texts. This curriculum specifically prepares the prospective transfer student for upper division coursework in English or a similar major at a California</p>	2024 Fall	<p>*PSLOs update Add: ENGL 129 C, ENGL 225 C.</p> <p>Total units remain the same.</p>																																							

State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. The completion of this curriculum will demonstrate commitment to the English field and provide comprehensive preparation for upper-division work. To earn an AA-T in English students must complete the following requirements: (1) a minimum of 19 semester units or 28.5 quarter units in the English major with a grade of C or better; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better(2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (CSU IGETC); (3) completion of 60 semester or 90 quarter units of CSU transferable coursework; and (4) have an overall GPA of 2.0.

REQUIRED CORE: Literature and Critical Thinking (4-7 units)

Select option 1: (7 units)

		Units
ENGL102 C	Introduction to Literature	3
	or	
ENGL102HC	Honors Introduction to Literature	3
	and	
ENGL103 C	Critical Reasoning and Writing	4
	or	
ENGL103HC	Honors Critical Reasoning and Writing	4

Select option 2: (4 units)

		Units
ENGL104 C	Critical Analysis and Literature	4
	or	
ENGL104HC	Honors Critical Analysis and Literature	4

LIST A: British and/or American Literature

Select two courses: (6 units)

		Units

ENGL211 C	English Literature to 1760	3
ENGL212 C	English Literature Since 1760	3
ENGL221 C	American Literature to 1865	3
ENGL222 C	American Literature Since 1865	3
LIST B: Electives		
Select courses based on option in REQUIRED CORE:		
Option 1: 6 units		
Option 2: 9 units		
		Units
ENGL105 C	Introduction to Creative Writing	3
ENGL110 C	Humanities: Ancient and Medieval	3
	or	
INDS100 C	Humanities: Ancient and Medieval	3
ENGL111 C	Humanities: Renaissance-Present	3
	or	
INDS101 C	Humanities: Renaissance-Present	3
ENGL125 C	The Film	3
	or	
ENGL125HC	Honors Film	3
ENGL126 C	Introduction to Screenwriting	3
ENGL127 C	Introduction to Poetry Writing	3
ENGL128 C	Introduction to Short Story Writing	3
ENGL129 C	Introduction to Novel Writing	3
ENGL130 C	Introduction to Creative Nonfiction Writing	3
ENGL135 C	Grammar and Usage	3
ENGL208 C	Asian American Literature	3
ENGL223 C	World Literature to 1650	3
ENGL224 C	World Literature Since 1650	3
ENGL225 C	Literary Journal Publication	3
ENGL234 C	Shakespeare	3
	or	
ENGL234HC	Honors Shakespeare	3
ENGL239 C	Survey-Children's Literature	3
ENGL243 C	Mythology	3
ENGL248 C	Science Fiction	3
ENGL250 C	Latino/a/x Literature	3
ENGL249 C	Fantasy Fiction	3
ENGL255 C	African-American Literature I	3
ENGL256 C	African-American Literature II	3
ENGL260 C	Survey of Arabic Literature (in translation)	3
	or	
ENGL260HC	Honors Survey of Arabic Literature (in translation)	3
Total Units		
		19