



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

CCCPLX-414

09/25/25

3 to 5 P.M.



## Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

### Minutes: September 25

Future meetings: 10/9, 10/23, 11/6, 11/20, 12/4, 12/11, 2/12, 2/26, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28

### Roll Call:

| Committee members present as indicated by (x).      |   |   |   |
|---|---|---|---|
| Academic Senate Officers                            |   | Academic Senators   |   |
| President:<br>Jaclyn Magginetti                     | x | Counseling 1<br>Alan Reza and Eva Palomares (T1, Y1)        | x |
| President-Elect:<br>Vacant                          |   | Counseling 2<br>Deborah Bundy (T1, Y2)                      | x |
| Past President:<br>Kathleen McAlister               | x | Health Science 1<br>Thu Pham/Brenda Toy (T2, Y1)            | x |
| Secretary:<br>Jill Bauer                            | x | Health Science 2<br>Beena Eapen (T2, Y1)                    |   |
| Treasurer:<br>Karen Le Cornet                       | x | Health Science 3<br>Vacant                                  |   |
| Curriculum Chair:<br>Joyce Peacock                  | x | Kinesiology<br>Sergio Cutrona (T4, Y1)                      | x |
| IDEAA Ombuds:<br>Michael Brydges                    | x | Language Arts 1<br>Samantha Simmons (T2, Y1)                | x |
| <b>Academic Senators</b>                            |   | Language Arts 2<br>Karen Le Cornet (T2, Y2)                 | x |
| Adjunct Faculty Senator 1<br>Vacant                 |   | Language Arts 3<br>Jill Bauer (T1, Y2)                      | x |
| Adjunct Faculty Senator 2<br>Zachary White (Y1, T1) | x | Library/Learning Resource Center 1<br>Monica Doman (T1, Y2) | x |
| Adjunct Faculty Senator 3<br>Vacant                 |   | Science/Engineering/Math 1<br>Joel Gober (T3, Y1)           | x |
| Business/CIS 1<br>Kathleen Troy (T3, Y1)            | x | Science/Engineering/Math 2<br>Christina Plett (T3, Y1)      | x |
| Career Technical Education 1<br>Vacant              |   | Science/Engineering/Math 2<br>Ron Armale (T2, Y1)           | x |
| Career Technical Education 2                        |   |   |   |

| Committee members present as indicated by (x).    |   |   |   |
|---|---|---|---|
| Vacant  |   |   |   |
| Liaisons  |   | Academic Senators   |   |
| Accreditation:<br>Jill Bauer                      | x | Social Science 1<br>Gio Hortua (T1, Y1)                   | x |
| AdFac United:<br>Vacant                           |   | Social Science 2<br>Craig Goralski (T1, Y2)               | x |
| Associated Students:<br>Angel Hernandez           | x | Visual and Performing Arts 1<br>Donivan Howard (T2, Y1)   |   |
| Campus Technology:<br>Thomas Sutfin               |   | Visual and Performing Arts 2<br>Aydinaneth Ortiz (T2, Y2) |   |
| CC Foundation:<br>Damon de la Cruz                |   |   |   |
| CTE Liaison:<br>Paul Kelley                       |   |   |   |
| Distance Education:<br>Samantha Simmons           | x |   |   |
| Diversity, Equity and Inclusion:<br>Maha Afra     |   |   |   |
| IPLOR:<br>Sarah Jones                             |   |   |   |
| Guided Pathways:<br>Liana Koeppel                 | x |   |   |
| Professional Development:<br>Jaqueline Aguet      |   |   |   |
| Student Equity and Achievement:<br>Jenelle Herman | x |   |   |
| Student Learning Outcomes :<br>Abigail Awad       |   |   |   |
| United Faculty:<br>Jeremy Peters                  |   |   |   |

**Guests:** Steven Estrada, Joel Salcedo, Jason Thibodeau, Joy Case, Janet Vera, Jolena Grande, Terri Long, Jennifer Vega La Serna

- I. **Establish Quorum and Acknowledge Alternates**  
Meeting called to order at 3:06 p.m. There were no alternates.
- II. **Adoption of the Agenda**  
Michael Brydges moved to approve the agenda; Motion passed.
- III. **Approval of Minutes**  
Joel Gober moved to approve the 09/11/2025 minutes; Motion passed.
- IV. **Public Commentary (3 minutes per speaker – 15 minutes max)**
  - A. Jason Thibodeau encouraged the Senate to show support for Jewish faculty and students. He expressed the need for a culture that allows for multiple viewpoints and broader discussions on issues of antisemitism and Islamophobia. He asked the

Senate to create clear definitions for religious discrimination for the college community.

- B. Jenelle Herman read three documents, which were also read at a Fullerton College Academic Senate meeting: CTA Board Decision United Faculty of NOCCCE Elections Challenge Appeal, 08/22/25 Email from Christie Diep to Ruth Gutierrez, and 08/27/2025 Email from David Goldberg. Full text of the documents are included as an attachment at the end of the minutes (pages 11-12).
- C. Dr. Jennifer Vega La Serna, the new Vice Chancellor, Educational Services and Institutional Effectiveness, introduced herself.
- D. Joel Salcedo, Fullerton College, encouraged the faculty to vote in the UF Rerun Election for President and Vice President. He is running for Vice President with Steven Estrada for President.

**V. Faculty Announcements (2 minutes per speaker – 10 minutes max)**

- A. Jenelle Herman announced that October is LGBTQ+ History Month. Pride will be holding several student events with the Athletics Department. October 8 is National Coming Out Day. There will be special activities on this day, such as gender-affirming haircuts. She asked faculty to encourage students to participate. This year, there will be a fall Drag Show on November 14.
- B. Karen Le Cornet announced Hispanic Heritage month events: September 25 – Blindfold Karaoke, Oct 2 -World Language Preview Day, Oct 9 – Hispanic Heritage Awards, and Oct 16 – International Cultural Festival.
- C. Sergio Cutrona invited faculty and staff to use the FITLAB for Cypress College faculty and staff (Location: Gym I (Building 7), Room 102 Hours: Monday-Thursday 5-7 p.m.) A coach will be onsite each day to check employees in and answer any questions you may have about the space or equipment.
- D. Gio Hortua encouraged everyone to attend the Cypress College Art Gallery special edition on the Haitian Revolution on September 25.

**VI. Faculty Issues – Unfinished Business**

- A. Syllabus Guidelines Revision (10 minutes) Jill Bauer

Kathleen McAllister moved to approve the Syllabus Guidelines as revised by the workgroup. The Senate discussed the need to communicate the requirements clearly to faculty and the various origins of the requirements (e.g., ACCJC, Title 5, Student Services, CAIT). Motion passed.

**VII. Faculty Issues – New Business**

- A. Coursedog Purchase and Implementation (10 minutes) Joyce Peacock

Curriculum Chair, Joyce Peacock, presented the curriculum management system, Coursedog. This will serve as the replacement for Curricunet. The Curriculum Committee has voted to recommend that the District purchase Coursedog and is asking the Senate for its approval of the District purchase.

She explained that Coursedog talks to Banner, whereas other vendors' products did not. She also noted that the purchase will include the curriculum cloud and catalog functions. The Curriculum Chair, LA Curriculum Representative, DE Coordinator, and Social Science DOM expressed support for Coursedog.

Dr. Vega La Serna said that the anticipated implementation of Coursedog is Fall 2026. There will be faculty training at that time.

Craig Goralski moved to extend time 5 minutes. Motion passed.

Joyce Peacock encouraged faculty to continue working on their curriculum using Curricunet as updates will migrate to Coursedog.

Craig Goralski expressed a need for more information about the syllabus component of Coursedog.

Joyce Peacock confirmed that the State does not plan to adopt a common curriculum management system. Each district/college is to make its own adoption.

B. Phase 2 and Phase 3 of the Common Course Renumbering (15 minutes)  
Joyce Peacock

Curriculum Chair, Joyce Peacock, gave an update on Phase 2 and 3 of Common Course Renumbering. The goal of Common Course Renumbering is to create a smooth transfer for students from any community college to the UCs and CSUs.

-Phase I took place last year, starting with the six most common courses students take.

-Phase 2A work happened over the summer and impacted four disciplines (11-12 courses).

-Phase 2B is underway now and will impact many more disciplines.

-Phase 3 post-convening surveys are now available.

Faculty can refer to the Common Course Numbering page in Canvas, where there is a breakdown by divisions. This shows which divisions are impacted and how. Joyce Peacock has sent this information to the affected divisions.

She also discussed the Common Course Numbering templates for the Phase 2B courses, which are available on the ASCCC website. She explained that applying these templates to Curricunet is challenging. However, we must work within these constraints until Coursedog is implemented. She encouraged those working through Phase 2B to reach out to her for support.

Liana Koeppel shared that the Curricunet limitation has catalog implications. Those who have gone through Phase I should check their catalog pages to see how the language has imported.

C. Student Handbook Review (15 minutes) Kathleen McAlister

Kathleen McAlister shared the Student Handbook page on “Strategies & Skills for Success,” which provides guidance on how many units students should attempt per semester. It does not specifically address how many units students should attempt during winter or summer sessions.

She also shared data on Units Attempted at Cypress College during Summer 2024, Summer 2025, Winter 2024, and Winter 2025.

The Senate discussed the merits of putting forth a recommendation to address this in the Student Handbook and/or a recommendation for unit limitations during intersessions.

There was further discussion on the problems created by having winter and spring terms combined.

Associated Students President, Angel Hernandez, shared his experience with taking 9 units during winter intersession. He admitted that though he was successful in completing the courses that it put a strain on his mental health. He also shared that in person classes during winter session would better serve students and prevent students from attempting too many units.

The Senate affirmed its commitment to do what is best for students and noted the need to continue this conversation.

**VII. Special Reports**

A. President’s Report and Committee Appointments (15 minutes)

President Magginetti made the following appointments:

Michael Hanson and Jennifer Van as Academic Senate Adjunct Senators  
Joel Gober moved. Motion passed. German Arellano, who was previously appointed, is unable to serve as he is not an active faculty member at Cypress College.

-Penn Wu for Study Abroad Committee– Penn Wu. Joel Gober moved. Motion passed.

-Deborah Bundy for IECC Representative. Michael Brydges moved. Motion passed.

-Jaclyn Magginetti for Strategic Planning Design Team (2025-2029). Kathleen McAlister moved. Motion passed.

President Magginetti provided following report for the minutes:

- Collegial Constellation - Faculty Work Group
- Faculty Prioritization
- Post-convening Surveys – Common Course Numbering ASCCC- surveys can be found in Canvas.
- Budget meeting October 15, 2025 2:00 – 3:00 pm CCPLX 406/ ZOOM  
Cypress: <https://nocccd-edu.zoom.us/j/83413940992>
- During the presentation, we will have time for a Q&A. Please feel free to open the following link, and submit your questions in advance:  
[https://forms.office.com/Pages/ResponsePage.aspx?id=KOppe\\_N1TEmKIZE7E4M3-GUg6tp47TVHpYNUhkZ\\_b-tUQkJCMFBBRklaSIZCWDNaVFFQOVIQWUFSRy4uPAC9/25/2025](https://forms.office.com/Pages/ResponsePage.aspx?id=KOppe_N1TEmKIZE7E4M3-GUg6tp47TVHpYNUhkZ_b-tUQkJCMFBBRklaSIZCWDNaVFFQOVIQWUFSRy4uPAC9/25/2025)
- Still making decisions about the makeup of the leadership of the ZCT/OER team.
- Student Equity and Achievement (SEA) Plan. Drafts are coming.
- Strategic Enrollment Management (SEM) Plan. Drafts are coming.
- Dealing with communications about the cat situation.

#### Board of Trustees

- The Board adopted Resolution No. 25/26-13 in recognition of Hispanic/Latinx Heritage Month.

#### Revised policies at DCC

- AP 3100, Organizational Structure: This procedure was reviewed as part of the continuous review cycle and contained no revisions, but the District Services and campus organizational charts were updated.
- AP 3280, Grants: This procedure was revised to update the appropriate titles in sections 2.0 and 3.0, and to make a grammar correction.
- AP 3310, Records Retention and Destruction: This procedure was reviewed as part of the continuous review cycle and contained no revisions.
- AP 3415, Immigration Enforcement Activities: This relatively new procedure was reviewed to better provide guidance to staff and students regarding immigration-related inquiries and the reporting delegation which now includes Campus Safety. The language in section 11.0 was also revised to incorporate new language in sections 11.1-11.3 to distinguish between the appropriate responses for students and employees.
- AP 3500, Campus Safety: This procedure was reviewed as part of the continuous review cycle and contained no revisions.

Past President, Kathleen McAlister, attended DCC on behalf of President Magginetti and provided this summary:

- 1. MEETING SUMMARY for 8/25/25--Approved**
- 2. 2025-26 Budget Presentation, Discussion**

Staff presented the 2025-26 Proposed Budget to the Board of Trustees at the September 9, 2025, Board meeting. For DCC, staff will present the presentation

and answer any questions related to the presentation and proposed budget book. **Members reviewed the information. There was a question about the proposal to explore “efficiencies around adding personnel.”** Erica explained that this pertains to requests for new positions and possibly finding other solutions—such as software.

### **3. Revised Chapter 3 Board Policies and Administrative Procedures – Approved**

#### **Revised Board Policies & Administrative Procedures – Review Cycle Revisions**

- BP 3300, Public Records
- BP 3310, Records Retention and Destruction
- AP 3310, Records Retention and Destruction
- BP 3440, Service Animals
- BP 3500, Campus Safety
- AP 3500, Campus Safety
- BP 3505, Emergency Response Plan
- BP 3510, Workplace Violence

APs reviewed as part of District’s review cycle. Proposed revisions include updates to the reference section or to make minor grammar corrections. It is recommended that upon DCC consensus, the revised Administrative Procedures be posted on the District website and the revised Board Policies be forwarded to the Board for their consideration. **Approved.**

### **4. New AP 3440, Service Animals, Discussion**

The Community College League of California (CCLC) Policy and Procedure Legal Updates Service indicates that all districts are legally required to establish an administrative procedure to address the use of service animals.

After reviewing CCLC’s recommended language, staff developed AP 3440, Service Animals to ensure compliance and clarity.

It is recommended that DCC members review and discuss the recommendation for AP 3440, Service Animals.

**DCC committee reviewed the AP language. There was a recommendation to include clarifying language about emotional support animal accommodation. Members were asked to share with constituents for feedback. DCC is likely to vote at the November DCC meeting.**

### **5. Revised AP 7400, Employee Travel and Conference Attendance, Discussion**

In response to recent concerns regarding reimbursement procedures and alternative solutions to handling travel reimbursements, revisions have been made to AP 7400. These proposed changes were previously reviewed and discussed with the campus Budget Officers and Chancellor’s Staff.

Fred Williams mentioned that some changes reflect the need to comply with IRS regulations. **Members were asked to share with constituents for feedback. DCC is likely to vote at the November DCC meeting.**

## 6. Revised AP 3415, Immigration Enforcement Activities, Action

In light of recent activities, the District and campus administration provided guidance to staff and students regarding immigration-related inquiries. In the process, the Vice Chancellor of Administrative Services, District Director of Public & Governmental Affairs, NOCE Vice President of Student Services, and NOCE Campus Safety Officer Coordinator met to review AP 3415, Immigration Enforcement Activities.

Following the discussion, minor revisions were made to the reporting delegation. However, several sections prompted further questions and required additional clarification moving forward.

Following the August 25, 2025 meeting, additional recommendations were incorporated into the AP and shared in advance of the meeting to allow time for members to solicit feedback from their constituencies. **Approved.**

### B. Curriculum Committee - Joyce Peacock (3 minutes)

Joyce Peacock, Curriculum Chair, stated that there will be Common Course Numbering changes to subject labels (e.g., POSC to POLS for Political Science). She will provide additional information in the future.

### C. Instructional Program Review – Sarah Jones (3 minutes)

No report.

### D. Student Outcomes Assessment – Abigail Awad (3 minutes)

Abigail Awad, SLO Coordinator, provided the following report:

#### I. Reminders to Faculty:

- Programs going through Fall 2025 instructional program review should have written PSLOs for all their degrees and certificates and pre-launched these programs (degrees/certificates) in CurricUNET. There are documents with instructions for writing Degree & Certificate PSLOs (a template is provided), and for how to modify a program in CurricUNET. These documents can be found in the RSLO Canvas course shell. These guides are also in the SLO Handbook.

- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.

- The “Resources for Student Learning Outcomes (RSLO)” Canvas course shell includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL link was included in an email to all Faculty.



## II. SLO Coordinator tasks and accomplishments since last written report:

- Requested and received the Spring 2025 CSLO Status Report from Kristina Oganessian. Spring 2025 CSLO Status Report highlights:

- o 89.9% of courses were assessed in Spring 2025! (Our objective is 90%)

- o Health Science, Kinesiology, Library, and SEM Divisions had 100% of courses assessed. Amazing work and congratulations to these divisions!

- o Business/CIS and Counseling Divisions had more than 90% of courses assessed, meeting our desired threshold. Great work to these divisions!

- o CTE, Language Arts, Social Sciences, and VAPA all had more than 80% of courses assessed. Faculty in these divisions are encouraged to continue to submit SLOs to increase this percentage. Thank you to the faculty in these divisions who have already submitted their SLOs!

- o Thank you to Kristen Oganessian for providing this report.

- ELumen Insights Kick Off Meeting on 9/18/25 was a joint meeting between the Cypress College team and the eLumen team to discuss the transition from eLumen to eLumen Insights. This meeting was attended by our entire Cypress College team, which included Abigail Awad (CSLO Coordinator), Kristina Oganessian (Institutional Research), Bryan Ventura (Institutional Research), Treisa Caseins (Canvas Administrator), Terri Long (VP-I), Janet Vera (IPLOR Dean), Jocelyn Knight (Curriculum Specialist), and Angela Haugh (Curriculum Specialist).

- ELumen Technical Meeting on 9/19/25 was a joint meeting with the eLumen team to complete some back-of-house tasks to enable eLumen Insights in our canvas shell. ELumen Insights is not yet available to faculty within Canvas, but it will allow the development team to work on setting it up prior to the pilot and launch. This meeting was attended by Abigail

Awad (CSLO Coordinator), Kristina Oganessian (Institutional Research), Treisa Caseins (Canvas Administrator), and Michael Ashton (Canvas Expert).

- Cypress college is now enrolled in the eLumen Insights Cohort beginning on October 7, 2025. The purpose of this cohort is for our Cypress College team to set up eLumen Insights with our CSLOs, PSLOs, ISLOs and mapping before faculty access it. The regular attendees to the cohort meetings will include Abigail Awad (CSLO Coordinator), Kristina Oganessian (Institutional Research), and Jocelyn Knight (Curriculum Specialist).

- Attended first IPLOR meeting of the semester (9/8/25) to discuss the schedule for Fall 2025 and which programs will be going through program review. The next IPLOR meeting is scheduled for October 13.

· Ongoing maintenance of eLumen. This includes adding/revising/deleting CSLOs for courses, creating new CSLO assessments for courses, planning assessments, deleting obsolete planned assessments, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments, adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. Also, eLumen and the CC Catalog do not communicate.

E. Distance Education – Samantha Simmons (3 minutes)

Sam Simmons, DE Faculty Coordinator shared that the new registration and class search function were presented at District Technology Committee. Other announcements included the sunsetting of Banner 8 and the Course Scheduler.

She also expressed a need to advocate for the budgeting of Tier 3 software platforms (e.g., Starfish).

F. Associated Students – Angel Hernandez (3 minutes)

Angel Hernandez, Associated Students President announced that AS is hosting a town hall on October 3 regarding the cat situation. The Voting Registration Committee will also be working on communicating the importance of registering to vote and tabling to help students register.

### **VIII. Written Reports**

a. Academic Senate Treasurer’s Report – Karen Le Cornet

The Senate has funding for four people to attend plenary. Joel Gober moved to send the President, Past President, Curriculum Chair, and IDEAA Ombuds. Motion passed.

b. Accreditation and Institutional Effectiveness Study - Jill Bauer  
No report.

c. Adjunct Faculty United –  
No report.

d. Campus Technology Committee- John Li  
No report.

e. CTE Liaison –  
No report.

f. Cypress College Foundation - Damon de la Cruz  
No report.

g. DEIAA - Maha Afra  
No report.

h. Guided Pathways Steering Committee - Liana Koppel

No report.

i. IDEAA Ombuds - Michael Brydges

Michael Brydges, IDEAA Ombuds provided the following report:

Explanation of the Role of IDEAA Ombuds: In addition to representing Academic Senate for District EEOAC meetings and Diversity and Inclusion Committees, the IDEAA Ombuds role is to serve as liaison (non-voting member) for DEIAA committee meetings on campus. In addition, the role of Academic Senate IDEAA Ombuds was established to make connection and promote equity concerns articulated by ASCCC. Therefore, I will be making a request to attend the Fall 2025 Plenary.

EEOAC: May Meeting for EEOAC was cancelled. See attached Agenda from last meeting in April. In addition, attachment for Mediation Training that District is implementing.

HHM: I have been attending the Hispanic Heritage Month Committee – Useful Committee to share other concerns regarding Equity on campus. Most recently, shared concerns about New Faculty and Staff Orientation being held on Thursday, rather than the tradition Friday schedule. New Faculty had to make arrangements to miss class if they wanted to attend. District needs to focus more on recognizing that Faculty teach more often during the day on a Monday through Thursday schedule. All Orientations should remain on a Friday or evening time where more flexibility is available.

Professional Development: Review importance of supporting guidelines for Equity minded workshop and events on campus (confirmation of Academic Senate for Professional Development Committee). Request for a verbal confirmation to once again support Professional Development committee in their efforts to promote and maintain equity minded workshops for FLEX and throughout the academic year.

Accessibility: Practice or Policy needed on all E-mails regarding promotion of Events on Campus. Puente Counselor, Rose Rangel-Chavez, has provided a great example of protocol to follow. Image of png or jpeg, and written description within the E-mail of promoted events. As a reminder Adobe files and pdf files are not always accessible through Canvas and E-mails.

International Cultural Festival is October 16, 2025: All Faculty are encouraged to promote this campus event to all your classes and be sure you attend too.

Upcoming Conference for Faculty (Seek funding through Professional Development or Student Equity Achievement):

Equity and Well Being Conference – October 29 – 30, 2025:  
<https://www.lacoe.edu/about/events/equity-wellbeing-conference>

Collective Equity Impact Institute – October 9 – 10, 2025 [formerly known as Diversity, Equity, Inclusion, and Accessibility (DEIA) in Action Institute]:  
<https://collectiveequityimpactinstitute.com/>

- j. Professional Development Committee – Jacqueline Aguet  
No report.
- k. Student Equity and Achievement Committee – Jenelle Herman  
No report.
- l. United Faculty- Jeremy Peters

Jeremy Peters, United Faculty Liaison, provided the following report:

Attached please find the District calendar proposals for academic years 2026–27 and 2027–28. These are preliminary drafts only, UF has not yet met with the District negotiations team to review or discuss any options. UF will be meeting with the District in during the third week of October to begin these discussions.

Attachments are included at the end of the minutes (pages 14 and 16).

#### **VIII. Adjournment**

Joel Gober moved to adjourn the meeting at 4:57 p.m. Motion passed.

#### **Attachments**

June 25, 2025

**President**  
David B. Goldberg

**Vice President**  
Leslie S. Littman

**Secretary-Treasurer**  
Erika L. Jones

**Board of Directors**  
Gregory T. Abt  
Jesse Aguilar  
Maritza Avila  
Joseph A. Bartell  
Maripaz Berlin  
Kisha S. Borden  
Denise Bradford  
Christopher E. Bushée  
Angela M. Der Ramos  
Wendy L. Eccles  
Robert Ellis  
Margie Grandão  
Shelly Y. Gupton  
Mel House  
Angela K. Normand  
Mike Patterson  
Eva Ruiz  
Grant Schuster  
DeWayne Sheaffer  
VanCedric Williams

**Executive Director**  
Jeff Good

To: Local President  
Local Association

From: David B. Goldberg, CTA President

RE: CTA Board Decision  
*United Faculty of NOCCCD Elections Challenge Appeal*

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The Elections and Credentials Committee received an election challenge appeal from the United Faculty of NOCCCD.

Following a thorough investigation, the Committee presented its recommendations to the CTA Board of Directors. During its June 17-18 meeting, the Board reviewed the appeal and rendered the following decision and directives:

1. The election be deemed improper and the election be rerun with the same candidates.
2. CTA Elections approve all documents and communications for the election.
3. The UF of NOCCCD Executive Board and its Elections Committee attend an elections training by emailing [ctaelections@cta.org](mailto:ctaelections@cta.org) to schedule the training.
4. A review of the Chapter's bylaws be performed.

If you have any questions, please contact your board member, Dewayne Sheaffer, at [dsheaffer@cta.org](mailto:dsheaffer@cta.org).

Thank you.

C: Dewayne Sheaffer, CTA Board (Q)  
Grant Schuster, Board Liaison

From: christie diep  
Date: Fri, Aug 22, 2025, 3:44 PM  
Subject: Re: Clarification on Upcoming Election  
To: Ruth Gutierrez  
Cc: jeremy peters, Katie King, queen peterson, Nicole Ledesma, Liz Putman, Linda Borla, Rob Grantham, Julia Cherney, Amy W, steven estrada, Cristina M. Arellano, Markus Burger, Lugene Rosen, Cindy Zarske, Charlotte Jimmons, cathleen mang, Aline Gregorio, Brandy Young, Jennifer Shope, Frank Oppedisano <FOppedisano@cta.org>, Jacquelyn Rangel, FC - Archie Delshad

Dear All,

Per conversations with legal counsel and the CTA President, there will be no election rerun. This matter is confidential.

Christie

Christie Diep

On Wed, Aug 27, 2025 at 1:57 PM Goldberg, David <DGoldberg@cta.org> wrote:  
Good afternoon,

As far as the CTA Board is concerned, the original directive to rerun the election still stands. I have had no communication with anyone from your chapter stating anything different than that. I'm copying the United Faculty President and Elections Chair so we're all on the same page.

In Unity,

David B. Goldberg

CTA President

**CCPLX 414**

**09/25/25**

**3:00 P.M. to 5:00 P.M.**

**2026-2027 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION (NON-CREDIT) INSTRUCTORS**

|                       |          | <u>CREDIT</u>                       | <u>NON-CREDIT</u>                    | <u>CLASSIFIED</u>                   |
|-----------------------|----------|-------------------------------------|--------------------------------------|-------------------------------------|
| July                  | 3, 2026  | Independence Day Holiday (observed) | Independence Day Holiday (observed)  | Independence Day Holiday (observed) |
| August                | 8        | .....                               | Non-Student Duty Day.....            | .....                               |
| August                | 7        | .....                               | Mandatory Flex Day.....              | .....                               |
| August                | 10       | .....                               | Fall Semester Begins.....            | .....                               |
| August                | 13       | Mandatory Flex Day.....             | .....                                | .....                               |
| August                | 14       | Non-Student Duty Day.....           | .....                                | .....                               |
| August                | 17       | Fall Semester Begins.....           | .....                                | .....                               |
| September             | 7        | Labor Day Holiday.....              | Labor Day Holiday.....               | Labor Day Holiday.....              |
| November              | 11       | Veterans' Day Holiday.....          | Veterans' Day Holiday.....           | Veterans' Day Holiday.....          |
| November              | 23 - 25  | .....                               | Thanksgiving Break (no classes)..... | .....                               |
| November              | 26 - 27  | Thanksgiving Holidays.....          | Thanksgiving Holidays.....           | Thanksgiving Holidays.....          |
| December              | 5        | Fall Semester Ends                  | .....                                | .....                               |
| December 7 - January  | 20, 2027 | Winter Recess.....                  | .....                                | .....                               |
| December              | 17       | .....                               | Fall Semester Ends.....              | .....                               |
| December 18 - January | 6, 2027  | .....                               | Winter Recess.....                   | .....                               |
| December 24 - January | 1, 2027  | Winter Holidays.....                | Winter Holidays.....                 | Winter Holidays.....                |
| December 14 - January | 22, 2027 | Winter Intersession                 | .....                                | .....                               |
| January               | 7        | .....                               | Non-Student Duty Day.....            | .....                               |
| January               | 8        | .....                               | Mandatory Flex Day.....              | .....                               |
| January               | 11       | .....                               | Spring Semester Begins.....          | .....                               |
| January               | 18       | Martin L. King Holiday.....         | Martin L. King Holiday.....          | Martin L. King Holiday.....         |
| January               | 28       | Mandatory Flex Day.....             | .....                                | .....                               |
| January               | 29       | Non-Student Duty Day.....           | .....                                | .....                               |
| February              | 1        | Spring Semester Begins.....         | .....                                | .....                               |
| February              | 5        | Lunar New Year Holiday.....         | Lunar New Year Holiday.....          | Lunar New Year Holiday.....         |
| February              | 12       | Lincoln's Birthday Holiday.....     | Lincoln's Birthday Holiday.....      | Lincoln's Birthday Holiday.....     |
| February              | 15       | Presidents' Day Holiday.....        | Presidents' Day Holiday.....         | Presidents' Day Holiday.....        |
| March 29 -            | April 2  | Spring Recess.....                  | Spring Recess.....                   | .....                               |
| March                 | 31       | Cesar Chavez Holiday.....           | Cesar Chavez Holiday.....            | Cesar Chavez Holiday.....           |
| April                 | 2        | .....                               | .....                                | Spring Holiday.....                 |
| May                   | 21       | .....                               | Spring Semester Ends.....            | .....                               |
| May                   | 29       | Spring Semester Ends.....           | .....                                | .....                               |
| May                   | 31       | Memorial Day Holiday.....           | Memorial Day Holiday.....            | Memorial Day Holiday.....           |
| June                  | 7        | Summer Session Begins.....          | .....                                | .....                               |
| June                  | 18       | Juneteenth Holiday.....             | Juneteenth Holiday.....              | Juneteenth Holiday.....             |

<sup>1</sup> Includes Saturday and Sunday, November 28 and 29, which are non-instructional days

<sup>2</sup> Includes Saturday and Sunday, February 13 and 14, which are non-instructional days

<sup>3</sup> Includes Saturday and Sunday, April 3 and 4, which are non-instructional days





**2027-2028 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION (NON-CREDIT) INSTRUCTORS**

|                       |          | <u>CREDIT</u>                   | <u>NON-CREDIT</u>               | <u>CLASSIFIED</u>               |
|-----------------------|----------|---------------------------------|---------------------------------|---------------------------------|
| July                  | 5, 2027  | Independence Day Holiday.....   | Independence Day Holiday.....   | Independence Day Holiday.....   |
| August                | 5        | .....                           | Non-Student Duty Day            | .....                           |
| August                | 6        | .....                           | Mandatory Flex Day.....         | .....                           |
| August                | 9        | .....                           | Fall Semester Begins.....       | .....                           |
| August                | 12       | Mandatory Flex Day.....         | .....                           | .....                           |
| August                | 13       | Non-Student Duty Day.....       | .....                           | .....                           |
| August                | 16       | Fall Semester Begins.....       | .....                           | .....                           |
| September             | 6        | Labor Day Holiday.....          | Labor Day Holiday.....          | Labor Day Holiday.....          |
| November              | 11       | Veterans' Day Holiday.....      | Veterans' Day Holiday.....      | Veterans' Day Holiday.....      |
| November              | 22 - 24  | .....                           | Thanksgiving Break (no classes) | .....                           |
| November              | 25 - 26  | Thanksgiving Holidays.....      | Thanksgiving Holidays.....      | Thanksgiving Holidays.....      |
| December              | 4        | Fall Semester Ends              | .....                           | .....                           |
| December 6 - January  | 19, 2028 | Winter Recess.....              | .....                           | .....                           |
| December 13 - January | 21, 2028 | Winter Intersession             | .....                           | .....                           |
| December              | 18       | .....                           | Fall Semester Ends.....         | .....                           |
| December 17 - January | 4, 2028  | .....                           | Winter Recess.....              | .....                           |
| December              | 23 - 31  | Winter Holidays.....            | Winter Holidays.....            | Winter Holidays.....            |
| January               | 6        | .....                           | Non-Student Duty Day            | .....                           |
| January               | 7        | .....                           | Mandatory Flex Day.....         | .....                           |
| January               | 10       | .....                           | Spring Semester Begins.....     | .....                           |
| January               | 17       | Martin L. King Holiday.....     | Martin L. King Holiday.....     | Martin L. King Holiday.....     |
| January               | 27       | Mandatory Flex Day.....         | .....                           | .....                           |
| January               | 28       | Non-Student Duty Day.....       | .....                           | .....                           |
| January               | 31       | Spring Semester Begins.....     | .....                           | .....                           |
| January               | 26       | Lunar New Year Holiday.....     | Lunar New Year Holiday.....     | Lunar New Year Holiday.....     |
| February              | 11       | Lincoln's Birthday Holiday..... | Lincoln's Birthday Holiday..... | Lincoln's Birthday Holiday..... |
| February              | 21       | Presidents' Day Holiday.....    | Presidents' Day Holiday.....    | Presidents' Day Holiday.....    |
| March                 | 27-31    | Spring Recess.....              | Spring Recess.....              | .....                           |
| March                 | 30       | .....                           | .....                           | Spring Holiday.....             |
| March                 | 31       | Cesar Chavez Holiday.....       | Cesar Chavez Holiday.....       | Cesar Chavez Holiday.....       |
| May                   | 19       | .....                           | Spring Semester Ends.....       | .....                           |
| May                   | 27       | Spring Semester Ends.....       | .....                           | .....                           |
| May                   | 29       | Memorial Day Holiday.....       | Memorial Day Holiday.....       | Memorial Day Holiday.....       |
| June                  | 5        | Summer Session Begins.....      | .....                           | .....                           |
| June                  | 19       | Juneteenth Holiday.....         | Juneteenth Holiday.....         | Juneteenth Holiday.....         |

<sup>1</sup> Includes Saturday and Sunday, November 27 and 28, which are non-instructional days

<sup>2</sup> Includes Saturday and Sunday, February 12 and 20, which are non-instructional days

<sup>3</sup> Includes Saturday and Sunday, April 1 and 2, which are non-instructional days