



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

CCCPLX-414

09/11/25

3 to 5 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: September 11

Future meetings: 9/25, 10/9, 10/23, 11/6, 11/20, 12/4, 12/11, 2/12, 2/26, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28

Roll Call:

Committee members present as indicated by (x).			
Academic Senate Officers		Academic Senators	
President: Jaclyn Magginietti	x	Counseling 1 Alan Reza and Eva Palomares (T1, Y1)	x
President-Elect: Vacant		Counseling 2 Deborah Bundy (T1, Y2)	x
Past President: Kathleen McAlister	x	Health Science 1 Thu Pham/Brenda Toy (T2, Y1)	x
Secretary: Jill Bauer	x	Health Science 2 Beena Eapen (T2, Y1)	
Treasurer: Karen Le Cornet	x	Health Science 3 Vacant	
Curriculum Chair: Joyce Peacock	x	Kinesiology Sergio Cutrona (T4, Y1)	x
IDEAA Ombuds: Michael Brydges	x	Language Arts 1 Samantha Simmons (T2, Y1)	x
Academic Senators		Language Arts 2 Karen Le Cornet (T2, Y2)	x
Adjunct Faculty Senator 1 Vacant		Language Arts 3 Jill Bauer (T1, Y2)	x
Adjunct Faculty Senator 2 Zachary White (Y1, T1)	x	Library/Learning Resource Center 1 Monica Doman (T1, Y2)	x
Adjunct Faculty Senator 3 Vacant		Science/Engineering/Math 1 Joel Gober (T3, Y1)	x
Business/CIS 1 Kathleen Troy (T3, Y1)	x	Science/Engineering/Math 2 Christina Plett (T3, Y1)	x

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginietti, Academic Senate Secretary, at (714) 484-7010 or Kathleen McAlister, Academic Senate President, at (714) 484-7000 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Committee members present as indicated by (x).			
Career Technical Education 1 Vacant		Science/Engineering/Math 2 Ron Armale (T2, Y1)	x
Career Technical Education 2 Vacant			
Liaisons		Academic Senators	
Accreditation: Jill Bauer	x	Social Science 1 Gio Hortua (T1, Y1)	x
AdFac United: Vacant		Social Science 2 Craig Goralski (T1, Y2)	x
Associated Students: Angel Hernandez	x	Visual and Performing Arts 1 Donivan Howard (T2, Y1)	x
Campus Technology: Thomas Sutfin		Visual and Performing Arts 2 Aydinaneth Ortiz (T2, Y2)	x
CC Foundation: Damon de la Cruz			
CTE Liaison: Paul Kelley			
Distance Education: Samantha Simmons	x		
Diversity, Equity and Inclusion: Maha Afra			
IPLOR: Sarah Jones	x		
Guided Pathways: Liana Koeppel	x		
Professional Development: Jaqueline Aguet			
Student Equity and Achievement: Jenelle Herman	x		
Student Learning Outcomes : Agigail Awad	x		
United Faculty: Jeremy Peters			

Guests: Treisa Cassens, Bryan Ventura, Terri Long, Flavio Medina-Martin, Jolena Grande

I. Establish Quorum and Acknowledge Alternates

Meeting called to order at 3:03 p.m.

Janet Owen Driggs served as an alternate for Donivan Howard.

II. Adoption of the Agenda

Kathleen McAlister moved to approve the agenda. Motion passed.

III. Approval of Minutes from 05/08/25, 05/22/25, and 08/28/25

Craig moved to amend the 05/08/25 minutes to include a statement indicating that there were people at the meeting who stated that they wanted their statements entered into the minutes but did not provide statements and that attempts were made to get these statements. Passed. Monica Doman and Thu Pham abstained.

Joel moved to approve the 05/08/25 minutes as amended. Passed. Monica Doman and Thu Pham abstained.

Kathleen moved to approve the 05/22/25 minutes. Passed.

Kathleen moved to approve the 08/28/25 minutes. Passed. Monica Doman, Thu Pham, and Alan Reza abstained.

IV. Public Commentary (3 minutes per speaker – 15 minutes max)

None.

V. Faculty Issues – Unfinished Business

- a. Syllabus Guidelines Revision (10 minutes) Jill Bauer

On behalf of the Syllabus Guidelines Revision workgroup, Jill Bauer presented the revised guidelines for the Senate's review. The revisions include the AI Policy and sample syllabus statements created by the Cypress AI Taskforce (CAIT). The guidelines were also reviewed by Student Services Dean, the Curriculum Chair, the DE Faculty Coordinator, and Accreditation Faculty Chair. Senators should bring this item to their constituents for review.

VI. Faculty Issues – New Business

- a. ZTC/OER Leadership Cohort (10 minutes) Jaclyn Magginetti and Scott Thayer

President Thayer informed the Senate that Cypress College was invited and accepted into a ZTC/OER Leadership Cohort led by Consumnes River College. The purpose of cohort is to expand ZTC/OER at the College. The President is seeking clarification on who will comprise the Cypress cohort but provided the following fact sheet:

California Community College Chancellor's Office-Demonstration Grant

Awarded to Consumnes River College

Background:

Textbook affordability remains a pressing challenge for students across the country. Rising costs continue to impact access, persistence, and success, often forcing students to choose between basic needs and essential course materials.

At Cosumnes River College, we've made it a priority to eliminate this barrier through our Zero Textbook Cost (ZTC) and Open Educational Resources (OER) initiative.

Criteria:

The cohort is open to colleges with 50% or less ZTC course adoption, with priority given to those under 30%.

Leadership teams may include the President, Vice Presidents of Instruction, Student Services, Administrative Services, and Institutional Research leads.

Purpose:

Increasing the number of OER/ZTC course adoption sections

Participants will also engage with colleagues from the inaugural cohort to exchange strategies and lessons learned.

Cypress College will be one of six colleges participating in the second cohort of our Zero Textbook Cost (ZTC) and Open Educational Resources (OER) Demonstration Grant program.

Program Duration: Annual

Meeting: October 16, 2025

Location: Consumnes River College

Treisa Cassens announced that the ZTC group is restarting. Even though the MOU has expired, there will now be stipends for faculty to create ZTC/OER materials for courses required in a degree/certificate program. Faculty should contact Billy Pashaie for more information. There are also stipends available for faculty to POCR certify their online courses. Faculty should contact Sam Simmons for more information.

b. Districtwide Symposium (15 minutes)
Medina-Martin

Jaclyn Magginetti and Flavio

Flavio Medina-Martin presented a districtwide event highlighting faculty research and scholarly work across Cypress College, Fullerton College, and NOCE. Presentations will focus on graduate-level work, including dissertations, sabbaticals, practicums, and post-doc studies, or any publications within the last 10 years with an emphasis on DEIAA themes. The symposium aims to support professional development, inspire sabbatical interest, and align with District strategic goals on equity and access.

Three in-person presentations, one each at Fullerton College, Cypress College, and NOCE, will be held this year. Additional emails will be sent to faculty. The deadline to apply is September 30th. Faculty can direct questions to Flavio Medina-Martin.

c. Academic Senate Subcommittee (5 minutes) Jaclyn Magginetti

President Magginetti asked the Senate to create an adhoc committee to develop the Senate's community agreement. Zachary White, Alan Reza, Sam Simmons, Gio Hortua, and Michael Brydges volunteered to serve with President Magginetti.

VII. Special Reports

a. President's Report and Committee Appointments (15 minutes)

President Magginetti made the following appointments:

Kathleen McAlister to Vice Chancellor, Administrative Services Hiring Committee.
Joel Gober moved to approve. Passed.

Steven Estrada as the Faculty Appointment for the Equal Employment Opportunity Advisory Committee. Michael Brydges moved to approve. Passed.

German Arellano as Academic Senate Adjunct Senator.
Karen Le Cornet moved to approve. Passed.

Quinn Doan as Adjunct Faculty IPLOR Representative.
Joel Gober moved to approve. Passed. Janet Owen Driggs abstained.

Joyce Peacock, Samreen Manjra, and Jaclyn Magginetti to the VPI Hiring Committee.
Michael Brydges moved to approve. Passed.

President Magginetti provided following report for the minutes:

The Academic Senate Foundation is proud to offer scholarships for faculty to attend the ASCCC 2025 Fall Plenary Session on November 6-8, to be held in person at the Hyatt Regency La Jolla in San Diego.

With a focus on student success, faculty from all disciplines—both full-time and part-time—are encouraged to apply.

Theme: Resilience in Action: Upholding Our Humanity and Mission Amid a Shifting Landscape

A total of four (4) scholarships will be offered, one (1) per Area. The scholarship will cover registration, travel costs, and lodging for two (2) nights.

PAC 09/11/25

- Overview of the point to the committee
- Overview of the Cat situation
- Waiting on the date of the Campus budget forum to be scheduled
- On Sept 18, we will go over the classified hiring process.
- We will also start the faculty hiring process for this calendar year.

- The draft of the student equity and achievement plan will be distributed to all constituent groups within the next month. It is due Nov 30th.
- The Strategic Enrollment Management plan draft will be expected by the end of the fall.
- The Strategic Plan development will also be making its way around the college, including going to divisions.

Board of Trustees 09/09/25

- Budget overview – The board approved the Budget
- The board approved a Reaffirming Support for Students and Privacy of Student Records, reaffirming the North Orange County Community College District's full support for all students.
- We got the history of the Cat situation on Campus.

PBC 09/08/25

- The state doesn't expect a change in the budget to change to CC's, Cola 2.3%, \$10M for rising scholars, and \$60M one-time for a student block grant.
- District Budget: The budget is balanced; all permanent positions are budgeted. We will be moving out of Hold harmless in 25-26. 14.3 million decreased from the previous year, including the settlement from last year—\$127.2 million ending fund balance.

PBC 9/02/25

- No meeting. Just let us know what Plans will be coming back to PBC
- Strategic plan
- Strategic enrolment plan
- Student equity and achievement plan

CBF Aug 11th

- Still working on closing the budget.
- We spent \$ 15 million more than we brought in last year. We used the carryovers. The settle up for 24-25
- The 2025-26 NOCCCD budget reflects a cautious, rollover approach focused on maintaining stability amid ongoing uncertainties. The district is projecting \$283.2 million in revenue against \$285.1 million in expenditures, resulting in a structural deficit of approximately \$1.85 million. This shortfall is expected to be covered by campus carryover funds. An additional \$1.99 million in Hold Harmless funding has been set aside, with \$1.33 million of that dedicated to meeting new Board Policy Reserve requirements. Despite these efforts, the total ending fund balance has decreased by \$15.1 million from the previous year, landing at \$126.4 million districtwide.

DCC. Aug 25th Budget

- The 2025-26 District and Campus-specific budget forums have been scheduled. Cypress College – Thursday, September 25 @ 3:00 – 4:30 p.m. (rescheduled)
- We are expected to out of hold harmless.
- The campus carryover will stay at the campuses.
2026-2030 Districtwide Strategic Plan Development
- 2021 -2026 was the first mini plan, the second one will be up until 2030.
- We will have one representative from the Senate.
Revised AP 3415, Immigration Enforcement Activities
- Looking at the revisions.
 - BP 3050 – Reference section update pursuant to the 2024 ACCJC Standards changes • BP 3100 – No revisions • AP 3100 – No revisions; updated campus org charts will be added when received. • BP 3200 – Reference section update pursuant to the 2024 ACCJC Standards changes • BP 3280 – No revisions • AP 3280 – Update titles - were approved

Board of Trustees meeting Aug 26

- We got an overview of the rebranding of NOCCCD “The destination District”
- 0.25 increase for Chancellor Breland.
- The Board is working on the wording of Resolution No. 25/26-08, Support for Students and Privacy of Student Records

Karen Le Cornet moved to extend time 10 minutes. Passed.

President Magginetti notified the Senate that she is working with the District to change the date of the upcoming Budget Forum since it conflicts with the September 25 Senate meeting. She encouraged the Senators and Liaisons to submit questions for the forum.

President Magginetti introduced interim Vice President Terri Long to the Senate.

She also noted that the Senate can anticipate many College plans (e.g., SEA Plan, SEM Plan, and College Strategic Plan) to come before Senate this fall.

b. Curriculum Committee - Joyce Peacock (3 minutes)

Joyce Peacock, Curriculum Chair, provided the following report:

DCCC – Money was set aside to purchase CourseDog, but must be approved by Curriculum Committee and then Senate. Curriculum will agendize for next meeting. In the meantime, Curricunet is not being maintained or updated.

New Faces

- Interim VPI - Terri Long
- Curriculum Specialist – Joselyn Knight

- Administrative Assistant – Mary Helen Albrecht
- Vice Chancellor of Educational Services and Institutional Effectiveness – Dr. Jennifer Vega La Serna

Common Course Numbering

Curriculum Chair sent representatives each their division's CCN directives

1. Finishing the Phase II (A) courses soon. Please remind faculty to attach current Distance Education addenda, and make any changes they need to make by September 19. These courses are effective fall 2026 and need to be through Board by November.
2. Phase II (B) courses that have templates available, your faculty can start creating revisions and copying the templates available for this upcoming cycle, fall 2027
 - a. [Templates available](#)
 - b. [How to Revise a Course with a CCN Template.docx](#)
3. Phase III
 - a. Templates not available, but [post-convening surveys available](#)
 - b. Select the Open Surveys link
4. Division by Division breakdown - If you have a document below it applies to your division
 - a. [Business Division Common Course Numbering.docx](#)
 - b. [Career Technical Ed Division Common Course Numbering.docx](#)
 - c. [Kinesiology Division Common Course Numbering.docx](#)
 - d. [Language Arts Division Common Course Numbering.docx](#)
 - e. [Science Engineering Mathematics Division Common Course Numbering.docx](#)
 - f. [Social Science Division Common Course Numbering.docx](#)

Upcoming Events

[Area D Meeting](#), October 10, 2025, 9am-3pm

c. Instructional Program Review – Sarah Jones (3 minutes)

Sarah Jones, IPLOR Co-Chair provided the following report:

The IPLOR process has begun for Fall 2025. Please see important information listed below. If there are any questions or concerns about the process, please contact the IPLOR Co-Coordinator, your IPLOR representatives, or access the [IPLOR SharePoint](#).

Programs undergoing Full IPLOR Review for Fall 2025

- Anthropology
- Biology
- English
- ESL (ESL and Linguistics)
- Ethnic Studies (Ethnic Studies and Social Sciences)

- Foreign Language (Chinese, French, Spanish, Japanese)
- History
- Library
- Music (Music and Music-Applied)
- Philosophy and Religious Studies
- Physical Science (Astronomy, Geology, Engineering, Engineering Technology, Physics, and Physical Science)
Fall 2025 Full IPLOR Review timeline
- Program review forms have been sent to the department coordinators.
- Department coordinators to submit completed reviews to their dean by October 10th.
- Deans to submit signed review(s) to the IPLOR Co-chairs (Sarah Jones and Myev Rees) by October 25th.
- IPLOR department presentations scheduled for 11/3/25, 11/10/25, and 11/17/2025.

Programs undergoing Mid-Point Review

- Art
- Chemistry
- Communication Studies
- Counseling (Counseling and Guidance and Disability Studies)
- Dance
- Economics
- Education (TBD)
- Mathematics (Math and Statistics)
- Kinesiology (Kinesiology, Public Health Science, and Recreation)
- Political Science
- Psychology
- Sociology
- Global Studies (TBD, undergoing Special Review)
Mid-Point Review information and resources
- The Mid-Point Review process allows for updates on goal progress for the goals included in instructional programs previously completed long forms. Additionally, if programs have developed additional goals since completion of the long form, they can add in those additional goals so that all goals are captured and linked to planning and budget processes.
- The Midpoint Review form available [HERE](#). The goals from previous full program review forms to complete Midpoint Review are available [HERE](#)
- The Mid-Point forms are due to the division deans by October 10th and to the IPLOR Co-Coordinator by October 25th.

Compliance Status Change

- Programs can also use the Midpoint Review to petition for a change of compliance status. IPLOR does not reassess compliance status unless a program petitions the committee to do so.
- If a program wishes to change their compliance status, please complete [this form](#) and submit it with your Midpoint Review by October 10.

2025 IPLOR Representatives

- IPLOR C-Chair: Myev Rees, mrees@cypresscollege.edu
- IPLOR Co-Chair: Sarah Jones, sjones@cypresscollege.edu
- Accreditation: Bryan Ventura, bventura@cypresscollege.edu
- Institutional Research & Planning: Kristina Oganessian, koganesian@cypresscollege.edu
- Student Services Program: AnnMarie Ruelas, aruelas@cypresscollege.edu
- Instructional Dean Representative: Janet Vera, jvera@cypresscollege.edu
- SLO Coordinator: Abigail Awad, aawad@cypresscollege.edu
- Adjunct Representative: Quinn Doan, Counseling, qdoan@cypresscollege.edu
- Business/CIS: Peter Molnar, pmolnar@cypresscollege.edu
- Counseling: Mymy Lam, mlam@cypresscollege.edu
- CTE: Michael Klyde, mklyde@cypresscollege.edu
- Health Science: Anna Cherie Gentry, agentry@cypresscollege.edu
- Kinesiology/Athletics: Margaret Mohr mmohr@cypresscollege.edu
- Language Arts: TBD
- Library: Vacant
- SEM: Andres Carrillo, a.carrillo@cypresscollege.edu
- Social Science: Hilary Reuter, hreuter@cypresscollege.edu
- Visual and Performing Arts: Grant Speich, gspeich@cypresscollege.edu

d. Student Outcomes Assessment – Abigail Awad (3 minutes)

Abigail Awad, SLO Coordinator, provided the following report:

ELumen Insights updates:

- **ELumen will no longer be offering their current CSLO product as of December 31, 2026. This requires our campus to transition to a new software.** Abigail Awad corresponded with the outgoing CSLO Coordinator (Jennifer Coopman) and Institutional Research & Planning (Bryan Ventura and Kristina Oganessian) regarding a necessary transition from eLumen to eLumen insights.
 - The group agreed that moving to eLumen insights was the best plan. With the possible change in other technologies (i.e. Curriculum to CourseDog, etc.), we don't think changing CSLO providers simultaneously is the best course of action. We're also not aware of a competitor that we think would provide a better service, and eLumen has announced a partnership with CourseDog, so if the college does adopt CourseDog, we'll be in a good

position (hopefully) for our CSLO software to connect with other campus software.

- Abigail Awad and Institutional Research & Planning (Kristina Oganessian) met with our eLumen Customer Support Manager (Kristen Nelson) to discuss the transition from eLumen to eLumen Insights. We plan on participating in a cohort this semester to set up the software for roll out on a pilot basis in spring and in full in fall.
 - o If we begin our transition this semester, we will be able to lock in the same rate for eLumen Insights that we currently pay for eLumen. We would also receive complementary support in transitioning to eLumen Insights including the set-up process. Our timeline would look something like this:
 - Fall 2025: work on the set up of eLumen Insights for our campus, but will not be used by any faculty.
 - Spring 2026: pilot the new eLumen Insights software with a small group of faculty.
 - Fall 2026: roll out eLumen Insights to all faculty prior to the retirement of eLumen on 12/31/26
 - o The transition team will tentatively include the following:
 - CSLO Coordinator, Abigail Awad
 - Institutional Research & Planning, Kristina Oganessian
 - Canvas Technical Administrator, Treisa Cassens
 - Executive Staff, Terri Long and Janet Vera
 - Curriculum Expert, Jocelyn Knight and Angela Haugh
- Abigail Awad met with Interim VP-I Terri Long to discuss the transition from eLumen to eLumen Insights. She is familiar with eLumen Insights from her work at other institutions. She will communicate updates to the President's office and attend the Kick-off meeting with eLumen.
- Abigail Awad and Kristina Oganessian met to discuss the survey needed by eLumen prior to the Kick off meeting.
- Upcoming meetings pertaining to the eLumen Insights transition include:
 - o Kick off Meeting on 9/18 (CSLO Coordinator, Canvas Administrator, VP-I, IR, Curriculum Specialist)
 - o Technical Meeting on 9/19 (CSLO Coordinator, Canvas Administrator, IR)
 - o Cohort Meetings beginning 10/7 (CSLO Coordinator, IR, Curriculum Specialist)

All other CSLO Coordinator report items:

- Over the summer, Abigail Awad trained with the outgoing CSLO Coordinator (Jennifer Coopman) on eLumen and CSLO processes.
- Zi completed the initial Fall 2025 eLumen data load over summer.
- Changes to Fall 2025 active CSLOs in Curricunet were compiled in an excel file (thank you Marbelly). The new/revised CSLOs were input into eLumen by the incoming and outgoing CSLO Coordinators. New assessments were created in eLumen. Future assessments were planned from all of the newly created assessments. All of the planned future assessments that were no longer accurate were deleted.

- Mapping from PSLOs to ISLOs was verified and/or corrected prior to export for eLumen Insights set up.
- A reminder email was sent on 8/25/25 to Faculty to include active CSLOs in Fall 2025 course syllabi. This also included an attached file with instructions for how to check for active CSLOs in CNET. It also included the link to register for the Resources for Student Learning Outcomes Canvas shell.

Ongoing Reminders to faculty:

- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.
- The “Resources for Student Learning Outcomes (RSLO)” Canvas course shell includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL link was included in an email to all Faculty.

Jill Bauer stated that there was an agreement with the then VPI, Kathleen Reiland, to increase the SLO Coordinator reassigned time when there was a transition to CourseDog. Since the College is required to transition to a new SLO system prior to CourseDog, the SLO Coordinator may need an increase in reassigned time now.

VIII. Written Reports*

a. Academic Senate Treasurer’s Report – Joel Goeber

Joel Goeber, Academic Senate Treasurer from 2024-2025 reported that the Senate had \$9,231 remaining from 24/25. The Senate received a new budget of \$21,000 for 25/26. Summer expenditures were \$1,200 for summer conference travel, leaving a remaining balance of \$19,800.

b. Accreditation and Institutional Effectiveness Study - Jill Bauer

Jill Bauer, Accreditation Faculty Chair, provided the following report:

- The Accreditation and Institutional Effectiveness Committee (AIEC) meets monthly on the 3rd Wednesday from 3:00 p.m. – 4:30 p.m. in CCC-PLEX 414. A Zoom option is available by request (email jbauer@cypresscollege.edu). All are welcome to attend.
- This year AIEC will focus on continuing the work of the improvement plans identified in the 2024 ISER, these include finalizing the Cypress Integrated Planning and Resource Allocation Manual (CIPRAM) and establishing a catalog update process. Both projects will be presented to Academic Senate at some point during the year.

- As part of the CIPRAM development, the AIEC led the Faculty Hiring Prioritization (FHP) Committee in revising the FHP process in spring 2025. The proposed process was voted on and resulted in a tie. Therefore, the committee will resume meetings to address remaining concerns in the fall. Accreditation leadership is also seeking clarity on how Administrative Guide 3004 informs the FHP process.
- Based on feedback from the student focus groups and faculty and staff survey, the AIEC has decided to shift the focus of the QFE projects from interactive walks to wayfinding, training, and communication. AIEC, Guided Pathways Steering Committee, and Caring Campus are partnering to work on wayfinding first and have held meetings over the summer with Campus Capital Project, M&O, Academic Computing, and the Office of Campus Communications. This fall, the group will prepare recommendations and next steps to bring to President Thayer.
- The AIEC will also support the Office of Institutional Research & Planning in strategic planning this year.

c. Adjunct Faculty United –
No report.

d. Associated Students –

Angel Hernandez, Associated Students President introduced himself and spoke about the role of AS.

e. Campus Technology Committee- John Li
No report.

f. CTE Liaison –
No report.

g. Curriculum Committee – Joyce Peacock
See VII. Special Repots, Item b.

h. Cypress College Foundation – Damon de la Cruz
No report.

i. Distance Education – Samantha Simmons

Sam Simmons, DE Faculty Coordinator, provided the following report:

Please share with your respective divisions.

OTT

- **Upcoming Fall OTT – Week 0, Friday, Sept 26- Thursday, November 6.** Please forward

the [OTT Fall Session Announcement](#) to interested faculty who are going to be teaching online/hybrid/hyflex in spring.

Turnitin

- DE is hosting a **Turnitin Workshop** to help faculty with the new LTI 1.3 integration.
- Wednesday, September 17 – 2:00-3:30
- In person, BUS 317
- If you can bring your own laptop that is preferred. If not, we have some available to borrow.
- Upgraded for LTI 1.3 (external tool)
- Upgraded Turnitin's LTI 1.1 to LTI 1.3 (external tool) in Cypress College's Canvas environment. way instructors can use Turnitin and Speedgrader
- **Scenario #1** - Turnitin LTI 1.1 (as external tool) users who use Turnitin for feedback and grading tools will not be negatively impacted. I have attached a document showing some of the upcoming enhancements Turnitin LTI 1.3 users will enjoy.
- **Scenario #2** - Plagiarism Review (Framework) users who grade in speed grader will not be impacted.
- **Scenario #3** - *****External Tool + SpeedGrader, won't be possible once the LTI is upgraded from 1.1 to 1.3** Turnitin LTI 1.1 users who have been using SpeedGrader with their (external tool) Turnitin LTI 1.1 assignments will need to switch their assignments to the Plagiarism Review style if they prefer to keep using Turnitin + SpeedGrader. Otherwise they can grade using the Turnitin Feedback Studio.
- Here is a guide for [How to Identify Turnitin Assignment Types in Canvas](#)
- See guides and videos in the Canvas Resources for Online Instruction --> Modules --> [Canvas Integrations and Applications](#) --> Turnitin Updates June 2025

ZOOM – PREPARING FOR ZOOM STORAGE POLICY – CCC TECH CONNECT

- Zoom Boom – deleting old zoom recordings
- [WEBINAR: Preparing for TechConnect's New Zoom Storage Policy](#)
- Date: Sept 16, 2025, Time: Noon-1pm
- The new system-wide Zoom storage policy is set for full compliance by **October 2, 2025**. The changes have brought about concerns and questions regarding the requirements and the auto-deletion schedule of recordings.
- To ensure all colleges along with their faculty, staff and administrators understand how to implement the steps to conform to the policy, the TechConnect team will provide information, settings, and download options to preserve recordings.
- There is also information about how to migrate CypressZoom recordings to Canvas Studio in the [Resources for Online Instruction \(ROI\) Canvas Shell](#). Modules --> CypressZoom --> How to Migrate Zoom Recordings to Canvas Studio

CVC @ONE

- [Current CVC @ONE Webinars](#)
- They also have self-paced courses and training videos for Accessibility, AI and Design
- AI – There is a [self-paced course on generative AI](#) in Canvas Commons
- CVC @ONE Training - [Here is the information about offerings](#) - - Current list. Fall classes are ongoing.

UPCOMING RESPONDUS WEBINARS

<https://web.respondus.com/webinars/>

NECTIR AI

In 2024-25, the Chancellor's Office partnered with Nectir AI to complete a successful pilot with over 260 instructors across the state. Following the pilot's positive feedback, the Chancellor's Office is extending the pilot for another year and tripling the number of spaces for faculty to participate. There is no cost to the campus, instructor, or students for participation in the pilot. Data from the pilot is being evaluated to better understand the usefulness, acceptance, and impact of teaching with this tool.

- **Nectir AI is available on a first-come, first-served basis. To secure your spot for Nectir AI, sign up through this link: <https://forms.gle/wErmBCzgstNQFr6LA>.**
- *If you participated in the Nectir AI pilot last school year, you can continue using Nectir AI; there is no need to sign up on the waitlist to continue your access.*

What is Nectir AI?

[Nectir AI](#) is a FERPA-compliant educational AI platform that allows you to create personalized AI Assistants for your classes using advanced language models like GPT-4.1, Claude Sonnet 4, and Gemini 2.5 Pro. Nectir AI Assistants can be customized to provide 24/7 support and answer course-specific questions. They can be customized based on information, department content, program materials, class materials, and syllabus.

How to Participate and Next Steps

Nectir AI is available on a first-come, first-served basis. To secure your spot for Nectir AI, sign up through this link: <https://forms.gle/wErmBCzgstNQFr6LA>.

The Nectir team will follow up with an email invitation, with instructions on how to sign up for an onboarding session. We will also continue to send out email updates on the demo project and support resources.

Please share this opportunity with your colleagues, department chairs, and others in your network who might benefit from the opportunity to use and provide feedback on this innovative teaching resource.

j. DEIAA - Maha Afra

No report.

k. Guided Pathways Steering Committee - Liana Koppel

No report.

l. IDEAA Ombuds - Michael Brydges

Michael Brydges, IDEAA Ombuds provided the following report:

EEOAC (Equal Employment Opportunity Advisory Committee): Once again, Faculty are encouraged to review the attached file and to check out the following website, for as the District Director, Flavio Medina-Martin stated, "Thank you for a very productive conversation/meeting today. And thank you for lending your

voice our District's Employee Mediation Program and the awareness campaign that will soon follow."

Attached you will find the drafted elements we discussed. (I have included the Agenda for that day too). · In addition, here is the link on our website where it will live: Equal Employment Opportunity (EEO) and Compliance | North Orange County Community College District Website: <https://www.nocccd.edu/employees-departments/departments/equal-employment-opportunity-eeo-and-compliance>

Please send your feedback or any concerns regarding this EEOAC material to me so I can share your feedback with this District Committee.

HHA Committee: Hispanic Heritage Month has several events taking place this semester. For details, I encourage you to check out the updated website: <https://www.nocccd.edu/news/all-news/welcoming-2025-26-academic-year-hispanic-heritage-month>

ASCCC (Academic Senate for California Communication College): Resources on "Know your Rights" - <https://asccc.org/know-your-rights-resources>

CCCOC (California Community College Chancellor's Office) – Vision 30 and continued commitment to Equity - <https://www.cccco.edu/About-Us/Vision-2030>

m. Professional Development Committee – Jacqueline Aguet
No report.

n. Student Equity and Achievement Committee – Jenelle Herman
No report.

o. United Faculty- Jeremy Peters

Jeremy Peters, United Faculty Liaison, provided the following report:

United Faculty Members:

CTA approved the announcements below but directed them to be resent with an adjusted date of September 8. CTA also adjusted the election timeline dates. Please see the adjusted timeline on page 3.

Sincerely,
Linda Borla
Elections Chair
United Faculty

Updated Election Rerun Information

Sept. 8, 2025

United Faculty Members, Per CTA's recommendation, the UF Elections Committee will be rerunning the Spring 2025 elections for president and vice president. CTA stated that the UF Elections committee ran a "clean election." The CTA Board, however, decided that "it would be easier just to have a rerun."

The Elections Committee does not agree with this decision because we did run a clean election, and we have received conflicting and contradictory information. In fact, CTA failed to provide evidence to support their decision for a rerun. However, for the good of the order, we will conduct the rerun per CTA.

The UF Elections Committee will be meeting this week to prepare a timeline to send out to all members very soon. Sincerely,

Linda Borla
Elections Committee Chair
United Faculty

Updated UF Rerun Election Announcement

Sept. 8, 2025

Dear United Faculty Members:

CTA has directed United Faculty to rerun last spring's chapter election for UF president and vice president. The process begins today, September 8, 2025, with the announcement of the following positions being rerun for the terms specified:

UF EXECUTIVE BOARD

President, 2025-2027

Vice President, 2025-2027

Candidates who were on the ballot last spring may return the attached Declaration of Candidacy form as well as a 50-word candidate's statement to lborsa@gmail.com no later than 5:00 pm on **Thursday, September 11, 2025**. Note: Campaign statements will be sent to all unit members and are limited to 50 words. Any word(s) exceeding this limit will not be printed.

The statements will not be printed on the ballots. If a previous candidate for UF president or VP has opted not to participate in the rerun election, please send an email as well indicating withdrawal from the race.

Also find attached the Election Timeline, with important dates and instructions for requesting paper ballots, as well as the 2025-26 CTA Elections Guidelines and CTA Elections Manual.

Please update your records with CTA to a personal email to ensure receipt of a ballot link.

Sincerely,

Linda Borla
Elections Chair
United Faculty
lborsa@gmail.com

(Report continues on next page.)

United Faculty Pres. & VP Rerun Election Timeline: Fall 2025

Sept. 8	Announcement of rerun election sent via email to all members and posted on UF NOCCCD website (ufnorthorange.com).
Sept 11	Candidates from original Spring 2025 election only submit electronically declarations of candidacy and 50-word candidate statements by 5:00 pm to Elections Committee Chair, lbordia@gmail.com .
Sept. 11	Acknowledgement of declarations of candidacy and elections guidelines/rules for campaigning sent electronically to candidates from Elections Committee chair.
Sept. 11	Deadline to request a paper ballot by 5:00 pm. Paper ballots can be sent to any member who does not wish to vote electronically. A written request must be sent to the Elections Committee chair, lbordia@gmail.com . Paper ballots will be mailed to the last known address on file with CTA.
Sept. 16	Candidate statements will be sent via email to all members and posted on UF NOCCCD website (ufnorthorange.com). Paper ballots will be mailed to those members who requested. Deadline to inform Elections Committee chair if candidate or designee will be observing counting of paper ballots, if any.
Sept. 23—Oct. 3	Voting via email from electronic platform Simply Voting beginning at 8:00 am on Sept. 23 and concluding at 5:00 pm on Oct. 3. Paper ballots must be received at the UF PO box by noon on Oct. 3 (postmarked date not accepted). Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the Elections Committee chair: lbordia@gmail.com .
Oct. 6	The Elections Committee will download results from Simply Voting, count any paper ballots received, and prepare a Teller's Report. Results will be delivered to the UF leadership, candidates, and members via email by Oct. 6 at 5:00 pm.
Oct. 6	If a run-off election is necessary, this will be included in the announcement.
Oct. 16	A challenge to the election must be received electronically by the Elections Chair (lbordia@gmail.com) no later than Oct. 16 at 5:00 pm unless there is a run-off election.
Oct. 8	Deadline to request a run-off election paper ballot is 5:00 pm. Paper ballots can be sent to any member who does not wish to vote electronically. A written request must be sent to the Elections Committee chair, lbordia@gmail.com . Paper ballots will be mailed to the last known address on file with CTA. Paper ballots for run-off, if necessary, will be mailed to member who requested. Deadline to inform Elections Committee chair if candidate or designee will be observing counting of paper ballots, if any.
Oct. 9—Oct. 19	Voting for run-off election, if necessary, via Simply Voting beginning at 8:00 am Oct. 9 and concluding at 5:00 pm on Oct. 19. Paper ballots must be received at the UF PO Box by 12:00 pm Oct. 19 (postmarked date not accepted). Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the UF Elections Chair: lbordia@gmail.com .
Oct. 20	The Elections Committee will download results of run-off election from Simply Voting. A Teller's Report will be completed and results will be delivered to the UF leadership, candidates, and members via email by 5:00 pm.
Oct. 30	If a run-off election was necessary, a challenge to the election, including the run-off election, must be received electronically by the Elections Chair (lbordia@gmail.com) no later than Oct. 30 at 5:00 pm.

CTA encourages members to use personal emails for voting. Please update your email address with CTA.

IX. Adjournment

Joel Gober moved to adjourn the meeting at 4:41 p.m. Passed.