



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

CCCPLX-414

10/23/25

3 to 5 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: October 23

Future meetings: 11/6, 11/20, 12/4, 12/11, 2/12, 2/26, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28

Roll Call:

Committee members present as indicated by (x).			
Academic Senate Officers		Academic Senators	
President: Jaclyn Magginetti	x	Counseling 1 Alan Reza and Eva Palomares (T1, Y1)	x
President-Elect: Vacant		Counseling 2 Deborah Bundy (T1, Y2)	x
Past President: Kathleen McAlister	x	Health Science 1 Thu Pham/Brenda Toy (T2, Y1)	x
Secretary: Jill Bauer	x	Health Science 2 Beena Eapen (T2, Y1)	x
Treasurer: Karen Le Cornet	x	Health Science 3 Vacant	
Curriculum Chair: Joyce Peacock	x	Kinesiology Sergio Cutrona (T4, Y1)	x
IDEAA Ombuds: Michael Brydges	x	Language Arts 1 Samantha Simmons (T2, Y1)	x
Academic Senators		Language Arts 2 Karen Le Cornet (T2, Y2)	x
Adjunct Faculty Senator 1 Jennifer Van (Y1, T1)	x	Language Arts 3 Jill Bauer (T1, Y2)	x
Adjunct Faculty Senator 2 Zachary White (Y1, T1)	x	Library/Learning Resource Center 1 Monica Doman (T1, Y2)	x
Adjunct Faculty Senator 3 Michael Hanson (Y1, T1)		Science/Engineering/Math 1 Joel Gober (T3, Y1)	x
Business/CIS 1 Kathleen Troy (T3, Y1)	x	Science/Engineering/Math 2 Christina Plett (T3, Y1)	x

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jill Bauer, Academic Senate Secretary (jbauer@cypresscollege.edu) or Jaclyn Magginetti, Academic Senate President (jmagginetti@cypresscollege.edu) at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Committee members present as indicated by (x).			
Career Technical Education 1 Vacant		Science/Engineering/Math 2 Ron Armale (T2, Y1)	x
Career Technical Education 2 Vacant			
Liaisons		Academic Senators	
Accreditation: Jill Bauer	x	Social Science 1 Gio Hortua (T1, Y1)	x
AdFac United: Vacant		Social Science 2 Craig Goralski (T1, Y2)	x
Associated Students: Angel Hernandez		Visual and Performing Arts 1 Janet Owen Driggs (T1, Y1)	x
Campus Technology: Thomas Sutfin		Visual and Performing Arts 2 Aydinaneth Ortiz (T2, Y2)	x
CC Foundation: Damon de la Cruz			
CTE Liaison: Vacant			
Distance Education: Samantha Simmons	x		
Diversity, Equity and Inclusion: Maha Afra			
IPLOR: Sarah Jones			
Guided Pathways: Liana Koeppel	x		
Professional Development: Jaqueline Aguet	x		
Student Equity and Achievement: Jenelle Herman	x		
Student Learning Outcomes : Abigail Awad			
United Faculty: Steven Estrada	x		

Guests: Flavio Medina Martin, Bryan Ventura, Brady Miller-Wakeham, Kristina Oganessian, Colin Preston, Randy Martinez, Jessie Raygoza, Bridget Kominek, Jolena Grande

I. Establish Quorum and Acknowledge Alternates

Meeting called to order at 3:01 p.m.

II. Adoption of the Agenda

Joel Gober moved to approve the agenda. Passed.

III. Approval of 10/09/25 Minutes

Jill Bauer moved to approve the minutes with corrections. Passed.

IV. Public Commentary (3 minutes per speaker – 15 minutes max)

None.

V. Faculty Announcements (2 minutes per speaker – 10 minutes max)

- a. Jill Bauer announced the Study Abroad Program workshop on November 7 at Fullerton College and encouraged faculty to consider submitting a study abroad proposal. Details are in Stephanie Tran's October 20 email to faculty.
- b. Karen Le Cornet announced a Dia de los Muertos Spanish Club event on October 30 at 1:30. They will be showing *Coco*. The French Club will be offering events on November 5 for National French Week.
- c. Janet Owen Driggs announced the closing reception of the Haitian Revolution exhibit at the Cypress College Art Gallery on November 13. There will be a curator-led tour with Jacquil Constant and a dance performance by Monik Jones at 3:00 p.m. and 6:00 p.m. respectively.
- d. Jacky Magginetti encouraged everyone to participate in the Pups and Pints Foundation event tomorrow, November 24.

VI. Faculty Issues – Unfinished Business

- a. Proposed Academic Calendar (10 minutes) Jaclyn Magginetti

The Senate discussed the preliminary drafts of the District-proposed calendars for the academic years 2026–27 and 2027–28:

-Sergio Cutrona shared that the Athletics and Kinesiology Division wants to keep negotiations separate for each calendar year. They also want the schedules of local feeder high schools considered.

-Karen Le Cornet shared that the Language Arts Division does not support the proposed calendars due to their misalignment with dual enrollment. There are also concerns about the lack of student services and L/LRC services, specifically tutoring, available during Winter Intercession.

-Kathleen McAlister said that moving forward there needs to be more robust discussion about the calendar. There should be more options to consider.

-Liana Koepfel opposed the proposed calendars, stating that the winter intercession was promoted as a pilot. However, there has never been conversations about the value and impact of the additional intercession. She added that she has concerns about winter intercession's impact on competition seasons (e.g., athletics and speech and debate.)

-Aydinaneth Ortiz shared that VAPA desires to return to the older schedule (before winter intercession).

-Monica Doman shared that the Library works with Associated Students to keep the library open later prior to finals week. However, the proposed calendars would prevent them from doing so because finals week conflicts with holiday weekends (e.g. Memorial Day).

Dr. Vega La Serna has asked to meet with the Senate Presidents and UF to discuss the calendar. There was agreement that President Magginetti should attend the meeting with UF and the District.

VII. Faculty Issues – New Business

- a. District Employee Mediation Program (15 minutes) Jaclyn Magginetti and Flavio Medina Martin

Flavio Medina Martin, District Director of Diversity, Culture, and Inclusion, presented the District's Mediation Program for employees, which aims to resolve conflicts early, fostering a healthy organizational culture built on trust and respect. He shared the mission, vision, and purpose of the program, explaining that it is a neutral way for colleagues to reach mutually acceptable agreement and resolution of conflicts in workplace situations or dynamics. He clarified that this program is outside the scope of contractual obligations, Title IX sexual harassment, student academic issues, or grievances. It only focuses on conflict management. If the mediation begins to encroach on any of these areas, the process is stopped.

- b. Strategic Plan (15 minutes) Jaclyn Magginetti and Bryan Ventura

Bryan Ventura presented the 2025-2028 Strategic Plan for first read. The Plan provides a three-year framework that operationalizes the College's vision, priorities, and goals, while embracing the evolving needs of students and the community.

Senators are encouraged to share the Plan with their constituents and provide feedback. Bryan provided an editable document in Canvas, where faculty can lead their feedback. Faculty can also email Bryan (bventura@cypresscollege.edu) with their feedback.

Bryan Ventura first draft of strategic plan. Editable document in Canvas. One change in mission statement – error of fact because we will have two baccalaureate degrees. Used program reviews to inform plan as well as SEA, SEM, DE, Technology plan. College supports work happening at the area levels. Division meetings. Evaluation dad in Tableau in nine different dashboards.

Bryan share that the District is creating their own Strategic Plan, and that he plan to ask the District to support the College's plans.

The Senate encouraged Bryan to include students in strategic planning; Bryan plans to take the Plan to Associated Students.

Craig Goralski moved to extend time 5 minutes. Passed.

The Senate discussed how the Plan could support full-time faculty hiring as well as classified professional hiring as this is a common need expressed in department's program reviews.

The Senate discussed the need for a structure to encourage and track individual growth goals as this is not currently happening outside of the tenure process or conference

funding proposals. The Plan highlights a need for a Professional Development needs assessment.

c. SEA Plan (15 minutes)

Jaclyn Magginetti and Paul de Dios

Jenelle Herman, Student Equity and Achievement Committee Co-chair, presented the SEA Plan for first read. She explained the primary focus of the plan, the metrics from the state, and the disproportionate impacted (DI) groups. The ultimate goal of the plan is to eliminate DI groups and close equity gaps. She emphasized that the Plan is designed around data-driven decision making and campus-wide initiatives (e.g., GP, SEM, CEP, Student Ambassadors and Advocates, and Program Mapper).

SEA is seeking feedback on the plan. Senators should share it with their constituents. They can email Jenelle Herman (jherman@cypresscollege.edu) and Paul de Dios (pdedios@cypresscollege.edu) with comments.

d. Starfish Canvas Gradebook Integration Demo (15 minutes)

Jill Bauer, Liana Koeppel, Brady Miller-Wakeham, and Kristina Oganessian

The Starfish Implementation Team, Liana Koeppel, Brady Miller-Wakeham, and Kristina Oganessian, demonstrated how to use the Starfish Canvas Gradebook Integration tools, which the Senate approved in Spring 2025. They emphasized that the access to the Canvas Gradebook in Starfish is limited to the instructor. There will be training and office hours this semester. They encouraged faculty to share this information with their constituents and to reach out if anyone needs additional training.

Gio Hortua moved to extend time 5 minutes. Passed

The Team shared that there is a future possibility of establishing auto flags on an opt in basis. They shared success statistics from San Bernadino Valley College's use of auto flags.

VII. Special Reports

a. President's Report and Committee Appointments (15 minutes)

President Magginetti submitted the following report:

- The Chancellor's Office released updated Title 5 regulations on the Course Outline of Record (COR), effective October 24, 2025, with full compliance required by April 22, 2026. These revisions strengthen equity, transparency, and accountability in curriculum by requiring curriculum committees to embed Universal Design for Learning (UDL) and inclusive practices, ensure all CORs are publicly accessible, and include new standardized elements such as outcomes, hours, and instructional materials with OER consideration. Colleges must update local processes, enter COR data directly into COCI, and align credit-hour and course standards by Fall 2030.

- The Chancellor's Office released Memorandum ESS 25-71 outlining major revisions to the Flexible Calendar regulations, effective September 18, 2025, with full compliance required by March 17, 2026. These updates expand professional learning beyond faculty to include all college employees, establish hour-for-hour accountability, require a triennial needs assessment and annual evaluations, and emphasize professional learning as a key equity and student success strategy. Colleges must update policies, collective bargaining agreements, and advisory structures to align with the new framework and ensure inclusive, institution-wide participation in professional learning.

ASCCC Fall 2025 Resolutions Overview

- The ASCCC Fall 2025 Plenary session will take place during the first week of November, and I will be voting on behalf of Cypress College. This year's resolutions focus on a range of statewide issues that directly connect to our local work, including curriculum development, faculty safety, professional development, and student access.
- Several resolutions are of particular importance to our campus:
- **108.01 F25 – Flexible Calendar Program Update:** Aligns professional development and Flex requirements with the new Title 5 revisions.
- **103.01 F25 – Opposing the Use of Online Test Proctoring:** Raises questions about academic integrity, privacy, and equitable assessment practices in Distance Education.
- **106.01 F25 – Faculty and Local Academic Senates Voice in Dual Enrollment:** Reaffirms faculty purview and shared governance in CCAP processes.
- **110.01 F25 – Protocols for Faculty Experiencing Threats or Harassment:** Calls for colleges to establish consistent safety and reporting procedures for faculty.

Feedback from Senators will guide how our college's vote is cast at the plenary. The attached overview summarizes each resolution, outlines potential local impacts, and identifies areas where further Senate discussion may be needed.

- The state has approved the Diversity, Equity, Inclusion, and Accessibility Glossary of Terms. This is something the Senate may want to adopt.
<https://asccc.org/sites/default/files/Agendas/deia-glossary-27FEB2024%20%281%29.pdf>

Board of Trustees 10/14

- All three Senate presidents expressed concerns with the calendar and their intentions to continue collaborating with the Senate and UF in the future.

Council on Budget and Finance

10/13/25

- Reach out for a Student representative for this meeting.
- They are considering upgrading the RAM. This will be discussed over the next few meetings.

PAC – President's Advisory Committee 10/23/25

- They attended the OER/ZCT work group and will be presenting information to the college summarizing everything they learned.
- The cat committee has met. They have an active membership from around the college, including students. They also have rescue groups from the city helping.
- DE plan was presented and approved.
- The Strategic Plan was presented- looking for feedback

Dr. Long

- The Faculty Hiring Prioritization list is out

Dr. De Dios

- SEA plan will be going around the campus
- Priority Registration starts this week.

PAC 10/09

- AEIC charter approval
- Our computers are going from Windows 10 to 11. If you have a school device, schedule it for the upgrade. We have also upgraded to Banner 9 and are still working on the registration piece. Demo will be Oct 21.
- Cypress's leadership project will revolve around creating an inclusive and inviting community on campus.
- The student cat forum went well, and a committee is being established to address the issues regarding the cats on campus.

AS

Hosting an informal voter event for the students

Dr. Long

- 29 submissions were received for the faculty prioritization process.

Dr. De Dios

- Winter and spring registration will be opening up
- SEA plan will be ready by Oct 21

Dr. Posner

- Let him know about great things happening on campus. The direct link to our office is: <https://www.cypresscollege.edu/office-of-campus-communications/>. This is the best one to bookmark (<http://news.cypresscollege.edu> is a shortcut, but it needs to redirect and is slower). You can also email to news@cypresscollege.edu.

Bryan Ventura

- Strategic Planning will be making it rounds to all of the groups
- CC PBC Charter update was approved

PBC 10/02/25

- Top two positions were approved for the classified hiring position
 - SEM Lab Technician and Student Services Coordinator for the VRC.

President Magginetti solicited feedback from the Senate regarding Resolution +103.01 F25 Opposing the Use of Online Test Proctoring:

-Kathleen McAlister opposes the resolution as it prevents assessment integrity in online education.

-Sam Simmons opposes the resolution because it undermines distance education. She shared that in 2024-2025 381 courses utilized Respondus Monitor and that even more use LockDown Browser. She noted that 1,200 courses use Turnitin.com.

-Craig Goralski expressed concerns about the pedagogical overreach of the resolution.

Kathleen McAlister moved to extend time 5 minutes. Passed.

President Magginetti called for a sense of the Senate. The Senate opposes the first resolved: "That the Academic Senate for California Community Colleges oppose and discourage the use of online test proctoring in California community colleges unless required for accreditation or licensure;"

b. Curriculum Committee - Joyce Peacock (3 minutes)

Curriculum Committee Chari, Joyce Peacock submitted the following report:

Common Course Numbering (CCN) - See page in Senate Canvas-

- Phase IIB
 - Please remind faculty who have these courses to start a revised copy for the CCN courses
- Phase III
 - Convenings are wrapping up. Expect to have templates in January February.

Chancellor's Memos

- [ADT Submission Compliance with Assembly Bill 1111 Submission Guidance Phase II\(A\) and Phase II\(B\) Common Course Numbering ESS 25-67](#)
- [Regulatory Revisions to Course Outline of Record ESS 25-66](#) - To be done by Fall 2026.
- TOP to CIP Transition – Infrastructure and Operational Alignment ESS 25-72

Upcoming Events

- [Curriculum Regional, Area D, LBCC](#) - Registration ends on 10/24/25
- ASCCC 2025 Fall Plenary, November 6-8, La Jolla,
 - [ASCCC Fall Plenary Resolution Packet 10/17/25.docx](#)
 - Disciplines List
 - Disciplines have not yet been published

- Reminder that the Disciplines hearings are available for the public. You can attend in person, or virtually. Virtual option is available on the [Disciplines List page](#)
- c. Instructional Program Review – Sarah Jones (3 minutes)
No report.
- d. Student Outcomes Assessment – Abigail Awad (3 minutes)

SLO Coordinator, Abigail Awad, submitted the following report:

I. Reminders to Faculty:

- New eLumen end-of-Life deadlines:
 - o Spring SLO Assessments due June 10, 2026
 - o Access to all prior SLO assessments ends June 30, 2026
- § Departments need 8 consecutive semesters of 90% of courses assessed to be in-compliance for program review. Compliance for program review also has implications for faculty prioritization.
- Programs going through Fall 2025 instructional program review should have written PSLOs for all their degrees and certificates and pre-launched these programs (degrees/certificates) in Curricunet. There are documents with instructions for writing Degree & Certificate PSLOs (a template is provided), and for how to modify a program in Curricunet. These documents can be found in the RSLO Canvas course shell. These guides are also in the SLO Handbook.
- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.
- The “Resources for Student Learning Outcomes (RSLO)” Canvas course shell includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL link was included in an email to all Faculty.

II. SLO Coordinator tasks and accomplishments since last written report:

- Attended second IPLOR meeting of the semester (10/13/25). Solicited feedback from the IPLOR reps and committee on how to best communicate the transition from eLumen to eLumen Insights, particularly as eLumen will have a “hard” cut-off in summer of 2026.
- Requested a data load into eLumen for faculty completing 8-week courses last week. Zi Xie (District) was able to process this request on Friday 10/17/25.
- Emailed faculty that assessments for 8 week courses were available in eLumen.
- Worked on getting the eLumen contract addendum to the proper parties for signing. District purchasing was able to sign the contract for us and is now sent back to eLumen for signatures. This addendum acknowledges Cypress College's transition from eLumen to eLumen Insights for SLO Assessments.

- Attended the first eLumen Insights Cohort on October 21 along with Kristina Oganessian (Institutional Research), and Jocelyn Knight (Curriculum Specialist). Tasked with setting up all divisions and programs into the new eLumen Insights beta site.
- Ongoing maintenance of eLumen. This includes adding/revising/deleting CSLOs for courses, creating new CSLO assessments for courses, planning assessments, deleting obsolete planned assessments, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments, adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. Also, eLumen and the CC Catalog do not communicate.

e. Distance Education – Samantha Simmons (3 minutes)

Sam Simmions, DE Coordinator, shared that DEC is seeking feedback on how to streamline the DE equivalency process for faculty. She asked Senators to solicit feedback from their deans, DOMs, and department coordinators.

She also provided the following updates:

- DTC is soliciting feedback on a District AI Policy.
- Canvas has a new AI integration called Ignite, which allows faculty to use ChatGPT for grading.
- At DECO, there was a discussion of new AI agents that students can hire. The agents will open an instructor's Canvas course and complete assignments or take assessments for students.

She expressed the need for the Senate to have future conversations on AI is changing the face of online education.

f. Associated Students – Angel Hernandez (3 minutes)
No report.

VIII. Written Reports

a. Academic Senate Treasurer's Report – Karen Le Cornet
No report.

b. Accreditation and Institutional Effectiveness Study - Jill Bauer
No report.

c. Adjunct Faculty United – Zachary White
No report.

d. Campus Technology Committee- John Li
No report.

e. CTE Liaison –

f. Cypress College Foundation - Damon de la Cruz
No report.

g. DEIAA - Maha Afra
No report.

h. Guided Pathways Steering Committee - Liana Koeppel
No report.

i. IDEAA Ombuds - Michael Brydges
No report.

j. Professional Development Committee – Jacqueline Aguet

Professional Development Coordinator, Jacqueline Aguet share that they received 58 responses from the FLES Day Survey. For Spring 2026, they will focus on workshops centered around top responses. Spring 2026 FLEX day will remain online with Fullerton College. The keynote session from 9:00-11:00 will be mandatory for all faculty. The remaining time can be used for approved department meeting or to attend the available workshops.

k. Student Equity and Achievement Committee – Jenelle Herman
No report.

l. United Faculty- Steven Estrada
No report.

IX. Adjournment:

Joel Gober moved to adjourn. Passed. Meeting adjourned at 5:02 p.m.