Cypress ◎ **College**

Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: Nov 30
Future meetings 12/7, 02/08, 02/22, 03/14, 03/21, 04/11, 04/25, 05/02, 05/16

I. **Establish Quorum and Acknowledge Alternates**
The Quorum was established at 3:08. Maha Afra is an alternate for Aydinaneth Ortiz.

II. **Adoption of the Agenda**
a. Joel Gober made the motion to adopt the agenda. The motion passed.

III. **Approval of Minutes from 10/26/23 and 11/09/23**
a. Joel made the motion to approve the minutes from 10/26/23. The minutes passed. Joel Gober made the motion to approve the minutes from 11/09/23.

IV. **Public Commentary (3 minutes per speaker)**
a. Salley McNay wanted to voice a desired change of her yay vote to a nay vote on the faculty transfer resolution.

V. **Faculty Announcements and Invitations (2 minutes per speaker)**
a. Maha Afra announced an open mic tonight.
b. Leslie Palmer announcement extended hours for the Library and the LRC
c. Michael Brydges announced a PIE series happening tomorrow.
d. Sergio Cutrona announced the Women's Soccer team making it to the Final 4.

VI. **Faculty Issues – Unfinished Business**
a. Campus WiFi & Chromebook Follow-up (5 minutes). Kathleen McAlister
President McAlister shared information and updates regarding the issues discussed with Director of Academic Computing, Jose Sanchez, at the 11/9 meeting. Jose Sanchez' letter can be found in appendix a. Sally McNay suggested instruction/video instructions may be helpful.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginetti, Academic Senate Secretary, at 714-484-7010 or Kathleen McAlister, Academic Senate President, at (714) 484-7000 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

b. ASCCC Fall Plenary Overview and Update (10 minutes) Kathleen McAlister/Joyce Peacock
   President McAlister and the Curriculum Chair discussed highlights of Plenary sessions and updated the Senate on the resolutions presented at the ASCCC Fall Plenary (11/16-11/18). The Final Adopted Resolution can be found here.

c. Reassigned Time Process Proposal Second Read (15 minutes).   Kathleen McAlister
   President McAlister received feedback and corrections needed for the proposal. Hilary Reuter made the motion to extend the time by ten minutes. The motion passed. President McAlister will bring back proposed changes.

d. Release Time of Senate Executive Committee (5 minutes).   Kathleen McAlister
   President McAlister received feedback and approval regarding the proposal to distribute additional release time for Senate executive committee members. Some argued that the Treasure position should get a unit. The Senate discussed multiple possibilities and asked President McAlister to see if we could receive one more unit of reassign time. Giovanni Magginetti made the motion to approve the proposal. The proposal passed.

e. Update on Intersession and Recommendation to Establish an Intersession Addendum through the Curriculum Committee (10 minutes) Kathleen McAlister and Joyce Peacock
   President McAlister updated the Senate on intersession discussions following the UF survey. She noted that the majority of CCCs offering intersession have terms of 6 or 5 weeks and that offerings are more limited at schools offering 4-week intersessions—where some programs/departments do not offer courses or offer only non-credit courses. She noted that the UF President objected to her discussing the intersession survey or sharing information about intersession offerings at DCC. She indicated that she made a request at DCC for mediation or an ASCCC "collegiality in action" visit to help resolve the breakdown in communication between UF and the Senates. Curriculum Chair, Joyce Peacock, provided an update on the curriculum committee's progress towards developing an intersession addendum that would allow faculty to indicate (in the COR) a minimum time frame for offering specific courses.

f. Parliamentarian Training for Senate (5 minutes)   Hilary Reuter
   Hilary Reuter received feedback from the Senate on scheduling the parliamentarian training during a special session on 2/1/24. Kathleen McAlister will schedule a special meeting on 2/1/24. Giovanni Magginetti made the motion to approve $650 and a food budget. The motion passed.

VII. **Faculty Issues – New Business**
N/A

VIII. **Special Reports (3 minutes per Report)**
   a. **Academic Senate Treasurer: Giovanni Magginetti**
   b. **Accreditation Steering Committee and ACCJC Self Study: Jill Bauer**
   - The ISER was approved by the following shared governance groups on these dates:
     o PBC – Nov. 2nd
     o Academic Senate – Nov. 9th
     o PAC –Nov. 9th
     o BOT –Nov. 14th

- Bryan and Jill submitted the ISER and supporting documentation to the ACCJC on Friday, November 17th and are awaiting confirmation. The final ISER is on the [Accreditation webpage](#).
- **A reminder that all college governance groups should have an approved charter as soon as possible.** The Shared Governance Workgroup presented the Governance and Decision-Making Handbook to PAC on February 9, 2023, and it was approved. The workgroup, led by Liana Koeppel and Elaine Haddad, hosted a Training Orientation for campus group leads in Spring 2023. The training provided a basic overview of the processes in the handbook and instructions on completing group charters. The training was recorded and added to the Governance webpage along with the handbook and additional resources.
- The Shared Governance workgroup of the Accreditation Steering Committee has created a Cypress College Governance Groups directory. This can be found via the Additional Resources on the [Governance webpage](#).
- The Accreditation Steering Committee (ASC) will now meet on the third Wednesdays of the month only from 3:00 p.m. – 4:30 p.m. in CCC-PLEX 414, as needed. All are welcome to attend. Meetings are hybrid. If you would like to attend via Zoom, please email Jill (jbauer@cypresscollege.edu) for the link.
- [The ACCJC published the new 2024 Standards](#). The 2024 Standards will be the basis for comprehensive reviews beginning in fall 2025. The first cohort of pilot colleges will be trained on the new Standards in fall 2023.

c. **Adjunct Faculty United: Layal Lebdeh**
d. **Associated Students: Arjun Ayyappan**
e. **Career Technical Education: Jacqueline Aguet**
f. **Curriculum Committee: Joyce Peacock**
   Next Curriculum Meeting 12/5/23
   - [Fall Plenary](#) November 16-18 – Presentation Materials available on website
     - Resolutions
     - [Disciplines hearings proposals](#)
       - Nursing
       - Art
       - Artificial Intelligence
   - Compressed schedule discussion – Kathleen McAlister
   ASCCC and ICAS Updates
   - [AB 928 ADT Intersegmental Implementation Committee Draft Report Update](#) November 27 2:00-3:00pm
   - AB 1111 Common Course Numbering Draft Report Update December 5, 2:00-3:00 pm
   Legislation - Must comply by 180 days after effective date
   Effective November 16, 2023
   - [Final Revisions to Title 5, California Code of Regulations Relating to Associate Degree Requirements](#)
   - [Final Revisions to Title 5, California Code of Regulations Regarding Dual Enrollment Programs](#)

Effective December 2, 2023
- [Final Revisions to Title 5, California Code of Regulations Related to Supervised Tutoring](#)

g. **Cypress College Foundation: Damon de la Cruz**

h. **Distance Education Committee: Samantha Simmons**

DE Committee
- First Thursdays, except for December (conflicts with Senate)
- Next meeting, Thursday, February 1, 2024 3:00-4:30 - In CCCPlex 406 or on Zoom
- Get access to Agendas, Minutes and important DE Documents on the [DE Committee Sharepoint](#)
- All are welcome!

CVC @ONE
- The @ONE (Online Network of Educators) is offering many free courses for online teaching for winter and spring. [Here is the information about offerings](#)

Current and Upcoming DE projects: Be on the lookout for information/feedback requests from your DE Representative in Spring 2024
- **Templates**: Creating accessible templates for Canvas (including syllabus, pages, discussions) using Cidi Labs for design and accessibility
- **Pre-course Checklist:** Providing faculty with information on preparing online courses before the start of the semester.
- **Updating Faculty Handbook for DE**
- **Updating DE Plan**
- **Participating in AI Taskforce:** Some info that was shared at DE Committee meeting to get the conversation going

POCR - (Peer Online Course Review) - Spring 2024
- **Information Workshop** - Will be holding a Flex Day information session about the POCR process on January 25.
- If interested in getting an online course badged, please send your information to the Distance Ed team distanceed@cypresscollege.edu
- Feel free to self-enroll in the POCR Canvas Shell to get to know the process. **[Self-Enroll Link for POCR Canvas Shell](#)**
- When finished with POCR a Quality Review badge is associated with a course, which makes it more visible on the CVC when students search.
- **POCR reviewers** – If you or someone you know is interested in becoming a POCR reviewer, please contact Sam (ssimmons@cypresscollege.edu) for further information. There are trainings available in spring. We currently have openings for Health Science, Visual and Performing Arts, and Business/Computer Information Systems, Computer Science.

Tech Talks – Spring 2024
- Join the Professional Development and Distance Education teams on the **1st Mondays from 2:00 – 3:00 p.m.** to chat about EdTech tools that help enhance the learning experience.

- o **February 1**: Respondus/Lockdown Browser – Rep from Respondus is going to give a demonstration from the student perspective about how to use Lockdown Browser. There will also be a Q & A after.
- **Location**
  - o Center for Teaching Excellence (CTX) in CCCPLX-406 or on [Zoom](#) (Meeting ID 861 4586 4317)

Accreditation
- Spring 2024 - The accreditation team will be reviewing a random 5% sample of Fall 2023 Online/Asynchronous courses
- **RSI Policy** - Our accreditation peer review requires a Distance Education (DE) review. In Spring 2024, the peer review team will review a randomly selected group of asynchronous online classes from the semester prior to the comprehensive peer review (i.e., Fall 2023). The purpose of this review is to confirm that the College is fulfilling its institutional obligation to ensure regular and substantive interaction (RSI) according to our Academic Senate-approved RSI policy (attached below).
- To prepare for our DE review, please review and follow the [Cypress College RSI policy](#) stated in the [DE addendum](#).

Open Lab
- Tuesdays - 9-11am
- Wednesdays - 11-1pm
- Stop by LLRC 104 or make an [appointment](#)
- Self-enroll for the Resources for Continuing Instruction (RCI) Canvas shell to stay updated and share information. https://cypresscollege.instructure.com/enroll/HMDECJ

i. **Diversity, Equity, and Inclusion Committee: Maha Afra**
No Report.

j. **Guided Pathways Steering Committee: Liana Koeppel**
- Starfish Cohort Management Info Session is scheduled for Monday Dec. 11th from 2:30-3:30. If you think you are someone who manages a group of students (team, club, affinity group, etc) and would like to see how Starfish can benefit your work, please come to the Information Session.
- We will be offering Faculty Starfish Training Sessions at Flex Day. If you haven't had a chance to check out this optional tool to help your students succeed, please come to one of our Flex Day Training sessions.
- The Guided Pathways Steering Committee met on Nov. 29th. The next meeting is February 28, 2024.

k. **IDEAA Ombuds: Michael Brydges**
Suggested Reading for all Academic Senate Representatives:
EQUITY-DRIVEN SYSTEMS Student Equity and Achievement in the California Community Colleges
https://asccc.org/sites/default/files/Equity_Driven_Systems.pdf

Effective and Equitable Online Education: A Faculty Perspective
https://www.asccc.org/papers/effective-and-equitable-online-education-faculty-perspective

Upcoming Conferences and Workshops addressing Diversity and Equity:
https://www.aacu.org/conferences
https://rpgroup.org/Events/RP-Conference-IRPE/Overview
https://3csn.org/current-offerings-1
https://ncore.ou.edu/Upcoming-Events/NCORE-2024

SEA is presently accepting application to attend NCORE Conference in Hawaii, see E-mail with Application that you should have received from Romeo Garcia, Director, Student Equity and Success. Applications are Due by Friday, December 8th.

District workshops, including P.I.E. series and concerns:
There appears to be a lot of challenges coming from the District regarding the EdAdvantage Calendar and workshop series. More training is needed regarding these events.
REMINDER: December 1, 2023 Moral Courage, Diversity Without Divison by Allison Gerard, Dr. M. Leonor Cadena, & Virgil Adams
CONCERN: Delayed Announcements for P.I.E. series reminders. I just happened to receive the last reminder on November 17th for the P.I.E. Speaker, Peggy McIntosh, "The Four Lines of My Thought, 1983 – 2023." I was concerned that many faculty and classified did not know about this event in time, so I expressed my concerns to Faculty Fellow, Dr.. Leonor Cadena. It was explained to me that my concerns were the same concerns that the Faculty Fellows have expressed for some time and that the office of Diversity is lacking Administrative support. Cypress College Faculty Fellow, Dr. Annette Letcher also confirm the same concerned expressed by Dr. Cadena. I chose to write to the Chancellor.

Below is the response received from Chancellor Breland regarding my request for support of Faculty Fellows and inquiry about the Coordinator for the Office of Diversity at NOCCCD.
From: Byron D. Clift Breland <BBreland@nocccd.edu>
Sent: Friday, November 17, 2023 2:09 PM
To: Michael Brydges <mbrydges@cypresscollege.edu>; Irma Ramos <iramos@nocccd.edu>
Cc: Leonor Cadena <MCadena@nocccd.edu>; Leonor Cadena <MCadena@fullcoll.edu>; Annette Letcher <aletcher@cypresscollege.edu>; Kathleen McAlister <kmcalister@cypresscollege.edu>
Subject: Re: Please support DEI Faculty Fellows and P.I.E. Series
Dear Professor Brydges,

Thank you for your email and for highlighting the importance of promoting our Diversity P.I.E. series events. I completely agree that additional support and assistance is needed in order to increase visibility and ensure that these events are well-attended by faculty and students.

Regarding your question about the office of Diversity at the District level, we are in the process of finalizing the hiring for the Director of Diversity position. Final interviews will be held over the next few weeks, and once the position is filled, there will be administrative support dedicated to promoting DEIAA and P.I.E. series events.

I appreciate your role as the DEIAA Ombudsman for the Cypress College Academic Senate and your commitment to increasing the visibility of these important events throughout our District. Please rest assured that we are actively working on improving involvement and support from the District level and will continue to collaborate with faculty fellows in order to enhance these initiatives.

Thank you for bringing this matter to our attention, and I appreciate your dedication to promoting diversity and inclusion. Should you have any further questions or concerns, please do not hesitate to reach out.

Best regards,
Byron

I. Instructional Program Review Committee (IPRC): Jill Bauer

- Senate approved the revised Instructional Program Review handbook on November 9th. The handbook and all other IPRC information can be found on its new webpage: [IPRC webpage](#).
- The Instructional Program Review Committee (IPRC) will meet on Mondays from 3:00 p.m. – 5:00 p.m. on the following dates this fall: 9/18, 10/16, 11/6, 11/13, 11/27, 12/4.
- The following departments are undergoing a full program review this year:
  - Chemistry
  - Communication Studies
  - Political Science
  - Counseling
  - Dance
  - Economics
  - Mathematics
  - Kinesiology
  - Psychology
  - Sociology
- All other departments will complete an annual update. Annual update forms were due to deans on October 10th and to the IPRC on October 25th; however, the committee will accept them through the beginning of Spring semester (January 29, 2024). **Any program that did not submit an annual update is encouraged to do so as soon as possible.**
- As this is the first time we have completed the annual update, the IPRC welcomes feedback from faculty and deans on how to improve the form or the process.
- The following SIPR programs will go through full review in Spring 2024:
  - Distance Education
  - Dual Enrollment
  - Honors and Service Learning
- The [program review schedule](#) on the Program Review webpage is current and accurate.

m. Professional Development Committee: Jane Jepson

Important FYI: Three of us in PD (Regina, Stephanie and Jane) attended the 4CPD Conference in early November (formerly 4CSD: https://www.4csd.com/. There we learned that the CCC Chancellor's Office is reviewing the FLEX program guidelines this spring 2024 and soliciting

input from around the state with which to make changes/updates effective Fall 2024. Here for your reference are the current guidelines (last reviewed by the CCCCO in 2007):
https://www.cccco.edu/-/media/CCCCO-Website/Files/Educational-Services-and-Support/x_flex-calendar-guidelines-04-07-ada.pdf

The District PD Office intends to collect input from NOCCCD faculty via the FC, NOCE and CC Professional Development Committee members - at a meeting planned for March 8, 2024 - to submit to the Chancellor's Office in late March. To assist in this process, <u>would Academic Senate like to create a brief qualtrics survey to collect recommendations for changes from all faculty in how FLEX is administered?</u>

Then I (or a PD Committee member) could relay this survey information to District PD at that March 8 meeting (to submit to CCCCO).
If you want to do a survey, it would <u>need to be conducted and results tabulated no later than February 29, 2024.</u>

If you have already begun collecting data and have recommendations to pass on to District PD - or you want me to report on this FLEX issue (and/or the PD Charter) at Thursday's meeting - please let me know.

n. **Student Equity and Achievement Committee: Alison Robertson**
o. **Student Learning Outcomes: Jennifer Coopman**

- Please complete Spring 2023 CSLO assessments. Kristina Oganesian is going to re-run the Spring 2023 report one final time. Faculty can still go back and complete those assessments in eLumen. There is a drop-down menu to select the Spring 2023 term.
- The Fall 2023 data load has been completed in the eLumen production site. There is a new interface when Faculty log into eLumen with a to-do list. Faculty can select "Courses" to view the old interface. If there are multiple assessments showing for a course, Faculty only need to complete one assessment. Use the assessment with the most recently updated date in the title. The most updated assessments for Faculty to use for courses have a date of 08/14/2023 in the title of the assessment.
- An email was sent to all Faculty regarding Fall 2023 CSLO assessment in eLumen.
- The Student Learning Outcomes Committee charter was approved by PAC on November 9, 2023.
- Cari Jorgensen created a webpage with the SLO Committee charter information.
- The SLO Committee met on November 20, 2023. The committee reviewed the updated Spring 2023 CSLO Assessment Status Report. Division representatives agreed to relay this information to their respective divisions. The eLumen projects for CSLO assessments were discussed. The three SLO components of instructional program review were reviewed and discussed. These three SLO components include CSLO assessment, Department PSLO mapping in eLumen, and PSLOs written for all degrees and certificates and pre-launched in Curricunet. The data tables that result from assessment are included on the instructional program review form, provided by Institutional Research & Planning, and should be reviewed and analyzed by the department for continuous instructional improvement to improve student success. An ISLO data table for Fall 2017 through Spring 2021 was reviewed by the committee. This data table included percentages of students assessed that met the standard or did not meet the standard in each ISLO subcategory.

- Led an SLO workshop with CTE department coordinators and department representatives on November 21, 2023. The workshop included guidance with CSLO assessment in eLumen, Department PSLO mapping in eLumen, and writing Degree & Certificate PSLOs in Curricunet. Accreditation standards and instructional program review compliance criteria were also covered and discussed. CTE department coordinators and representatives worked on writing PSLOs for degrees and certificates in Curricunet and updated Department PSLO mappings in eLumen.
- The eLumen project to clean up Fall 2023 assessments in eLumen so that there are not multiple scorecards for a course is in progress. There have been some technical difficulties with the eLumen test site, but are now resolved.
- Corresponded with Kristen Nelson (eLumen customer support manager) with regards to getting an SOW and PSA written for a Spring 2024 project to clean up assessments in eLumen that are no longer needed that are planned for Spring 2024 and forward. Hoping to get financial support from the college/district to fund this project and am waiting for a response.
- The eLumen project of creating future CSLO assessments in eLumen is complete. This project includes assessments for current CSLOs, so any changes to CSLOs would need to have new assessments created by the SLO Coordinator (or designee). The most updated assessments for Faculty to use for courses have a date of 08/14/2023 in the title of the assessment. There is also a new reflection template attached to these assessments.
- Met and corresponded with various department representatives to discuss SLO matters in preparation for Fall 2023 instructional program review.
- Emailed the department coordinators of programs going through Fall 2023 instructional program review as needed regarding incomplete Department PSLO mappings in eLumen and/or missing Degree & Certificate PSLOs in Curricunet.
- Reviewed presentations and forms for the Counseling, Dance, Economics, Mathematics, Kinesiology, Psychology, and Sociology programs in instructional program review and provided the IPR chairs with SLO feedback and commentary/recommendations.
- Programs going through Fall 2024 instructional program review should write PSLOs for all degrees and certificates in their department and pre-launch these programs (degrees/certificates) in Curricunet prior to the Spring 2024 pre-launch deadline. There are documents with instructions for writing Degree & Certificate PSLOs (a template is provided), and for how to modify a program in Curricunet. These documents can be found in the RSLO Canvas course shell. These guides are also in the SLO Handbook.
- An update was made to the SLO Handbook in the instructional program review section to include the Degree & Certificate PSLOs component of instructional program review.
- Updates were made to the Resources for Student Learning Outcomes (RSLO) Canvas course shell, including an upload of the updated SLO Handbook and the November 20th SLO Committee minutes. Maintenance of the RSLO Canvas course shell is ongoing.
- Corresponded with various Faculty regarding CSLOs, CSLO assessments, Department PSLOs, additional Department PSLOs, PSLO Mappings, Degree and Certificate PSLOs, Faculty Participation Reports, Department PSLOs in the Catalog, and eLumen.
- Ongoing maintenance of eLumen. This includes adding CSLOs for courses, creating CSLO assessments for courses, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments,

adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. eLumen and the CC Catalog not directly communicating is also a challenge.

- As a reminder, there is a "Resources for Student Learning Outcomes (RSLO)" Canvas course shell that includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL link was included in an email to all Faculty.

- Beginning this semester, Fall 2023, the Degree and Certificate PSLO component will be included on the Instructional Program Review Form. All programs should pre-launch Degree and Certificate PSLOs in CurricUNET by the spring pre-launch deadline prior to their instructional program review. When modifying a program in CurricUNET, a link to the Degree and Certificate PSLOs template document is provided within the Help box in the Program Student Learning Outcomes section. The document includes the following language: "Degree and Certificate PSLOs are designed to reflect the fundamental knowledge and skills students should obtain as a result of receiving a degree/certificate offered by instructional departments at Cypress College. To meet Accreditation standards, the College must regularly assess "learning outcomes for courses, programs, certificates and degrees using established institutional procedures." (IIA3) Departments should write one or more PSLOs that reflect the core competencies for each degree or certificate. Initially, the Degree and Certificate PSLOs will be assessed annually via the Associate Degree and Certificate Assessment Plan (ADCAP) Student Survey. The results of the annual ADCAP survey will be evaluated every four years as part of the Department's Program Review Report. Departments should discuss the Degree and Certificate PSLO assessment results in order to evaluate their programs for continuous improvement." The document also includes sample language for Degree and Certificate PSLOs, including examples for various programs. Please consider using future flex days as a time to write Degree and Certificate PSLOs.

- As a reminder, when CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.

- The next SLO Committee meeting is scheduled for Spring 2024.

p. United Faculty: Christie Diep

q. President's Report and Committee Appointments (15 min.)

Academic Senate President's Report—11/30/23
Committee and Meeting Report Outs:
Committee appointments:
Jennifer Coopman will conclude her term as SLO Coordinator in Spring 2024. I will do a call out in the beginning of the Spring term to get someone in place and allow time for training. **Please see the job description in the meeting files for 11/30.**

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.

Board of Trustees Meetings:

BOT 11/14/23

- Block vote items and 10/24/23 minutes were approved.
- The Board received the quarterly financial status and investment reports.
- The Board approved Cypress College's final draft of the 2024 Institutional Self Evaluation Report for Reaffirmation of Accreditation for submittal to ACCJC.
- Fullerton College Faculty Senate President, Jeanette Rodriguez read a resolution resolving affirmed support for Fullerton College's mission statement. Fullerton College faculty member, Bridget Kominek provided an overview of the approval process and discussion surrounding the mission statement and its alignment with the ACCJC 2024 standards. President Lopez proposed an amendment to the mission statement's language. There was an extended discussion about the Board's objection to the language and a few recommendations for alternate wording were proposed.
- The Board approved the appointment of Dr. Scott Thayer to the position of Cypress College President effective January 2, 2024.
- **I read the resolution approved by the Cypress College Academic Senate on 10/26/23: "Urge the District and United Faculty to Rely Upon Collective Bargaining Agreement Article 15 to Facilitate Faculty Transfers."**

BOT 11/28/23

- Block vote items and 11/14/23 minutes were approved.
- The Board approved the Fullerton College final draft of the 2024 Institutional Self Evaluation Report for Reaffirmation of Accreditation.
- The Board approved the Facilities Use Agreement with Anaheim Union High School District to utilize their facilities/Board Room during the Anaheim Campus upper deck replacement and Board Room renovation.
- The District Office of Human Resources 2023 Institutional Commitment to Diversity Report and the 2023-2026 EEO Plan were received as informational items. **The presentation is included in our meeting files for 11/30/23.**
- The Supplemental Early Retirement Plan as presented by Keenan Financial Services was received as an information item and will be voted on at the next BOT meeting on 12/12/23. **The presentation is included in our meeting files for 11/30/23.**
- The Board reviewed and discussed the proposed 2023-24 Board of Trustees Goals.
- UF President, Christie Diep, read a statement condemning the District for requiring faculty to submit confidential documents to continue their dependent coverage, and she noted that the District has not responded to UF's concerns.

Council On Budget and Facilities (CBF):

CBF

- The CBF meeting scheduled for 11/13/23 was cancelled. The next meeting is scheduled for 12/11/23

District Consultation Council (DCC):
DCC 11/27/23

- Highlights of the Educational & Facilities Master Plan Refresh 2023 were presented to DCC. I have included the presentation in our meeting files for 11/30/23.
- I added "Winter Intersession Survey and Discussion" to the DCC agenda to share concerns discussed at the 11/9/23 Academic Senate meeting about the United Faculty intersession survey and to provide information about intersession offerings at surrounding CCCs. United Faculty President, Christie Diep, stated that it was not appropriate to discuss the survey or the intersession schedule because UF had already begun negotiations. I noted that when I attempted to discuss the issue at a United Faculty meeting (prior to negotiations), Christie Diep prohibited discussion of the issue and then cancelled public commentary. I observed that the UF survey did not supply context and sufficient information/options for faculty to make informed decisions. I referred to the joint resolution approved by the Cypress and Fullerton Senates urging the District to consult faculty regarding intersession options prior to establishing the calendar, and I noted that the UF survey did not constitute meaningful consultation. I also noted that the office of institutional research had developed a more neutral and comprehensive evaluation instrument that was used to survey faculty previously, and I suggested that the Senates conduct an alternate survey to gather more information. While Council members made an effort to allow for discussion, UF President Diep made repeated threats, and I was not permitted to share information about intersession schedules and offerings at local CCCs. The Chancellor suggested that the Senate Presidents & Past Presidents meet with him to discuss the issue outside of DCC. I expressed concerns about the breakdown of communication between UF and the Senates. I noted that the Senate is the representative body to faculty on Academic matters and that it is unacceptable for UF to disregard the Senates and negotiate academic matters without their involvement. I proposed that the District engage some form of mediation (such as an ASCCC "Collegiality in Action" visit) to address the issue and to help clarify Senate and Union purview. Christie Diep proposed that CTA also be invited to participate in mediation between UF and Senate.
- Highlights of the PACE Climate Survey for Community Colleges were presented to DCC. **I have included the presentation in our meeting files for 11/30/23.**
- Cherry Li-Bugg noted that the Institutional Effectiveness Coordinating Council had not been able to establish quorum in the past and was unable to vote on issues/policies. The council discussed a proposal to disband the IECC and re-establish it as an advisory committee.
- The Council considered revisions to BP 3830, Flying of National, State, and Commemorative Flags based on feedback submitted previously. The policy will go to the BOT for approval.

Planning and Budgeting Committee (PBC):
PBC 11/16/23 (I missed this meeting, but I believe it was cancelled; I was attending Fall Plenary)
President Advisory Committee (PAC):

PAC 11/9/23
- The following governance charters were approved: Classified Senate Charter, SLO Charter, Curriculum Committee Charter, DEI Charter
- President Schilling presented a follow-up to the Vision 2030 event; faculty will be surveyed regarding potential presenters for Spring.
- Paul De Dios gave an update on affinity group spaces and the Connect2Cypress event. Commit2Cypress will occur on 5/1.
- VPI Reiland provided an update on faculty prioritization. Cypress received four permanent new hires, three temporary positions, and one position funded by categorical funds. She presented a plan for establishing a cohort model for programs in Canvas using re-engagement money. Coordinators will be compensated $1,000 to develop program sites. She provided an enrollment update for winter intersession.
- VPI Schoonmaker provided an student payment plan update, Charger Pass update, and the Budget update.
- Bryan Ventura presented the ISER for a second read and approval. He provided an update on the employee and student climate surveys.

IX. **Adjournment**
Giovanni Magginetti made the motion to adjourn at 5:09. The motion passed.

Appendix a
Hi Kathleen,
I am reporting back with answers to a couple of questions asked in the senate meeting.
1. I checked with my team and we don't see any problems with making it possible for all instructors to be able to login on a student use Chromebook. We will work on that today, and I'll send an update when the change has replicated and the accounts look like they are good-to-go.
2. I also have a note to check on the Adobe licensing for students from the VAPA folks. The stated concern was that students have to purchase their own licenses to use the Creative Suite in the VAPA classrooms. I verified that our Adobe licensing is current, and properly installed on the computers for VAPA, however the college has never opted to pay for a user level license. We have always had a **device** level license that is **ONLY** applied to computers in specific classrooms where the specific digital design courses are taught.

The Adobe Creative Suite applications question does require some explanation. VAPA students can setup an Adobe account for free, and it is just used to login (validates identity). Once logged in, students can use any of the Creative Suite applications on a computer that has a device license. So students do have to create their own Adobe account, but they do NOT have to (and never have needed to) pay for a license. This does mean that students cannot login to just any computer on campus and use Adobe software. If the college does want to provide broader student access to Adobe software (like faculty, and other staff can) then we have to pay for a different licensing model. We will go over this topic when we meet with the VAPA faculty this week.
Thank you.
José I. Sanchez, M.S. *(he/him/el/his)*

Director Academic Computing Technology

CC ACADEMIC SENATE 2023-24

ACADEMIC SENATE OFFICERS		
President: Kathleen McAlister		x
Past President: Damon de la Cruz		x
President-Elect:		
Secretary: Jaclyn Magginetti		x
Treasurer: Giovanni Magginetti		x
Curriculum Chair: Joyce Peacock		x
IDEAA Ombuds: Michael Brydges		x
Senators: <mark>Please indicate departure time if you leave before adjournment.</mark>		

Academic Senators		
Business/CIS 1	Kathleen Troy (T2, Y1)	x
Career Technical Education 1	Jacqueline Aguet (T1, Y2)	x
Career Technical Education 2	Enrique Aispuro (T1, Y1)	Paul Kelly
Counseling 1	LaRon Armstead (T1, Y1)	

Counseling 2	Daniel Pelletier (T3, Y3)	✘
Fine Arts 1	Donivan Howard (T1, Y1)	✘
Fine Arts 2	Aydinaneth Ortiz (T1, Y2)	✘
Health Science 1	Michael Frianeza (T3, Y1)	
Health Science 2	Beena Eapen	x
Health Science 3	Sally McNay (T1, Y2)	x
Language Arts 1	Samantha Simmons (T1 Y1)	✘
Language Arts 2	Karen Le Cornet (T1, Y2)	✘
Language Arts 3	Alison Robertson (T3, Y2)	x
Library/Learning Resource Center 1	Leslie Palmer (T2,Y1)	x
Kinesiology:	Sergio Cutrona (T2,Y2)	x
Science/Engineering/Math 1	Joel Gober (T2, Y1)	✘
Science/Engineering/Math 2	Christina Plett (T2, Y1)	✘
Science/Engineering/Math 3	Sylvia Paek (T1, Y1)	x
Social Science 1	Hilary Reuter (T1, Y1)	x
Social Science 2	Jaclyn Magginetti (T3, Y1)	x

Adjunct Faculty Senator 1	Layal Lebdeh (T2, Y2)	x
Adjunct Faculty Senator 2	Giovanni Magginetti (T1, Y2)	x
Adjunct Faculty Senator 3	Kasim Alimahomed (T1, Y1)	x
Liaisons		
Associated Students	Arjun Ayyappan	
Diversity, Equity and Inclusion	Maha Afra,	**x**
Campus Technology		
CC Foundation:	Damon de la Cruz	x
Program Planning and Review	Myeb Rees & Jill Bauer	**Jill Bauer**
Professional Development	Jane Jepson	
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson	Janell Herman
Student Learning Outcomes	Jennifer Coopman	
AdFac United	Layal Lebdeh	**x**
Accreditation	Jill Bauer	**x**

CTE Liaison	Enrique Aispuro /Paul Kelley	
Distance Education	Samantha Simmons	
Basic Skills		
Guided Pathways	Liana Koeppel	x
GUESTS		
Name:		

Jaclyn Magginetti (she/hers) is inviting you to a scheduled Cypress College Zoom meeting.

Topic: Academic Senate
Time: Nov 30, 2023 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://cypresscollege-
edu.zoom.us/j/88319064393?pwd=jtQg1NbXStgEaUiH4gpzTNNF4blGXa.1

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