Cypress ◯ College

Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: May 18

I. **Establish Quorum and Acknowledge Alternates**
Quorum was established at 3:05. Jeremy Petters is an alternate for Jacqueline Aguet.

II. **Adoption of the Agenda**
Steven Estrada motioned to adopt the agenda while moving the treasurer's report under new business and the election results. Kathleen seconded the motion. The motion passed.

III. **Approval of Minutes from 5/11/2023**
Joel Gober made the motion to approve the minutes. Steven Estrada seconded the motion. The motion passed. Alison Robertson and Jeremy Peters abstained.

IV. **Public Commentary (3 minutes per speaker)**
N/A

V. **Faculty Announcements and Invitations (2 minutes per speaker)**
a. Sergio Cutrona announced that woman's softball is going to state.

VI. **Faculty Issues – Unfinished Business**
a. Continued Follett Discussion (15 minutes)   Damon de la Cruz
Senate is looking for a vote on the Follet one-year contract. The Senate discussed the program. Steven made the motion to extend time for 15 minutes. Giovanni Magginetti seconded the motion. The motion passed. Liana Koeppel Made the motion to extend 5 minutes. Lisa Clark seconded the motion. The motion passed. Steven made the motion to accept the proposal. No one seconded it. Daniel Pelletier made the motion to accept the Follet proposal as long as no student spends more then $100 regardless of unit load for a one-year pilot for Fall and Spring. Kathleen seconded the motion. The motion

passed with 15 yays. The motion passed with 5 nays and one abstention.

    b. BP/AP 4021 Program Discontinuance discussion (5 minutes)   Damon de la Cruz
Damon de la Cruz is looking for Senate support to get a revision of BP/AP on the DCC agenda. The Senate supports this process moving forward.

    c. Annual Report Approval, Revision to the Long Form, and Proposed 1-year Review Process (10 minutes) Damon de la Cruz/Stephanie Rosati
Stephanie Rosati is looking for Senate approval as a second read for the Annual Report, revision to the long form, and proposed 1-year review process. The Senate approves the revision.

VII.   **Faculty Issues – New Business**

    a. Senate Sitting of New Senators (15 minutes)   Damon de la Cruz
The Senate welcomed new Senators as elected by their respective divisions.

    b. Constitution Election Results (5 minutes)   Liana Koeppel
The Constitution was accepted with an 87% approval rate.

    c. Treasures Report (5 minutes).   Liana Koeppel
Liana Koeppel went over the final expenses of the budget for the year. Liana Koeppel made a motion to approve $1600 per person to attend the ASCCC Leadership Institute to include Kathleen McAlister, Giovanni Magginetti, Steven Estrada, Layal Lebdeh, Jaclyn Magginetti, Joyce Peacock, and to Karen Le Cornet $600 to register for the ASCCC Curriculum Institute. Steven Estrada seconded the motion. Steven Estrada made the motion to approve the budget. Kathleen McAlister seconded the motion. The motion passed.

    d. Senate Executive Elections (5 minutes)   Damon de la Cruz
Liana Koeppel made the motion to nominate Jaclyn Magginetti. The Senate approved Jaclyn Magginetti as senate secretary. Kathleen McAlister nominated Giovanni Magginetti for the treasure position. The Senate approved Giovanni Magginetti as Senate treasure.

    e. Calendar Approval (5 minutes)   Damon de la Cruz
Damon de la Cruz will present next year's calendar. Daniel Pelletier made the motion to approve the calendar. Joel Gober seconded the motion. The motion passed.

Fall 2023
- August 24
- September 14
- September 28
- October 12
- October 26
- November 9
- November 30
- December 7 *

Spring 2024
- February 8
- February 22
- March 14
- March 21
- April 11
- April 25

- May 2 * (Commit2Cypress?)
- May 16 *

VIII.   Special Reports (3 minutes per Report)
   a. Associated Students – Jesse Chang
   b. United Faculty- Christie Diep
        No Report
   c. AdFac – Layal Lebdeh

   Thanks to the hundreds of adjunct faculty taking collective action, our negotiations team, union allies and support from CFT we secured an offer from the district for full healthcare benefits.

   At a glance, AdFac and District agree that our members are to have:

   - Access to the same healthcare policies as full-time faculty who work an assignment load of 40% or higher.
   - Healthcare insurance benefits for adjunct faculty who work in multiple districts whose combined load is equal to 40% or higher.
   - There shall be no waiting periods for enrollment. As soon as the MOU is signed members will qualify for healthcare benefits outlined by CalPRES guidelines based on members' current semester assignment load.
   - The current healthcare benefit in our Collective Barging agreement will go unchanged. This means those working a 33% load or higher will continue to have access to the $1,100 healthcare premium reimbursement.

   Assuming this agreement is ratified by our membership and the NOCCCD board of trustees we will work to ensure that our members have access to healthcare as soon as possible. Our goal is to have this benefit by no later than the start of the Fall 2023 semester. (MOU is found on our official website: **adfacunited.net**)

   - This is a historic victory for our union. Without our growing membership and our collective action this would not have been possible. We will continue to build our union to ensure we have the power to win better pay, job security and fair working conditions.

   d. Professional Development - Michael Brydges/Ruth Gutierrez
        No Report
   e. Curriculum Committee - Joyce Peacock
        Last Curriculum Meeting
           • Reviewed the past academic year's actions.
           • Chair attended webinar events for AB 928 and AB1111
        Upcoming
           • Curriculum Institute
           • Chair will send out recorded demonstrations of CourseLeaf CIM and CurrIQnet Meta
           • Next fall, first meeting will be August 29, 2023.
        ASCCC/CCCO Dates
           •Curriculum Institute. Please let me know, if you are interested in attending. We have one or two spots for faculty.

   f. Academic Senate Treasurer's Report - Liana Koeppel
        Found Above.

g. Cypress College Foundation - Damon de la Cruz
No Report
h. Student Equity and Achievement Committee - Alison Robertson
No Report
i. Outcomes Assessment - Jennifer Coopman
- Please complete Fall 2022 CSLO assessments in eLumen. The Fall 2022 CSLO assessment data report will be re-populated June 1.
- Please complete Spring 2023 CSLO assessments in eLumen.
- In the process of approving an SOW (statement of work) with eLumen to help with the creation of future CSLO assessments in eLumen. This project would only include assessments for current CSLOs so any changes to CSLOs after the project would need to have new assessments created by the SLO Coordinator (or designee). This project is intended to begin Fall 2023.
- Corresponded with various Faculty regarding CSLOs, CSLO assessments, Department PSLOs, additional Department PSLOs, PSLO Mappings, Degree and Certificate PSLOs, Faculty Participation Reports, Department PSLOs in the Catalog, and eLumen.
- Ongoing maintenance of eLumen. This includes adding CSLOs for courses, creating CSLO assessments for courses, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments, adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. eLumen and the CC Catalog not directly communicating is also a challenge.
- As a reminder, there is a "Resources for Student Learning Outcomes (RSLO)" Canvas course shell that includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL link was included in an email to all Faculty.
- As a reminder, Fall 2023 will be the first semester that the Degree and Certificate PSLO component will be included on the Instructional Program Review Form. This means programs going through Fall 2023 program review should pre-launch Degree and Certificate PSLOs in CurricUNET by the Spring 2023 pre-launch deadline. All programs (not just programs going through Fall 2023 program review) can begin pre-launching Spring 2022. When modifying a program in CurricUNET, a link to the Degree and Certificate PSLOs template document is provided within the Help box in the Program Student Learning Outcomes section. The document includes the following language: "Degree and Certificate PSLOs are designed to reflect the fundamental knowledge and skills students should obtain as a result of receiving a degree/certificate offered by instructional departments at Cypress College. To meet Accreditation standards, the College must regularly assess "learning outcomes for courses, programs, certificates and degrees using established institutional procedures." (IIA3) Departments should write one or more PSLOs that reflect the core competencies for each degree or certificate. Initially, the Degree and Certificate PSLOs will be assessed annually via the Associate Degree and Certificate

Assessment Plan (ADCAP) Student Survey. The results of the annual ADCAP survey will be evaluated every four years as part of the Department's Program Review Report. Departments should discuss the Degree and Certificate PSLO assessment results in order to evaluate their programs for continuous improvement." The document also includes sample language for Degree and Certificate PSLOs, including examples for various programs. Please consider using future flex days as a time to write Degree and Certificate PSLOs.

As a reminder, when CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.

j. **Program Review and Department Planning- Maha Afra**
k. **District Council on Budget and Facilities - Damon de la Cruz**
l. **ACCJC Self Study - Jill Bauer**
m. **CTE Liaison - Lisa Clark**
      No Report
n. **Distance Education - Kathleen McAlister**
o. **Diversity, Equity and Inclusion Committee - Maha Afra**
p. **Guided Pathways Steering Committee - Liana Koppel**
q. **President's Report and Committee Appointments (15 min.)**
      Committee and Meeting Report Outs:
      Senate Leadership vote at the end of May
      Call-outs and Appointments:
      1. President Hiring Committee – 5 members
            a. Kathleen Troy
            b. Kathleen McAlister
            c. Stephanie Tran
            d. Vivian Barrera – Adjunct counselor
            e. Donavan Howard
            f. Joel Gober
            g. Michael Frianeza
            h. Jolena Grande

The Senate discussed the appointments. Alison Robertson made the motion to approve Kathleen McAlister, Stephanie Tran, Donavan Howard, Michael, and Joel Gober. Liana Koeppel made the motion. Alison Robertson seconded the motion. The motion passed.

      2. Program Review
            a.
      3. Dean of Student Support Services – just came out today
            a. Daniel Peltier.

Alison Robertson made the motion to approve Daniel Peltier. Aydinaneth Ortiz seconded the motion. The motion passed.

      4. Dean of CTE

a. Evie Palicz - Adjunct
   b. Kendra Contreras
   c. Russ Bacarella
   d. Jeannie Mitsch – Area Counselor
   e. Sara Long
   f. Daniel Pelletier
   g. Arleen Acosta
   h. Kathleen Troy
   i. Mahnaz Moradi
   j. Vivian Barrera – Area Counselor
   k. Dia Flores Vechayiem -Anthropology adjunct
   l. Martin Orozco

 Steven Estrada made the motion to approve Evie Palicz, Kendra Conrreeras, Russ Barcarella, and Jeannie Mitsch. Joel Gober seconded the motion. The motion passed.

- **Board of Trustee Meeting:**
  o Has not met since our last meeting
- **Council On Budget and Facilities (CBF):**
  o Has not met since our last meeting
- **District Consultation Council (DCC):**
  o Has not met since our last meeting
- **Planning and Budgeting Committee (PBC):**
  o Met 05.18.2023 We approved the minutes from the last meeting and discussed the may revise.
- **President Advisory Committee (PAC):**
  o Has not met since our last meeting.

Other Business:

IX.   Adjournment
Joel Gorber made the motion to adjourn at 5:15. Giovanni seconded the motion. The motion passed.

Jaclyn Magginetti (she/hers) is inviting you to a scheduled Cypress College Zoom meeting.

Topic: Academic Senate
Time: May 18, 2023 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://cypresscollege-edu.zoom.us/j/83750951205?pwd=MEZVOVBaU0tIR0I0dlozQzVSeVUwdz09

Meeting ID: 837 5095 1205
Passcode: Senate

One tap mobile
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	+1 309 205 3325 US
	+1 346 248 7799 US (Houston)
	+1 360 209 5623 US
	+1 386 347 5053 US
	+1 507 473 4847 US
	+1 564 217 2000 US
	+1 669 444 9171 US
	+1 689 278 1000 US
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	+1 720 707 2699 US (Denver)
	+1 253 205 0468 US
	+1 253 215 8782 US (Tacoma)
Meeting ID: 837 5095 1205
Find your local number: https://cypresscollege-edu.zoom.us/u/kgzXT31Mx

CC ACADEMIC SENATE 2022-23

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	x
Past President:	Damon de la Cruz	
President-Elect:	Kathleen McAlister	**x**
Secretary:	Jaclyn Magginetti	**x**
Treasurer:	Liana Koeppel	**x**
Curriculum Chair:	Joyce Peacock	**x**

Senators: <mark>**Please indicate departure time if you leave before adjournment.**</mark>		
Academic Senators		
Business/CIS 1	Kathleen Troy (T1, Y2)	
Career Technical Education 1	Jacqueline Aguet (T1, Y1)	x
Career Technical Education 2	Lisa Clark (T1, Y2)	x
Counseling 1	Cassie Rodriguez (T1, Y2)	x
Counseling 2	Daniel Pelletier (T3, Y1)	x
Fine Arts 1	Janet Owen Driggs (T1, Y2)	x
Fine Arts 2	Aydinaneth Ortiz (T1, Y1)	x
Health Science 1	Michael Frianeza (T2, Y2)	
Health Science 2	Dragana Filip (T1, Y1)	
Health Science 3	Cynthia Acosta (T1, Y1)	
Language Arts 1	Liana Koeppel (T3, Y2)	x
Language Arts 2	Karen Le Cornet (T1, Y1)	x
Language Arts 3	Alison Roberts (T3, Y1)	x

Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	**x**
Kinesiology:	Sergio Cutrona (T3,Y2)	**x**
Science/Engineering/Math 1	Joel Gober (T1, Y2)	**x**
Science/Engineering/Math 2	Christina Plett (T1, Y2)	**x**
Science/Engineering/Math 3	Vacant (T1, Y1)	
Social Science 1	Steven Estrada (T3, Y2)	**x**
Social Science 2	Jaclyn Magginetti (T2, Y2)	**x**
Adjunct Faculty Senator 1	Layal Lebdeh (T2, Y1)	x
Adjunct Faculty Senator 2	Giovanni Magginetti (T1, Y1)	x
Adjunct Faculty Senator 3	Vincent Taylor (T1, Y1)	
Liaisons		
Associated Students	Jesse Chang	**x**
Diversity, Equity and Inclusion	Maha Afra, Therese Mosqueda-Ponce, Ph.D.	
Campus Technology		
CC Foundation:	Damon de la Cruz	x
Program Planning and Review	Maha Afra	

Professional Development	Michael Brydges/ Ruth Gutierrez	
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	
Student Learning Outcomes	Jennifer Coopman	
AdFac United	Layal Lebdeh	**x**
Accreditation	Jill Bauer	**x**
CTE Liaison	Lisa Clark /Jacqueline Aguet	x
Distance Education	Kathleen McAlister	**x**
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	x
Guided Pathways	Liana Koeppel	**x**
GUESTS		
Name:		
Brandy Miller-Wakenham		
Hilary		