



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

CCCPLX-414

05/28/2026

3 to 5 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: May 28

Roll Call:

Committee members present as indicated by (x).

Academic Senate Officers		Academic Senators	
President: Jaclyn Magginetti	x	Counseling 1 Alan Reza and Eva Palomares (T1, Y1)	x
President-Elect: Vacant		Counseling 2 Deborah Bundy (T1, Y2)	x
Past President: Kathleen McAlister	x	Health Science 1 Thu Pham (T2, Y1)	
Secretary: Jill Bauer	x	Health Science 2 Beena Eapen/Brenda Toy (T2, Y1)	x
Treasurer: Karen Le Cornet	x	Health Science 3 Cynthia Acosta	
Curriculum Chair: Joyce Peacock	x	Kinesiology Sergio Cutrona (T4, Y1)	x
IDEAA Ombuds: Michael Brydges	x	Language Arts 1 Samantha Simmons (T2, Y1)	x
Academic Senators		Language Arts 2 Karen Le Cornet (T2, Y2)	x
Adjunct Faculty Senator 1 Jennifer Van (Y1, T1)		Language Arts 3 Jill Bauer (T1, Y2)	x
Adjunct Faculty Senator 2 Zachary White (Y1, T1)	x	Library/Learning Resource Center 1 Monica Doman (T1, Y2)	x
Adjunct Faculty Senator 3 Michael Hanson (Y1, T1)		Science/Engineering/Math 1 Joel Gober (T3, Y1)	x
Business/CIS 1 Kathleen Troy (T3, Y1)	x	Science/Engineering/Math 2 Christina Plett (T3, Y1)	
Career Technical Education 1 Kurt Beu (T1, Y1)		Science/Engineering/Math 2 Ron Armale (T2, Y1)	x

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Committee members present as indicated by (x).			
Career Technical Education 2 Vacant			
Liaisons		Academic Senators	
Accreditation: Jill Bauer	x	Social Science 1 Gio Hortua (T1, Y1)	x
AdFac United: Zacharay White	x	Social Science 2 Craig Goralski (T1, Y2)	x
Associated Students: Geraldyn Ibarra	x	Visual and Performing Arts 1 Janet Owen Driggs (T1, Y1)	x
Campus Technology: Bradley Lucier		Visual and Performing Arts 2 Aydinaneth Ortiz (T2, Y2)	x
Classified Senate: Lisa Hoang and Tayler Thomas			
CC Foundation: Damon de la Cruz			
CTE Liaison: Vacant			
Distance Education: Samantha Simmons	x		
Diversity, Equity and Inclusion: Maha Afra			
IPLOR: Sarah Jones			
Guided Pathways: Liana Koeppel	x		
Professional Development: Jaqueline Aguet			
Student Equity and Achievement: Jenelle Herman			
Student Learning Outcomes : Abigail Awad	x		
United Faculty: Steven Estrada	x		

Guests: Brianna Gonzalez-Harwell, Brady Miller-Wakeham, Treisa Cassens, Bryan Ventura, Michael Ashton, Janet Vera, Luis Gonzalez, Daniel Lind

I. Establish Quorum and Acknowledge Alternates

Meeting was called to order at 3:05 p.m.

Liana Koeppel is an alternate for Sam Simmons; James Qu for Kathleen Troy; and Ruth Guitierrez for Steven Estrada.

II. Adoption of the Agenda

Joel Gober moved to approve the agenda; motion passed.

III. Approval of 05/14/26 Minutes

Joel Gober moved to approve the minutes; motion passed.

IV. Public Commentary (3 minutes per speaker – 15 minutes max)

None.

V. Faculty Announcements (2 minutes per speaker – 10 minutes max)

None.

VI. Faculty Issues – Unfinished Business

a. Program Map Design Best Practices (10 minutes)
and Brady Miller-Wakeham

Jill Bauer, Liana Koeppel,

The Guided Pathways Program Maps Workgroup sought the Senate's support for best practices for program map design and inclusion of regular program map review in the program review process.

Karen Le Cornet requested data on whether it is best for students to take math or English first. Liana Koeppel shared that IRP will be looking into this and clarified that this is more of an ed planning concern. However, students do overly rely on program maps as an educational plan.

The Senate suggested that messaging be added to all program maps that directs students to meet with a counselor for educational planning.

Kathleen McAlister moved to support the program map best practices; motion passed.

b. Cypress College Academic Honesty Policy (10 minutes)

Jill Bauer

The Catalog Revision Workgroup presented the revised academic honesty policy catalog page for the Senate's feedback and approval.

Kathleen McAlister moved to approve the revision; motion passed.

c. Accreditation Resolution (5 minutes)
and Jill Bauer

Jaclyn Magginetti

President Jaclyn Magginetti and Accreditation Faculty Chair, Jill Bauer, presented a Fullerton College Academic Senate resolution regarding the Department of Education's proposed accreditation changes for the Senate's consideration.

Kathleen McAlister moved to issue the same resolution from the Cypress College Academic Senate; motion passed.

d. Drop Survey (10 minutes) Jaclyn Magginetti

President Magginetti proposed implementing a drop survey similar to the one used Fullerton College. The goal of the survey is to collect data on barriers to student

persistence and retention. With the Senate's approval, she will develop a survey draft with IRP for the Senate's review.

Janet Owen Driggs shared that VAPA generally supports the survey but had concerns on specific questions. They questioned what faculty could do with factors that they have no control over (e.g., financial aid). President Magginetti responded, noting that this is good information for the College as whole.

Gio Hortua shared that Social Science faculty, especially adjunct faculty, expressed concerns about the survey data being used to evaluate faculty members. President Magginetti clarified that the data cannot be used for evaluation. The data would be reviewed at an institutional level. Individualized data would only be available to the faculty member through a direct email. Gio requested that this be documented.

Zachary White stated that the survey includes reasonable questions and that this will be a good tool for connecting students to services.

Some Senators advocated for adding more specificity (e.g., course too hard, too much homework, etc.) so that instructors can receive direct feedback about the course and instruction.

Liana Koeppel moved to direct the President to meet with IRP in the fall to develop potential questions for a drop survey.

Kathleen McAlister moved to extend time 5 minutes; motion passed.

Craig Goralski expressed concerns that this could be used to evaluate other individuals on campus who oversee specific services. Liana Koeppel responded, explaining that there are specific rules about what can be used in an individual's formal evaluation process. However, as a College, we should be looking to evaluate within a cultural of continuous improvement.

Motion passed; Gio Hortua opposing.

President Magginetti will work with IRP to develop the survey draft. Kathleen McAlister shared that the State does an annual attendance survey. This may be a source of potential questions when developing the draft. Karen Le Cornet requested a question about access to technology/Wi-Fi.

e. Flex Day (10 minutes) Jaclyn Magginetti

President Magginetti sought direction from the Senate for a themed flex day; the theme would be approved by Senate. She envisions this as way to pay faculty to train on state mandates (e.g., accessibility, universal design). It would also allow the College to better utilize in-house expertise.

Janet Owen Driggs shared that VAPA supports a theme but does not support Flex Day being in-person.

Sergio Cutrona stated that Kinesiology/Athletics wants clarification on if the proposal eliminates individual department meetings on Flex Day. President Magginetti responded that if the department is working on the theme, it may be allowed. However, Flex is state-mandated professional development. Flex time cannot be used for department meetings.

Others argued that if the point of having a themed flex is for the whole faculty to have shared training, we must be firm that it's not optional. It cannot be replaced by departmental meetings.

President Magginetti can ask Professional Development to develop a more concrete proposal.

Liana Koeppel moved to direct the President to develop the proposal with Professional Development to bring back to Senate.

Motion passed, Joel Gober opposing.

VII. Faculty Issues – New Business

a. Confirmation of New Senators (5 minutes)

Jaclyn Magginetti

The Senate swore in new Senators for the 2026-2027 academic year.

b. Appointment of Executive Senate Officers (5 minutes)

Jaclyn Magginetti

The President entertained nominations for the Executive Senate offices.

Jill Bauer nominated Karen Le Cornet as President Elect; she accepted. Liana Koeppel moved to approve by acclamation; motion passed.

Jill Bauer nominated herself as secretary. Liana Koeppel moved to approve by acclamation; motion passed.

Michael Brydges nominated Monica Doman for Treasurer; she accepted. Liana Koeppel moved to approve by acclamation; motion passed.

c. 2026-2027 Academic Calendar (5 minutes)

Jaclyn Magginetti

The President sought approval of the 2026-2027 Academic Senate calendar. Joel Gober moved to approve the schedule; motion passed.

d. Summer Funding Approvals (5 minutes)

Jaclyn Magginetti

The President sought funding approval for the ASCCC site visit and Curriculum Institute and ASCCC Faculty Leadership Institute.

Joel Gober moved to approve \$1,000 for the ASCCC site visit; motion passed.

d. Guided Pathways Annual Report 2025-26 (5 minutes)
Koeppel, and Brady Miller-Wakeham

Jill Bauer, Liana

Guided Pathways Co-Chairs submitted the Annual Report to the Academic Senate for their review. The Annual Report is posted in Canvas.

e. Instructure (Canvas) CyberAttack (15 minutes)
Treisa Cassens

Samantha Simmons and

Dean of Library/LRC, Treisa Cassens, explained the District and College's response to the recent Instructure (Canvas) cyberattack. Distance Education is currently checking all Canvas Integrations to ensure safety and functionality. No student work was lost in Canvas due to the attack. If faculty or students have a concern, they should contact Distance Education.

Treisa reminded faculty to continually exercise cybersecurity vigilance: never open emails from people you don't know or things that don't look right.

f. Professional Development (15 minutes)
Jacqueline Aguet

Jaclyn Magginetti and

Bryan Ventura presented a professional development funding proposal on behalf of Professional Development Coordinator, Jacqueline Aguet. The proposal had already been approved by PBC and PAC, pending Academic Senate approval.

Professional Development (PD) funds have become impacted due to multiple factors: 1) They no longer receive carryover funds., 2) PD funding is open to all employees – not just faculty., and 3) Conference registration fees and travel expenses have increased.

The proposal is to limit PD awards to \$2000/person/year to distribute limited funds to as many people as possible and encourage broader participation.

Karen Le Cornet moved to extend time 10 minutes; motion approved.

Craig Goralski stated that faculty/staff training is integral to the College and questioned why so little money is budgeted for PD (70K). He argued that if PD now includes classified, managers, and faculty, it should be more. Senators agreed that we should advocate for more funding in the future. However, this proposal addresses how to use

the limited funds that are available now. If the funding limit is not lowered, PD will likely not have funds for fall requests due to several high budget requests for the summer.

Jill Bauer moved to support the \$2,000 cap for 2026-2027; motion passed, Janet Owen Driggs and Gio Hortua abstaining.

VIII. Special Reports

a. President's Report and Committee Appointments (15 minutes)

President Magginetti submitted the following report:

May 28th President's Report

- Need to ask the Senate to spend the 1000 for the site visit.

05/21/26

- We went over the classified prioritization process and the changes we would like to see moving forward. We passed the ranking to move on to the PAC
- We reviewed the changes to the professional development committee. We discussed the process and the need for this to go to the Senate. We voted on the need to lower the amount from \$3000 to \$2000 per year. The motion passed.
- We approved the Faculty Hiring Prioritization charter. Belinda would like to see a classified staff member on the committee.
- We decided to add all packets from the classified prioritization to a private SharePoint until after the ranking is complete.

IECC Committee Meeting 2024-2025 (Institutional Effectiveness Coordination Council)

May 18, 2026

- We received updates for the NOCCCD Integrated Planning Manual as a part of the district's regular review cycle.
- We looked at our committee description and charge.
- Meetings for next year.
- And A goal to set up a SharePoint for the district to provide evidence for accreditation for all of the colleges to use, so they each don't have to track down information individually.

DCC

05/18/26

- We got a budget overview from the May revise. We are getting a little over a 4 % Cola. The budget looks good, with remaining day funds being saved at the state.
- NOCE is exploring the possibility of becoming a college.
- We did a summary of the job study, covering the email sent to everyone.
- AP 6605, All-Inclusive Restrooms, AP 6606, All-Inclusive Locker Room, Changing, and Shower Facilities - Passed!!
- Revised AP 4250, Scholastic Notice, Pause, and Restart – Passed
- Revised AP 7400 passed. (travel ap)
- We are going to make a work group look at the Administrative Guide about full-time faculty hiring.

b. Curriculum Committee - Joyce Peacock (3 minutes)

Curriculum Committee Chair, Joyce Peacock submitted the following report:

As we are getting ready for our transition to Coursedog, we will no longer allow editing in Curricunet. We received a data load from Curricunet a couple of weeks ago for Coursedog to download. What this means is that anything we have changed or revised in Cnet in the period since will have to be manually re-done once we are up and running in Coursedog. With that in mind, we will be changing all the passwords to limit everyone's ability to change anything. Curricunet will not be down, but you will have to look at the public facing information only.



Select the WR for the Course Outline of Record. If you need any other information (master database or comments), please reach out to Joselyn, Mary Helen or me. We will be using Coursedog beginning in the fall.

c. Instructional Program Review – Sarah Jones (3 minutes)

No report.

d. Student Outcomes Assessment – Abigail Awad (3 minutes)

SLO Coordinator, Abigail Awad, submitted the following report:

- Flex Day Trainings (both morning and afternoon sessions) will be available for all faculty to attend and receive training on how to submit their SLOs using the new software, eLumen Insights.
- Spring 2026 is the last semester that we will use eLumen Legacy (our current SLO submission software).
 - Spring 2026 SLOs:
 - ♣ **All SLOs for Spring 2026 must be submitted no later than June 10, 2026.**

- ♣ I will follow up with deans and department chairs regarding missing SLOs shortly thereafter.
- ♣ Access to the current eLumen software will end on June 30, 2026.
- Missing Fall 2022 – Fall 2025 SLOs
 - If SLOs for prior semesters are missing, these must also be submitted no later than June 10, 2026.
 - All SLO assessments for any semester prior to and including Spring 2026 will be unavailable after June 30, 2026.
 - Compliance status is considered in the faculty prioritization process and other funding requests.
- ELumen Insights launches Fall 2026
 - Faculty submit SLOs via canvas shells
 - Coordinators (deans) can view faculty completion via Tableau
 - There will be training sessions for faculty throughout fall semester (encourage faculty to attend!)

e. Distance Education – Samantha Simmons (3 minutes)
No report.

f. Associated Students – Geralyn Ibarra (3 minutes)

Gerlyn Ibarra shared that AS has ummer meetings planned for advanced planning.

g. United Faculty- Steven Estrada (3 minutes)

Ruth Guiterrez reminded faculty to vote on the TA.

Faculty are expected to receive a one-time retroactive payment at the end of June for 2025–2026 retro-pay, and an on-schedule percentage raise beginning in the Fall semester. The final amounts of these raises remain dependent on several factors, including the P2 report in mid-June and final state allocations to the District in June. Unfortunately, because of these contingencies, UF is unable to provide specific numbers or confirm exact raise amounts at this time.

UF leadership has contacted Irma regarding the recent mandatory Cyber Security Awareness Training emails to remind the District that faculty cannot be required to complete trainings while off contract. UF has urged the District to resend the message with an updated completion deadline that falls within the period when faculty return on contract in the Fall semester.

UF will offer two FLEX workshops in the fall: a morning session for new faculty and an afternoon session for all faculty.

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IX. Written Reports

a. Academic Senate Treasurer's Report – Karen Le Cornet

Treasurer, Karen Le Cornet, submitted the following report:

The Senate budget balance was **\$5,786.25** as of May 15th.



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

NOCCCD Budget & YTD Activity

Data as of May 15, 2026 (updated daily @7am)

Fiscal Year
2025-26

Site
(All)

Fund Code
11100 - Prior Year

Orgn Code
2305 - CC VP Instruction O...

Account Code
(All)

Program Code
(All)

Activity Code
2408 - Academic Senate

Location Code
(All)

Total Expenses by Account with Details

Fund Code and Title	Orgn Code and Title	Account Code and Title	Program Code and Title	Total Budget	YTD Activity	Encumbrances	Reservations	Available Balance
11100 - Prior Year	2305 - CC VP Instruction Offi...	14110 - Adjunct Committee Re...	6600 - Planning, Policymaki..	\$0.00	\$1,852.44	\$0.00	\$0.00	(\$1,852.44)
11100 - Prior Year	2305 - CC VP Instruction Offi...	31000 - State Teachers Ret. Sy..	6600 - Planning, Policymaki..	\$0.00	\$67.32	\$0.00	\$0.00	(\$67.32)
11100 - Prior Year	2305 - CC VP Instruction Offi...	33000 - Old Age, Survi, Disab, ..	6600 - Planning, Policymaki..	\$0.00	\$26.86	\$0.00	\$0.00	(\$26.86)
11100 - Prior Year	2305 - CC VP Instruction Offi...	35000 - State Unemployment I..	6600 - Planning, Policymaki..	\$0.00	\$0.93	\$0.00	\$0.00	(\$0.93)
11100 - Prior Year	2305 - CC VP Instruction Offi...	36000 - Workers' Compensation	6600 - Planning, Policymaki..	\$0.00	\$9.26	\$0.00	\$0.00	(\$9.26)
11100 - Prior Year	2305 - CC VP Instruction Offi...	44110 - Noninstructional Supp..	6030 - Academic/Faculty Sen.	\$0.00	\$271.47	\$0.00	\$0.00	(\$271.47)
11100 - Prior Year	2305 - CC VP Instruction Offi...	44110 - Noninstructional Supp..	6600 - Planning, Policymaki..	\$0.00	\$21.87	\$0.00	\$0.00	(\$21.87)
11100 - Prior Year	2305 - CC VP Instruction Offi...	50000 - Other Operating Expen...	6030 - Academic/Faculty Sen.	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00
11100 - Prior Year	2305 - CC VP Instruction Offi...	52415 - Travel & Conference - E..	6030 - Academic/Faculty Sen.	\$0.00	\$11,418.45	\$460.64	\$0.00	(\$11,879.09)
11100 - Prior Year	2305 - CC VP Instruction Offi...	52727 - Flowers & Cards for Sp..	6030 - Academic/Faculty Sen.	\$0.00	\$192.84	\$0.00	\$0.00	(\$192.84)
11100 - Prior Year	2305 - CC VP Instruction Offi...	52731 - Group Plan & Operatio..	6030 - Academic/Faculty Sen.	\$0.00	\$891.67	\$0.00	\$0.00	(\$891.67)
Grand Total				\$21,000.00	\$14,753.11	\$460.64	\$0.00	\$5,786.25

b. Accreditation and Institutional Effectiveness Study - Jill Bauer

No report.

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3 to 5 P.M.

- c. Adjunct Faculty United – Zachary White
No report.
- d. Campus Technology Committee – Bradley Lucier
No report.
- e. Classified Senate – Lisa Hoang and Tayler Thomas
No report.
- f. CTE Liaison –
- g. Cypress College Foundation - Damon de la Cruz
No report.
- h. DEIAA - Maha Afra
No report.
- i. Guided Pathways Steering Committee - Liana Koepfel
No report.
- j. IDEAA Ombuds - Michael Brydges

IDEAA Ombuds Michael Brydges submitted the following report:

Great Peralta Equity Online Conference and I encourage all to attend next year:

<https://sites.google.com/view/peraltaequityconference>

Important work is taking place via DEIAA – Please review recordings.

Here are Recorded Meetings of DEIAA – Good to review

March Meeting:

https://cypresscollege-edu.zoom.us/rec/share/McExVhvzAmEL5xsLZ8YkY_co6XvuLtp2Qzr5ogbi-PjJXr7WbxH4MP_G9vDGtHs.gyWy0JDd3T2_hLsQ

April Meeting: https://cypresscollege-edu.zoom.us/rec/share/f2XCkVqN2eG_klbclbfa6nozPN7skA55n4FoEp0UETHnmFG9IJy0faRiNiP6wU8Z.HiGV3r6rZGt7StJ4

https://cypresscollege-edu.zoom.us/rec/share/f2XCkVqN2eG_klbclbfa6nozPN7skA55n4FoEp0UETHnmFG9IJy0faRiNiP6wU8Z.HiGV3r6rZGt7StJ4

May Meeting:

https://cypresscollege-edu.zoom.us/rec/play/JSWj4LF7iJifzrsh9Ectp0E5BGQOM0wmnkoh3Yslzw6FYFw3kfupuSnM9TgKsAifK7si-8jnyn-EIRS-.cs0G81lqBDqUSFPk?accessLevel=meeting&canPlayFromShare=true&from=share_recording_detail&continueMode=true&oldStyle=true&componentName=rec-

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[play&originRequestUrl=https%3A%2F%2Fcyphesscollege-edu.zoom.us%2Frec%2Fshare%2F9WlodJt5C3z708Fn5eitTg9F0jP6CFzXK4CFJMf6FK2c_7vT9ifxI6AQS_wfNUU.awNFKVSbu08PMEli](https%3A%2F%2Fcyphesscollege-edu.zoom.us%2Frec%2Fshare%2F9WlodJt5C3z708Fn5eitTg9F0jP6CFzXK4CFJMf6FK2c_7vT9ifxI6AQS_wfNUU.awNFKVSbu08PMEli)

k. Professional Development Committee – Jacqueline Aguet
No report.

l. Student Equity and Achievement Committee – Jenelle Herman
No report.

X. Adjournment

Joel Gober moved to adjourn; motion passed. Meeting adjourned at 5:04 p.m.