



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

CCCPLX-414

04/09/26

3 to 5 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: April 9

Future meetings: 4/23, 5/14, 5/28

Roll Call:

Committee members present as indicated by (x).			
Academic Senate Officers		Academic Senators	
President: Jaclyn Magginetti		Counseling 1 Alan Reza and Eva Palomares (T1, Y1)	x
President-Elect: Vacant		Counseling 2 Deborah Bundy (T1, Y2)	x
Past President: Kathleen McAlister		Health Science 1 Thu Pham (T2, Y1)	
Secretary: Jill Bauer	x	Health Science 2 Beena Eapen/Brenda Toy (T2, Y1)	x
Treasurer: Karen Le Cornet	x	Health Science 3 Cynthia Acosta	x
Curriculum Chair: Joyce Peacock		Kinesiology Sergio Cutrona (T4, Y1)	x
IDEAA Ombuds: Michael Brydges	x	Language Arts 1 Samantha Simmons (T2, Y1)	x
Academic Senators		Language Arts 2 Karen Le Cornet (T2, Y2)	x
Adjunct Faculty Senator 1 Jennifer Van (Y1, T1)	x	Language Arts 3 Jill Bauer (T1, Y2)	x
Adjunct Faculty Senator 2 Zachary White (Y1, T1)	x	Library/Learning Resource Center 1 Monica Doman (T1, Y2)	x
Adjunct Faculty Senator 3 Michael Hanson (Y1, T1)		Science/Engineering/Math 1 Joel Gober (T3, Y1)	x
Business/CIS 1 Kathleen Troy (T3, Y1)	x	Science/Engineering/Math 2 Christina Plett (T3, Y1)	x

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jill Bauer, Academic Senate Secretary (jbauer@cypresscollege.edu) or Jaclyn Magginetti, Academic Senate President (jmagginetti@cypresscollege.edu) at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Committee members present as indicated by (x).			
Career Technical Education 1 Kurt Beu (T1, Y1)	x	Science/Engineering/Math 2 Ron Armale (T2, Y1)	x
Career Technical Education 2 Vacant			
Liasons		Academic Senators	
Accreditation: Jill Bauer	x	Social Science 1 Gio Hortua (T1, Y1)	x
AdFac United: Zacharay White	x	Social Science 2 Craig Goralski (T1, Y2)	x
Associated Students: Geralyn Ibarra	x	Visual and Performing Arts 1 Janet Owen Driggs (T1, Y1)	
Campus Technology: Bradley Lucier		Visual and Performing Arts 2 Aydinaneth Ortiz (T2, Y2)	x
CC Foundation: Damon de la Cruz			
CTE Liaison: Vacant			
Distance Education: Samantha Simmons	x		
Diversity, Equity and Inclusion: Maha Afra			
IPLOR: Sarah Jones			
Guided Pathways: Liana Koeppel			
Professional Development: Jaqueline Aguet			
Student Equity and Achievement: Jenelle Herman			
Student Learning Outcomes : Abigail Awad			
United Faculty: Steven Estrada			

Guests: Randy Martinez, Daniel Lind

I. Establish Quorum and Acknowledge Alternates

Meeting was called to order at 3 p.m.

Rosemary Rangel is an alternate for Alan Reza; Sarah Coburn is an alternate for Deborah Bundy; and Jolena Grande is an alternate for Brenda Toy.

II. Adoption of the Agenda

Joel Gober moved to approve the agenda; motion passed.

III. Approval of 03/26/26 Minutes

The Senate Secretary, Jill Bauer, noted that the 3/26/26 minutes will be available for approval at the next meeting.

IV. Public Commentary (3 minutes per speaker – 15 minutes max)

None.

V. Faculty Announcements (2 minutes per speaker – 10 minutes max)

None.

VI. Faculty Issues – Unfinished Business

a. Faculty Hiring Prioritization Committee Membership (15 minutes)

Jill Bauer

The VPI of Instruction, Luis Gonzalez, is seeking Senate feedback on the composition of the Faculty Hiring Prioritization (FHP) Committee, specifically the number of faculty representatives.

Several divisions had not met since the last meeting, so senators have not had the opportunity to discuss the issue with their constituents. Senators asked that the item be returned to the next meeting.

Kinesiology/Athletics is in support of adding faculty representation but does not know how to add faculty strategically.

Jolena Grande reiterated that faculty are outnumbered two to one on the committee, which is very rare. Most California Community Colleges rely on faculty to prioritize full-time hiring decisions.

There was agreement that it is ideal to increase the faculty voice as past scoring data shows that faculty score candidates more objectively. The faculty on the committee have been appointed to represent the whole of the college, whereas deans have historically represented their division's interests. For this reason, the Senate wishes to avoid appointing faculty who represent their divisions.

Aydinaneth Ortiz moved to extend time 10 minutes; motion passed.

The Senate proposed the following options:

- Keeping the representation as is and reevaluating next year.
- Adding the entire Academic Senate Executive Committee (Treasurer, IDEAA Ombuds, and Secretary), increasing the faculty representation by three.
- Counting the dean's vote as one vote, through ranked choice voting or an averaging of scores.

Senators should bring these ideas to their constitucionals for further feedback.

b. Senate Bylaws Workgroup (5 minutes)

Karen Le Cornet

President Magginetti is seeking volunteers to serve on a workgroup to review the Senate Bylaws.

Michael Brydges, Zacharay White, and Aydinaneth Ortiz volunteered.

Joel Gober moved to approve the volunteers; motion approved.

The Senate would also like President Magginetti to serve on this workgroup.

VII. Faculty Issues – New Business

a. Faculty Emeriti Confirmation (5 minutes)

Karen Le Cornet

Michael Brydges moved to confirm this year's faculty emeriti: Kelly Carter, Gary Zager, Doug Sallade, Liana Koepfel, Peter Matthews, Kathryn Sonne, and Richard Fee.

Motion approved.

b. Hiring Committee Faculty Responsibilities (15 minutes)

Janet Owen Driggs

The Senate discussed recent changes to faculty hiring processes and faculty responsibilities. A faculty member reported that on a recent hiring committee the faculty were asked to screen the applications to ensure all had the required documentation and met the minimum qualifications. However, in previous hiring committee experiences HR had completed these screening tasks.

Several faculty reported having the same experience and expressed concerns about the increased workload, lack of training, and inconsistencies in hiring committee practices.

Zacharay White shared that adjunct faculty representatives are only paid \$5/application, which is woefully inadequate when required to screen and evaluate applications.

Ron Armale noted that the physics department prefers to do the screening for minimum qualifications as there is nuance that requires discipline expertise. He suggested that there be an opportunity for the hiring committee to clarify what HR will do and what the committee will do (i.e., screen for completeness and minimum qualifications, or screen for completeness only).

Zacharay White moved to extend time 5 minutes; motion passed.

As this is an area overlap between the unions and senates, senators would like President Magginetti to pursue this issue with United Faculty, Ad Fac, and Fullerton College Academic Senate. There needs to be clarity on the role of HR, adequate compensation for hiring committee work, documentation of the committee's role and process, and consistent adherence to the process from college president to college

president, hiring committee to hiring committee, and committee chair to committee chair.

c. Plenary Resolution Feedback and Updates (10 minutes) Karen Le Cornet

Senate did not receive any plenary updates.

VIII. Special Reports

- a. President's Report and Committee Appointments (15 minutes)
No report.
- b. Curriculum Committee - Joyce Peacock (3 minutes)
No report.
- c. Instructional Program Review – Sarah Jones (3 minutes)
No report.
- d. Student Outcomes Assessment – Abigail Awad (3 minutes)
No report.
- e. Distance Education – Samantha Simmons (3 minutes)

DE Coordinator, Samantha Simmons, submitted the following report:

- Please share relevant info from Distance Education Committee with your departments and divisions.

Resources

- [Resources for Online Instruction](#) – Canvas Shell for information about Accessibility, Canvas Integrations, Troubleshooting, Help Guides, and Video Demonstrations. Much of this same information can be found in the DE Committee SharePoint
- Important Docs, Key Messages, Public and Meeting Info are in the [Distance Ed Committee SharePoint](#) (need Cypress College Email)
- [Distance Ed Committee Canvas Shell](#) - for Committee Members or interested faculty
- [Acronyms of DE](#)

Spring 2026 meeting dates

- May 7, 2026 – Zoom/In person

Accessibility

- Work in Progress – [DE Accessibility for Canvas Courses Guide](#)– What needs to be accessible, how to check for accessibility, and what tools are available to remediate. (Links to SharePoint Document that is continuously being updated). This doc is also posted in the [Resources for Online Instruction](#)
- Reminder that all courses taught in a DE modality have a [DE Addendum](#) attached to them in Curricunet that also has information about Accessibility.
- Below is a list of recordings and resources:
 - o [California Community Colleges Chancellor's Office ADA Title II Update Webinar](#)
 - o [ADA Title II Faculty Explainer Handout](#)

- o In addition, the [NOCCCD Digital Accessibility](#) page has a number of resources, as well as the [Cypress College DE Page](#) and [Resources for Online Instruction Shell](#) (Canvas).

AI

- **Playlab** - The California Community Colleges Chancellor's Office is pleased to announce an expansion of resources through our partnership with [Playlab](#) that provides *free* AI-building tools for California Community Colleges faculty, classified professionals, and administrators. This collaboration advances our Vision 2030 commitment to equitable, innovative, and student-centered use of AI across teaching, learning, and operations.
 - o [Playlab](#) is a no-code platform that enables educators, counselors, administrators, and staff to design, build, and deploy AI tools tailored to the specific challenges they face every day. **Every California community college has its own private, secure Playlab workspace:** colleges can build and share tools within their community while keeping institutional data in the right place. The platform is grounded in equity by design, with a focus on multilingual learners, first-generation students, and the programs that serve them.
- **Nectir** - The California Community Colleges Chancellor's Office is excited to announce a groundbreaking AI pilot expansion with Nectir. This project builds on last year's successful pilot, where over 260 instructors across the California Community Colleges network used Nectir AI in their classrooms. Faculty and students reported overwhelmingly positive results, including significant gains in student learning outcomes. Data from the pilot is being evaluated to better understand the adoption and impact on learning and teaching with Nectir AI. There is no cost to the campus, instructor, or students for participation in the pilot.
- Registration for CCC Chancellor's AI **Webinar** Series - [The Next Chapter in AI: Integration and Best Practices, April 28 & May 1, 12-1pm](#)
- UC Irvine's Digital Learning Lab and School of Education are offering an [AI in Higher Education](#) course beginning summer 2026 and running quarterly thereafter.
- Old Business – Still Pending - New District AI Policy (BP) - [NOCCCD Draft BP Responsible Use of AI Feb 25 2026](#) had its first read. I was sick, so didn't hear the discussion, but I attached the newest version.

Workshops and Professional Development

- @ONE – Free self-paced courses and training videos for Accessibility, AI and Design CVC @ONE Training - [Here is the information about offerings](#) - - Summer dates
- [Online Teaching Conference — June 23–25, 2026 \(Anaheim, CA\) Links to an external site.](#) Early Bird Registration open through April 14, 2026. Apply for funding through Professional Development
- CVC – Webinars [Current CVC @ONE Webinars](#)
- CCC Chancellor's Office –
 - o [Systemwide Webinars](#)
 - o [AI Professional Development and Learning Opportunities](#)

- f. Associated Students – Geralyn Ibarra (3 minutes)

AS has concluded and ratified the results of the general election. They are currently working on World Fest, which will take place at the end of April. They are also working with the DEIAA Committee to provide feedback on the resolutions against antisemitism and islamophobia.

- g. United Faculty- Steven Estrada (3 minutes)

No report.

IX. Written Reports

- a. Academic Senate Treasurer’s Report – Karen Le Cornet

No report.

- b. Accreditation and Institutional Effectiveness Study - Jill Bauer

No report.

- c. Adjunct Faculty United – Zachary White

No report.

- d. Campus Technology Committee - Bradley Lucier

CTC representative, Bradley Lucier, provided the following report:

Teams voice (phone system)

- All buildings are completed with getting new software updated. Phones should work as normal for most faculty.
- Fine tuning needed: any extensions missed, ring groups not set up properly, creating any “concierge” numbers (like student employee phones with 5-digit extensions that don’t have administrative access full access, these extensions can’t be called from outside, cisco phones can’t transfer to those numbers)
- Cisco phones cannot multiline in teams (can only call out as you, not as the department. Can receive as the department, and you.)

Surveillance

- Conversations at the district about standardizing surveillance across Cypress, Fullerton, and NOCCD.
- No AI integration due to potential bias
- Surveillance is archived, not guaranteed be monitored.

- e. Classified Senate – Lisa Hoang and Tayler Thomas

No report.

- f. CTE Liaison – Vacant

No report.

- g. Cypress College Foundation - Damon de la Cruz

No report.

- h. DEIAA - Maha Afra
No report.
- i. Guided Pathways Steering Committee - Liana Koepfel
No report.
- j. IDEAA Ombuds - Michael Brydges
No report.
- k. Professional Development Committee – Jacqueline Aguet
No report.
- l. Student Equity and Achievement Committee – Jenelle Herman
No report.

X. Adjournment

Joel Gober moved to adjourn; motion passed. Meeting adjourned at 4:26 p.m.