



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end

Date of Meeting 9/22/22

3 to 5 P.M. Room CCCPLX-419



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes: 9/22/22

I. Establish Quorum and Acknowledge Alternates

Quorum was established at 3:07. Maha Afra is an alternate for Janet Owen Driggs.

II. Adoption of the Agenda

Joel Gober made the motion to accept the agenda with the additional new business of a Vote on AB 361 and Vote on President Elect. Joyce Peacock seconded the motion. The motion passed.

III. Approval of Minutes from 9/08/2022

Steven Estrada made the motion to accept the minutes. Joel Gober seconded the motion. The motion passed. Joyce Peacock and Giovanni Magginietti abstained.

IV. Public Commentary (3 minutes per speaker)

- a. Colin Preston gave an update about the academic achievements of the athletics department and announced some upcoming joint events.
- b. Janel Herman updated the Senate on the discussion with the district about the Name and Gender AP.
- c. Stephen Schoonmaker, the VPAS, introduced himself to Senate.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- a. Maha Afra announced Hispanic Heritage Month, the Legacy and Puente grand opening and the dance program.

VI. Faculty Issues – Unfinished Business

- a. CVC Resolution, Second Read (10 minutes) Kathleen McAlister
The DE Coordinator presented a resolution supporting college participation in CVC for a second reading. Social Science and CTE expressed support. SEM voiced concern about online quality testing. LA

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginietti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

suggested a change in the language. Steven Estrada made the motion to support the resolution with the amended language. Lisa Clark seconded the motion. Joel Gober voted nay. The motion passed. [CVC Resolution](#)

VII. Faculty Issues – New Business

a. Guided Pathways Funding 2.0 Acknowledgement of Assurances – Informational (5minutes)

Liana Koeppel and Lisa Gaetje

The Guided Pathways Steering Committee voted to apply for the next Phase of Guided Pathways funding. The first step in that process is to complete the Acknowledgement of Assurances (attached). Guided Pathways Funding 2.0 will be a one-time statewide allocation of \$50 million. Jaclyn Magginetti reported on David Halahmy concerns over guided pathways.

b. Vote on President Elect

Kathleen McAllister nominated herself for President Elect. Liana made the motion to appoint Kathleen McAlister. Joel Gober seconded the motion. The Senate unanimously approved the motion.

c. Vote on AB 361

Lisa Clark made the motion to move the meetings virtually. Joel Gober seconded the motion. The Senate discussed the purpose of the emergency use of AB 361 and the possibility of having mixed meetings. The vote did not pass. 5 for and 11 against.

VIII. Special Reports (3 minutes per Report)

a. Associated Students – Jesse Chang

- The Associated Students is partnering with Athletics and Puente for a Hispanic Heritage Month game. The Associated Students is also planning a Fall Re-Engagement event.

b. United Faculty- Christie Diep

- The email from the district about benefits are incorrect. The union has already contacted the district.
- The union are also asking everyone to look at their sick time allocation to make sure you are getting the correct number of hours for the time you work.

c. AdFac – Loyal Lebdeh

No Report

d. Professional Development - Michael Brydges/Ruth Gutierrez

- Conference Funding requests are due Monday September 26th by Noon.
- October 14- 9-10:30am- Mikel Hogan, PhD- “Edge Dancers: Mixed Heritage Identity Negotiation of Multiethnic/Racial/Marginalized College Students” •
- October 24- Grace Talusan- author of “The Body Papers” workshop & book signing live at Fullerton College

e. Curriculum Committee - Joyce Peacock

- DCCC discussed revisiting a new curriculum management tool with a District workgroup to create a rubric for assessing RFPs.
- Rebranding document is in the VPI’s office who will revise to be a fill and sign form. Should be available soon.
- Voted on having the next five Curriculum Committee meetings in Zoom. The last meeting will be in person (October 4, 18, November 1, 15, 29 in Zoom and December 6 in the TLC in-person.)

- Articulation officer shared a document describing legislation that will affect GE patterns and articulation. The document is called “Articulation Statewide Initiatives Fall 22 Update (w Survey Links)”
- CPL coordinator reported about changing regional accreditation standards acceptance for prior learning.
- Reminders:
 - Please advise your constituents of Legislation that will affect curriculum, articulation and GE patterns. This legislation has already passed, and we will have to start dealing with the changes soon.
 - AB 705 / AB 1705 Transfer level English and Math
 - AB 1460 – Ethnic Studies.
 - AB 928 – UC/CSU common transfer pattern. Removal of Lifelong Learning area and removal of foreign languages from transfer patterns. – UC will still have their graduation requirement on language.
 - AB 1111 – Common course numbering.
 - Provide Feedback to ASCCC.org – Regarding the abovementioned bills
 - Upcoming webinars on AB 928 listed on the ASCCC website.
- Upcoming
 - Fall Plenary is on November 3-5 hybrid.
- f. Academic Senate Treasurer’s Report - Liana Koeppe**
 - Still waiting to hear from the VPI on our final budget allocation.
- g. Cypress College Foundation - Damon de la Cruz**
 - Dodger Night – Saturday September 24
 - Golf Classic Thursday October 20, Black Gold Golf Club
 - Americana Awards – Saturday March 11th, Disneyland Hotel
 - Alumni Outreach
 - Veterans Resource Center
- h. Student Equity and Achievement Committee - Alison Robertson/ Gisela Verduzco**
 - The SEA committee has a subgroup working on the new SEA Plan for 2022-2025.
 - We will be presenting a draft to senate in October.
 - The next SEA meeting is Oct. 4 on zoom. For a link, please email sea@cypresscollege.edu
- i. Outcomes Assessment - Jennifer Coopman**
 - Please complete Spring 2022 CSLO assessments. The CSLO Assessment Status Report for Spring 2022 will be generated this week.
 - There is a “Resources for Student Learning Outcomes (RSLO)” Canvas course shell that includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL was emailed to all Faculty and an announcement was posted in Canvas with the self-enrolling link.

- Attended the SLO Talk: Student Learning Outcomes (SLOs) Coordinators' Training on September 16, hosted by COACHes (California Outcomes Assessment Coordinators Hub).
- Discussed PSLO Mappings at the Instructional Program Review Committee meeting. PSLO Mappings should be completed to meet accreditation standards and for departments to be in compliance.
- Met with the eLumen CSM September 20, 2022. The discussion included assessments, planning assessments, a service project to plan future assessments with current CSLOs, future changes to eLumen, and possible curriculum integration.
- In the process of doing a second Fall 2022 data load to the eLumen test site since there were some org inconsistencies the first time.
- In progress of updating the SLO Handbook.
- Corresponded with Faculty regarding CSLOs, CSLO assessments, Department PSLOs, PSLO Mappings, Degree and Certificate PSLOs, Faculty Participation Reports, Department PSLOs in the Catalog, and eLumen.
- Ongoing maintenance of eLumen. This includes adding CSLOs for courses, creating CSLO assessments for courses, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments, adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. eLumen and the CC Catalog not directly communicating is also a challenge.
- As a reminder, Fall 2023 will be the first semester that the Degree and Certificate PSLO component will be included on the Instructional Program Review Form. This means programs going through Fall 2023 program review should pre-launch Degree and Certificate PSLOs in CurricUNET by the Spring 2023 pre-launch deadline. All programs (not just programs going through Fall 2023 program review) can begin pre-launching Spring 2022. When modifying a program in CurricUNET, a link to the Degree and Certificate PSLOs template document is provided within the Help box in the Program Student Learning Outcomes section. The document includes the following language: "Degree and Certificate PSLOs are designed to reflect the fundamental knowledge and skills students should obtain as a result of receiving a degree/certificate offered by instructional departments at Cypress College. To meet Accreditation standards, the College must regularly assess "learning outcomes for courses, programs, certificates and degrees using established institutional procedures." (IIA3) Departments should write one or more PSLOs that reflect the core competencies for each degree or certificate. Initially, the Degree and Certificate PSLOs will be assessed annually via the Associate Degree and Certificate Assessment Plan (ADCAP) Student Survey. The results of the annual ADCAP survey will be evaluated every four years as part of the Department's Program Review Report. Departments should discuss the Degree and Certificate PSLO assessment results in order to evaluate their programs for continuous improvement." The document also includes sample language for Degree and Certificate PSLOs,

including examples for various programs. Please consider using future flex days as a time to write Degree and Certificate PSLOs.

- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update Department PSLO Mappings to reflect any CSLO mappings to Equity.
- The next SLO Committee meeting is scheduled for September 26, 2022.

j. Program Review and Department Planning- Stephanie Rosati

- Meeting held September 19, 2022 at 3pm – 4:05pm
- Reviewed Instructional Program review timeline
 - i. OCT 10 departments get paperwork to Deans
 - ii. OCT 25 Deans submit paperwork to committee
 - iii. Presentations will happen 11/7, 11/14, 11/21, 11/28
- Committee Introductions
- 2022-2022 meeting format
 - i. Zoom vs In-Person
 1. Resolution to have regular meetings via zoom format.
 2. Discussion of presentation meeting format. Resolution to have presentations via zoom unless a department requests an in-person presentation.
 3. We will schedule any/all in-person presentations on a single day if possible.
 4. Myev will facilitate the zoom-in for Ernesto who cannot attend in person.
- Programs Top coded CTE will be doing the 2-year short form
- Programs going through Program review this year.
- Jennifer Coopman – PSLO and SLO needs
 - i. Online tutorial for PSLO mapping
 - ii. Departments still in need of mapping
- Ribbon cutting for the Legacy and Puente space – Regina
- Accreditation – Reports/Reviews accessible

k. District Council on Budget and Facilities - Damon de la Cruz

l. ACCJC Self Study - Jill Bauer

- Our ACCJC Liaison, Dr. Gohar Momjian, is visiting Cypress College on September 23rd. She will conduct an advanced ISER training from 9:30 a.m. -11:00 a.m. in CCPLEX 414. Everyone is encouraged to attend.
- The ACCJC has released the first draft of the revised accreditation standards. All are encouraged to provide feedback to the ACCJC through the comment form or a virtual or in-person listening session. The anticipated approval for the revised standards is Fall 2023. We will be using the current standards (2014 version) for our self-study, peer review, and site visit.

- The Accreditation Steering Committee (ASC) met on September 21st and agreed upon a focus for the Quality Focus Essay (QFE) topic. The QFE in the Institutional Self-Evaluation Report (ISER) presents areas where a change in policy, procedure, or practice might directly lead to improvement of student learning and/or achievement outcomes at the institutional level and provides a framework for colleges to implement innovative ideas and projects designed to positively impact student learning and achievement over a multi-year period. Our QFE will focus on inquiry, planning, and action to determine and deliver the right balance of instructional and service modalities (i.e., in person, online, hybrid) for our future students. To develop the QFE, the ASC will be forming a QFE team and adding a QFE representative to its membership. We are seeking representatives from the following areas: Academic Computing, Academic Senate, Associated Students, Classified Senate, DEI/SEA, Distance Education, DSS, Facilities, IR Office, Professional Development, Office of Instruction, Student Services. Please contact Jill if you are interested in serving. The Accreditation Steering Committee will meet regularly throughout the 2022-2023 academic year on the 1st and 3rd Wednesdays of the month from 3:00 - 4:30 p.m. All are welcome to attend.
- Accreditation Teams are currently in the process of collecting evidence that shows that the College meets the standards. To aid with evidence collection and prepare for our future team visit, please ask divisions, departments, committees, or groups that you are associated with to update your respective webpages on the Cypress College website. Committee chairs please be aware that Accreditation Team Standard Leads may contact you for evidence. We appreciate everyone's timely response in this process!
- Most of our Accreditation Teams now have a full-time faculty member and an adjunct faculty member in addition to their faculty co-lead. Thank you to all faculty for active participation in our self-study! We are still looking for an adjunct faculty member to join the III.B Physical Resources team.
- The Governance Workgroup has been working on the Shared Governance Handbook throughout the summer and early fall. The handbook will be presented to the Senate later this fall for feedback and endorsement.

m. CTE Liaison - Lisa Clark

No report

n. Distance Education - Kathleen McAlister

- OTT Fall 2022 cohort begins on 10/6. Interested faculty can contact DE directly and request to be added to the cohort: DistanceEd@cypresscollege.edu
- DTC (District Technology Committee) met on 9/20. Geoff Hurst provided a Cyber Security update. There will be an effort to institutionalize cyber security training ongoing and develop targeted training for different issues--for example, protection of student information/FERPA. In a few weeks District IT will begin phishing simulations to test the effectiveness of systems and training. It is not intended to be punitive but to help identify weaknesses and areas for further training.

- District is in the process of replacing several systems, including the MyGateway portal because it is out of support and is difficult to maintain. We are moving to a platform called Pathify. This process will take several months with projected completion of January 2023. Webstar (which is comprised of multiple components/systems) is also being replaced (projected by end of 2023). We are adopting a new Class schedule management tool, Leapfrog; the current tool is error prone because it involves manual entry. The On Base system has been replaced by Banner Document Management system.
- From 10/7-10/9 Banner will be going down to be migrated to AWS; this will result in outages for Webstar and Banner Admin, but won't impact Canvas and other SSO systems.
- o. **Diversity, Equity and Inclusion Committee - Maha Afra**
 - DEI Committee Meeting 9/14/2022, via Zoom
 - Land Acknowledgement: There is no official District Land Acknowledgement
 - Racial Bias Response Team: We are discussing training to facilitate restorative dialogue when racial bias complaints happen from employees. We are reaching out to Leonor in the District Diversity Office and to OC Human Relations.
 - Anti-Racism Statement: Discussed having internships on campus and off campus. We will reach out to Social Sciences because they had a course that gave credit for students doing internships. We are questioning whether the DEI Committee should take the task of internship and if we should explore what was done before.
 - Equity Framework: We will bring it to the DEI Committee for feedback.
 - Accessibility training: There will be training for a liaison from each Division to make sure flyers and posters are accessible.
- p. **Guided Pathways Steering committee - Liana Koppel**
 - No report beyond the agenda item.
- q. **President's Report and Committee Appointments (15 min.)**

Committee and Meeting Report Outs:

Appointments:

Currently there are not call outs of appointment requests.

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.

- **Board of Trustee Meeting:**
 - The BOT met on September 13. Block votes passed, Chancellor Breland highlighted Hispanic Heritage Month and discussed the NOCCCD Board of Trustees Retreat. The Budget that was approved by Governor Newsome was shared by Fred.
- **Council On Budget and Facilities (CBF):**
 - CBF Met on September 12 and was given a budget update. The COLA was approved at 6.65%. the SCFF was provided with additional rate increases, and there was an extension to the Hold Harmless. We are currently in a structural deficit. Fred provided a 7 year forecast with several potential

outcomes. The most favorable was the outcome that incorporated pre-pandemic enrollment numbers. The district will be applying for Emergency Conditions that can equate to \$1

- **District Consultation Council (DCC):**
 - DCC has not met since our last meeting.
- **Planning and Budgeting Committee (PBC):**
 - PBC met on September 15. Bryan Ventura and Jill Bauer provided the group with an Accreditation update. Bryan then gave a campus update. Kathleen Reiland provided a Faculty Prioritization Hiring timeline.
- **President Advisory Committee (PAC)**
 - PAC met this afternoon at 1p. We were updated on accreditation. . VPSS De Dios updated us on the upcoming Dodger Night game and a potential relationship with the Los Angeles Kings. VPAS updated included a reminder about the October Shake out on 10.20 at 10:20. Parking decals are being distributed. A new parking registration protocol is being developed.

Other Business

The number of fulltime faculty has been confirmed with each area DOM. These number reflect the number of senators.

IX. Adjournment

Joel Gober made the motion to adjourn at 4:22. Steven Estrada seconded the motion the motion passed.

Jaclyn Maggineti (she/hers) is inviting you to a scheduled Cypress College Zoom meeting.

Topic: My Meeting

Time: Sep 22, 2022 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://cypresscollege->

[edu.zoom.us/j/87529311080?pwd=cEtmcUc0Z2Q2QWntWDIhcGZFMGV0QT09](https://cypresscollege-edu.zoom.us/j/87529311080?pwd=cEtmcUc0Z2Q2QWntWDIhcGZFMGV0QT09)

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Passcode: 219790

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- +1 312 626 6799 US (Chicago)
- +1 386 347 5053 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)

Meeting ID: 875 2931 1080

Find your local number: <https://cypresscollege-edu.zoom.us/j/kbVAhnV26X>

CC ACADEMIC SENATE SPRING 2021

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	x
Past President:		
President-Elect:		
Secretary:	Jaclyn Magginetti	x
Treasurer:	Liana Koeppel	X
Curriculum Chair:	Joyce Peacock	X
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Kathleen Troy (T1, Y2)	
Career Technical Education 1	Jacqueline Aguet (T1, Y1)	X

Career Technical Education 2	Lisa Clark (T1, Y2)	X
Counseling 1	Cassie Rodriguez (T1, Y2)	X
Counseling 2	Daniel Pelletier (T3, Y1)	
Fine Arts 1	Janet Owen Driggs (T1, Y2)	X
Fine Arts 2	Aydinaneth Ortiz (T1, Y1)	X
Health Science 1	Michael Faraci (T2, Y2)	
Health Science 2	Dragana Filip (T1, Y1)	
Health Science 3	Cynthia Acosta (T1, Y1)	
Language Arts 1	Liana Koeppel (T3, Y2)	X
Language Arts 2	Karen Le Cornet (T1, Y1)	X
Language Arts 3 x	Kathleen McAllister (T3, Y1)	X
Library/Learning Resource Center 1	Leslie Palmer (T1,Y2)	X
Kinesiology:	Sergio Cutrona (T3,Y2)	X
Science/Engineering/Math 1	Joel Gober (T1, Y2)	X
Science/Engineering/Math 2	Christina Plett (T1, Y2)	X
Science/Engineering/Math 3	Garet Hill (T1, Y2)	
Social Science 1	Steven Estrada (T3, Y2)	X
Social Science 2	Jaclyn Magginetti (T2, Y2)	X

Adjunct Faculty Senator 1	Loyal Lebdeh (T2, Y1)	x
Adjunct Faculty Senator 2	(T1, Y1) Giovanni Magginetti	x
Adjunct Faculty Senator 3	(T1, Y1)	
Liaisons		
Associated Students	Jesse Chang	X
Diversity, Equity and Inclusion	Maha Afra, Therese Mosqueda-Ponce, Ph.D.	X
Campus Technology		
CC Foundation:	Damon de la Cruz	X
Program Planning and Review	Stephanie Rosati	X
Professional Development	Michael Brydges/ Ruth Gutierrez	
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	
Student Learning Outcomes	Jennifer Coopman	
AdFac United	Loyal Lebdeh	X
Accreditation	Jill Bauer	x
CTE Liaison	Lisa Clark /Jacqueline Aguet	X

Distance Education	Kathleen McAlister	X
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	X
Guided Pathways	Liana Koeppel	X
GUESTS		
Name:		