



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end

Date of Meeting

3:00 P.M. to 5:00 P.M.



Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

Minutes:4/28/2022

I. Establish Quorum and Acknowledge Alternates

Quorum was established at 5:04 pm.

II. Adoption of the Agenda

Alison Robertson made the motion to adopt the agenda with the following change moving VII e to VII a. Sergio made the motion to add an Item VII b faculty awards. Alison made the motion to adopt the agenda with the stated changes. Steven Estrada seconded the motion. The motion passed.

III. Approval of Minutes from 4/14/2022 and 5/05/22

Kathleen McAlister made the motion to table the minutes. Steven Estrada seconded the motion. The motion passed. Loyal Lebdeh abstained.

IV. Public Commentary (3 minutes per speaker)

- a. Christy Montenegro, the Vice President of the Cypress College Classified Senate, is seeking support for a permanent hybrid schedule option to be negotiated into their future contract.
- b. Zola Aponte informed Senate that the above has been supported by Fullerton Faculty Senate.
- c. Howard Kummerman wanted to thank Faculty and Senate for their support for the Cypress College Foundation. They had nearly %00 submitted applications and gave away 400,000 on student scholarships.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- a. Jolena Grande announced that on Friday, April 29th at 2:30 ,there is a baccalaureate degree expansion meeting.
- b. Craig Goralski invited members of the Senate to strongly consider running for one of the open positions.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). Agendas are physically posted in the CCC Complex, 3rd floor at Marc Posner's office. It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginiti, Academic Senate Secretary, at 714-484-7010 or Damon De La Cruz, Academic Senate President, at (714) 484-6006 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- c. Janet Owen Driggs announced the galley opening tonight in the Fine Arts Department.

VI. Faculty Issues – Unfinished Business

N/A

VII. Faculty Issues – New Business

- a. AB 361 Vote for Remote Meeting in May (5 minutes) Damon de la Cruz
Damon de la Cruz made the motion to continue remote meetings. Steven Estrada seconded the motion. The motion passed.
- b. Faculty Awards (10 minutes) Sergio Cutrona
The Senate needed to clarify who could be nominated for the Senate Faculty awards. Sergio Cutrona made the motion that we consider sitting Senators for nominations for this year's awards. Sergio Cutrona amended the motion. Steven Estrada seconded the motion. The Senate discussed the pros, cons, and past institutional practices. Steven Estrada made the motion to extend time. Chrystal Johnson seconded the motion. The motion passed. The motion did not pass. Liana Koeppel made the motion to suspend the rule prohibiting the nomination of seated senators for the 2022 awards. The motion was not seconded. The bylaw and constitution committee is going to look over this issue.
- c. Duel Enrollment Update (10 minutes) Damon de la Cruz/Stephanie Teer
Stephanie Teer provided an annual update to the Academic Senate on our enrollments, pathways, and success rates of the students. Over the last five years, our enrolments have grown to over 8000 enrolments, 4000 duplicate accounts, and have generated almost 800 FTS during the pandemic. The success rate over the last five years have been 92.5%. In addition, embed model has seen great success. This success can be contributed to many things including the faculty and support services.
- d. Proposed IDEA (Inclusion, Diversity, Equity, Anti-Racism) Ombuds (20 minutes) Ruth Gutierrez, Liana Koeppel, Steven Estrada, and Craig Goralski
At the April 14th meeting of the Academic Senate, the Constitution and Bylaws revision workgroup asked for feedback on the draft of an IDEA ombuds position presented at the March 10th meeting of the Senate. Steven Estrada made the motion to approve the position. Alison Robertson seconded the motion. Bryan made a point of order about the vote changing the constitution. Steven Estrada amended the motion to include pending constitutional revisions. Alison Robertson seconded the motion. Joel Gober reported the SEM division would like the position to be a liaison position. Janet Owen Driggs reported the Fine Arts division in support of the position. Sergio Cutrona reported that Kinesiology is in support of the position being a liaison position. Lisa Clark reported the support of the position from CTE, but they wanted more information. Jaclyn Magginiti reported the majority of the Social Science division is in support of the position as is with a few people opposed. UF is in support of the position. Jaclyn Magginiti made the motion to extend time 10 minutes. Alison Robertson seconded the motion. The motion passed. Steven Estrada called to question. Alison Robertson seconded the call. The motion passed. Joel Gober and Sergio Cutrona voted nay. Chrystal Johnson abstained.
- e. Proposed By-Laws Revisions (20 minutes) Ruth Gutierrez, Liana Koeppel, Steven Estrada, and Craig Goralski
At the April 14th meeting of the Academic Senate, the Constitution and Bylaws revision workgroup asked for feedback from the Senate on a draft of proposed changes to the Senate By-Laws presented at the previous meeting. Senators requested additional time to review the proposed changes. The workgroup again seeks feedback from the Senate on the

proposed changes, with the intent of incorporating the feedback into a revised draft for a possible vote later this semester. The Senate discussed changes to the by-laws. Steven Estrada made the motion to extend time 10 minutes. Kathleen McAlister seconded the motion. The motion passed.

- f. Ascend Pilot Intro & Invitation (15 Minutes) Alison Robertson/Kathy Wada
Kathy Wada gave a presentation on Ascend, a free, data-driven professional learning program that enables college instructors to learn how their students are experiencing courses and what they can do to make those experiences more equitable, more engaging, and more supportive of student success. Senators and faculty are invited to join the Fall 2022 pilot. The Ascend pilot is a partnership of Cypress College, Sacramento City College, CSUF, Wheelhouse Center for Community College Leadership and Research/UC Davis, and PERTS/Stanford University.
- g. DE Update (15 minutes) Kathleen McAlister
Tabled

VIII. Special Reports (3 minutes per Report)

- a. **Associated Students - Sydney Pike**
- Yesterday, April 27th, the Cypress College Active Minds Club and EOPS hosted a Denim Day Recourse Fair. Associated Students was able to participate by having a booth and supporting victims of sexual violence.
 - AS is also holding our annual general elections. We have 20 people total running for a position in Associated students including four for President and two for Student Trustee. Voting will be open on Monday May 2nd at 8 a.m. and will close on Thursday May 5th at 11:59 p.m. Debates were also held for AS President and Student Trustee and will be posted on our AS Election Canvas Shell for students to view.
- b. **United Faculty Christie Diep**
- Faculty's \$5,000 one-time payment will be paid May 32st and the first paycheck of the fall semester will have the raises in cola and the \$2000 moved over from fringe.
- c. **AdFac Chrystal Johnson**
- d. **Professional Development Michael Brydges/Ruth Gutierrez**
- May 4th will be the end of the year celebrations buy the Theater. FLEX proposals for Fall 2022 have been received and it will be via zoom. They received final conference funding applications and are reviewing them.
- e. **Curriculum Committee Silvie Grote**
- Curriculum Committee has met twice since the last Senate meeting, on April 19th and April 26th.
 - In addition to reviewing and approving curriculum, committee members have discussed the following:
 - Curriculum specialist shared curriculum course update report for fall 2022. The report includes a total of 336 courses which were processed last curriculum cycle, in addition to programs. Email will go out this week to DOMs, Deans, department chairs, curriculum committee, catalog coordinator, MIS, A&R, David Soto, and VPI. The report will also be accessible in our CNET homepage labeled, Curriculum Course Updates Fall 2022.
 - Academic Dean shared that there will be four new Deans coming to Cypress and would like to onboard them by having them attend our curriculum meeting. This will help with

understanding the role of Dean in the curriculum approval process and how to navigate CurricUNET.

- Social Science division – has recently selected new curriculum division rep for next term but is now identifying new representative.
- Second read of the Duplication of Curriculum document passed with edits and will be effective Fall 24 (applicable to curriculum cycle starting in fall 22).
- Curriculum Institute- Chair shared that two (2) spots will be available for faculty, names can be forward to the office of instruction.
- At DCCC, a discussion about Distance Education took place. Our DE coordinator will meet with Fullerton this week to discuss CVC exchange.

f. Academic Senate Treasurer's Report Liana Koepfel

- Three faculty members attended ASCCC Spring Plenary for a total cost of \$1485.
- Thus far Academic Senate Expenditures for 2021-22 are \$2785
- The 2021-22 Academic Senate Budget has a balance of \$14,524.68

g. Cypress College Foundation Damon de la Cruz

- Visit By Howard Kummerman

h. Student Equity and Achievement Committee Alison Robertson/ Gisela Verduzco

- The next (& last for the semester) SEA meeting is May 3 from 3:30 to 5pm. To attend a meeting (currently on Zoom) or submit a funding request, please contact Gisela Verduzco (gverduzco@cypresscollege.edu), Alison Robertson (arobertson@cypresscollege.edu), or sea@cypresscollege.edu

i. Outcomes Assessment Jennifer Coopman

- Regarding the eLumen technical issue of missing assessments, the eLumen Customer Success Manager (CSM) notified me that the development team agreed to an earlier start date to fix the issue and CSLO assessment scorecards should be ready week 16.
- Created a "Resources for Student Learning Outcomes (RSLO)" Canvas course shell that includes CSLO and CSLO assessment information, Department PSLO information, Degree & Certificate PSLO information, SLO webinar recordings, ISLO information, and the SLO handbook. A self-enrolling URL was sent out to all Faculty.
- Sent a couple of SLO files to Cari Jorgensen to replace deleted files on the SLO webpage.
- Cari Jorgensen created the SLO SharePoint.
- Met with the eLumen CSM April 19, 2022 for a discussion that included a year-end review and goals going forward.
- Met with the eLumen CSM April 22, 2022 to discuss assessments.
- Sent Department PSLO revisions to the Catalog Specialist.
- Corresponded with Faculty regarding CSLOs, CSLO assessments, Department PSLOs, PSLO Mappings, Degree and Certificate PSLOs, Faculty Participation Reports, and eLumen.
- Ongoing maintenance of eLumen. This includes adding CSLOs for courses, creating CSLO assessments for courses, inactivating courses that are no longer active in CurricUNET, creating Faculty Participation Reports for departments, adding user roles, and communicating with the eLumen technical support team with technical issues. As a note, it is quite challenging to maintain eLumen since CurricUNET and eLumen do not communicate directly. eLumen and the CC Catalog not directly communicating is also a challenge.

- In progress of updating the SLO Handbook.
- When CurricUNET updates with a new course or with new/revised CSLOs for an existing course, the CSLO to PSLO mapping needs to be done/redone in eLumen for that course (even if the course had been mapped previously). Best practice is to do this mapping as the updates are made in CurricUNET. Departments should also update PSLO Mappings to reflect any CSLO mappings to Equity. Updating the PSLO Mappings in eLumen is a great department activity for Flex Day.
- The next SLO Committee meeting is scheduled for May 9, 2022.

j. Program Review and Department Planning Bryan Seiling

No report

k. District Council on Budget and Facilities Damon de la Cruz

In Presidents report

l. ACCJC Self Study Liana Koepfel

- They have identified 10 co-leads to help with the Self Study. They still need representatives from CIS, Business, and CTE. A campus wide call for participation from all constituency groups will go out next week.

m. CTE Liaison Jeanette Jones/Douglas Sallade

n. Distance Education Kathleen McAlister

- DE will be discussing the next planning phase and student/faculty surveys at their next meeting.

o. Diversity, Equity and Inclusion Committee Maha Afra

p. President's Report and Committee Appointments (15 min.)

Appointments:

District Consultation Council Design Team Members that will help update the District's Vision, Mission and Values. They will also help create a District-wide Strategic Plan 2022-2026:

1. Jane Jepson
2. Jason Thibodeau

Faculty Awards: Fulltime Faculty, Adjunct Faculty and Charger award nominations are due April 12th. At this point no nominations have been received. There have been zero nominations. I am extending the nomination period until April 21.

Extensive Laboratory Committee:

1. Stephanie Rosati
2. Margaret Mohr
3. Jaime Ramos
4. Maha Afra

- We did not have quorum to vote

Title V Project Director April 25

1. No response

Guided Pathways Steering Committee Co-Chair – May 12, 2022

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I am happy to answer any questions regarding the report out.

- **Board of Trustee Meeting (04.26.2022):**

- The BOT meeting was fairly quick a couple of key points that came out of the meeting: There is consideration to remove the “Mask Mandate” by the end of summer. The Board passed Resolution No 21/22-23 declaring the week of May 2-6, 2022 as Teacher Appreciation week. They also passed Resolution No. 21/22/24 declaring the week of May16-22, 2022 as classified School Employee Week.
- **Council On Budget and Facilities (CBF):**
 - CBF has not met since our last meeting.
- **District Consultation Council (DCC):**
 - DCC met on April 25, 2022 and discussed the following items. There was a vote on to maintain virtual meetings. Vice Cahncellor Fred Williams presented data that from the K-12 group enrollment is down 10% and Graduation rates are down 18%. This in addition to the pandemic have resulted in a declining enrollment.
 - Vice Chancellor Fred Williams urged all stake holders, faculty included, to seek ways to bolster enrollment. This could be through technology, methodology. We have access to \$8mil from one-time funding to support enrollment builds.
 - There was a first read on AP 7120-13 Employee Records: Gender Identity, Gender Expression, and Chosen Name. A lengthy discussion was had regarding this AP It was decided that more people should be involved with the revision process on this AP.
- **Planning and Budgeting Committee (PBC):**
 - The April 21st PBC meeting include the discussion of the Classified Position Prioritization process. This was voted on and moved to PAC. Senate was presented with a District Wide Survey – Gensler Education Engagement Index. This is a survey that will be given to students. The survey will go out April 25th. The survey is incentivized with a raffle.
- **President Advisory Committee (PAC)**
 - PAC occurs just prior to the Senate Meeting. I will update Senate with what occurred at PAC during our Senate Meeting. Some quick notes:
 - Anti-Racist campaign is set to launch during the first week of October
 - Dodger Night! September 24 versus the St. Louis Cardinals.
- **Other News**
 - President Schilling is planning a Campus retreat (UCLA Conference CTr) – October 27-28 with the goal of unpacking and imagining the future of education and how we navigate the organization of campus.

IX. Adjournment

- We did not have quorum to vote.

Damon De La Cruz is inviting you to a scheduled Cypress College Zoom meeting.

Topic: CCAS

Time: Feb 10, 2022 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://cypresscollege-edu.zoom.us/j/94505848930?pwd=ekNnSklnelUxODVteFRsTjFqT0VtQT09>

Meeting ID: 945 0584 8930

Passcode: 567750

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Meeting ID: 945 0584 8930

Find your local number: <https://cypresscollege-edu.zoom.us/j/94505848930?pwd=ekNnSklnelUxODVteFRsTjFqT0VtQT09>

CC ACADEMIC SENATE SPRING 2021

ACADEMIC SENATE OFFICERS		
President:	Damon de la Cruz	Damon de la Cruz
Past President:	Craig Goralski	Craig Goralski
President-Elect:		
Secretary:	Jaclyn Magginetti	<i>Jaclyn magginetti</i>
Treasurer:	Liana Koeppel	Liana Koeppel

Curriculum Chair: Silvie Grote		Silvie Grote
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Kathleen Troy (T1, Y1)	
Career Technical Education 1	Doug Sallade (T1, Y1)	
Career Technical Education 2	Lisa Clark (T1, Y1)	Lisa Clark
Counseling 1	Cassie Rodriguez (T1, Y1)	
Counseling 2	Daniel Pelletier (T2, Y2)	
Fine Arts 1	Janet Owen Driggs	<i>Janet Owen Driggs</i>
Fine Arts 2	Paul Paiement (T5, Y3)	Paul Paiement
Health Science 1	Michael Faraci (T2, Y1)	Michael Faraci
Health Science 2	Lori Collins (T3, Y1)	Lori Collins out at 501
Health Science 3	Julia Cherney (T3, Y1)	Julia Cherney
Language Arts 1	Liana Koeppel (T3, Y1)	Liana Koeppel
Language Arts 2	Alison Robertson (T2, Y2)	Alison Robertson
Language Arts 3 x	Kathleen McAllister (T2, Y2)	Kathleen McAlister

Library/Learning Resource Center 1	Leslie Palmer (T1,Y1)	
Kinesiology:	Sergio Cutrona (T3,Y1)	Piero “Sergio” Cutrona
Science/Engineering/Math 1	Joel Gober (T1, Y1)	<i>Joel</i>
Science/Engineering/Math 2	Christina Plett (T1, Y1)	
Science/Engineering/Math 3	Garet Hill (T1, Y1)	
Social Science 1	Steven Estrada (T3, Y1)	Steven Estrada
Social Science 2	Jaclyn Magginetti (T2, Y1)	Jaclyn Magginetti
Adjunct Faculty Senator 1	Loyal Lebdeh (T1, Y2)	<i>Loyal Lebdeh</i> <i>Out: 5 pm</i>
Adjunct Faculty Senator 2	Cynthia Acosta (T1, Y1)	<i>Cynthia Acosta</i> <i>In: 3pm</i> <i>Out 5pm</i>
Adjunct Faculty Senator 3	Chrystal Johnson (T1, Y2)	Chrystal Johnson - out at 5 pm
Liaisons		
Associated Students	Sydney Pike	
Diversity, Equity and Inclusion	Maha Afra, Therese Mosqueda-Ponce, Ph.D.	Maha Afra Out 5:30
Campus Technology		
CC Foundation:	Damon de la Cruz	Damon de la Cruz

Program Planning and Review	Bryan Seiling	Bryan Seiling
Professional Development	Michael Brydges/ Ruth Gutierrez	<i>Michael Brydges</i> <i>Ruth Gutierrez</i>
United Faculty	Christie Diep	
Student Equity and Achievement Committee	Alison Robertson/ Gisela Verduzco	Alison Robertson
Student Learning Outcomes	Jennifer Coopman	Jennifer Coopman
AdFac United	Chrystal Johnson	Chrystal Johnson
Accreditation	Liana Koeppel	Liana Koeppel
CTE Liaison	Lisa Clark /Doug Sallade	Lisa Clark
Distance Education	Kathleen McAlister	Kathleen McAlister
Basic Skills		
Council on Budget and Facilities	Damon de la Cruz	Damon de la Cruz
GUESTS		
Print Name:	Department:	
Jolena Grande	Health Science Division	<i>Jolena Grande</i>
Kathy Wada	ESL	<i>Kathy Wada</i>
Howard Kummerman	Cypress College Foundation	

Christy Montenegro	A&R	<i>Christy Montenegro</i>
Zola Aponte	Career Planning	<i>Zola Aponte</i>
Alejandra Bautista	AS (Student Life & Leadership)	<i>Alejandra Bautista</i>
Taylor Garrett	Technology Services	<i>Taylor Garrett</i>
Kathleen Reiland	Instruction	Kathleen Reiland
Joyce Peacock	Library	Joyce Peacock
Jill Bauer	ESL, Accreditation Faculty Chair Elect	<i>Jill Bauer</i>
Stephanie Teer	Dual Enrollment	Stephanie Teer
Jacqueline Aguet	CTE	Jaguet
Bryan Ventura	IRP	<i>Bryan Ventura</i>
Hugo Flores	FC A&R	Hugo Flores
Andrea Laguna Morales	Dual Enrollment	Andrea Laguna Morales
Sandra Rocha	Dual Enrollment	Sandra Rocha
Alejandra Bautista	Student Life & Leadership	<i>Alejandra Bautista</i>