



In accordance with California's Code of Regulation, Academic Senate is the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters.

"Academic and professional matters" means the following policy development and implementation matters:

(1) curriculum, including establishing prerequisites and placing courses within disciplines;

(2) degree and certificate requirements;

(3) grading policies;

(4) educational program development;

(5) standards or policies regarding student preparation and success;

(6) district and college governance structures, as related to faculty roles;

(7) faculty roles and involvement in accreditation processes, including self-study and annual reports;

(8) policies for faculty professional development activities;

(9) processes for program review;

(10) processes for institutional planning and budget development; and

(11) other academic and professional matters as are mutually agreed upon between the governing

Zoom- [Link](#) More information can be found at the end  
5/18  
3 to 5 P.M.



## Regular Meeting

Members of the public may address the Senate regarding items on the agenda as these items are taken up by the Senate, according to the rules of the Senate. Members of the public wishing to address matters, not on the agenda will be invited to do so under "Public Commentary" at the beginning of the meeting. The Senate reserves the right to change the order of the agenda items as the need arises.

### AGENDA: Dec 7

Future meetings 02/08, 02/22, 03/14, 03/21, 04/11, 04/25, 05/02, 05/16

- I. **Establish Quorum and Acknowledge Alternates**
- II. **Adoption of the Agenda**
- III. **Approval of Minutes from 11/30/23**
- IV. **Public Commentary (3 minutes per speaker)**
- V. **Faculty Announcements and Invitations (2 minutes per speaker)**
- VI. **Faculty Issues – Unfinished Business**
  - a. Reassigned Time Process Proposal Final Read and Approval (15 minutes) Kathleen McAlister  
President McAlister will seek feedback and approval of the Reassigned Time Process Proposal.
  - b. Professor Emeritus Process and By-Laws Update (10 minutes) Kathleen McAlister  
President McAlister will seek feedback/recommendations regarding the criteria for Emeritus nominations and the process for conferring Emeritus status each year.
  - c. Academic Senate Handbook Update (5 minutes) Kathleen McAlister  
President will seek two volunteers to form a subcommittee to review and update the Academic Senate Handbook.

The agendas for all Cypress College Academic Senate meetings can be found online [here](#). It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Jaclyn Magginiti, Academic Senate Secretary, at 714-484-7010 or Kathleen McAlister, Academic Senate President, at (714) 484-7000 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**VII. Faculty Issues – New Business**

- a. OER Liaison/ZTC Grant Director Position (15 Minutes) Kathleen McAlister  
President McAlister will share the Position description developed/approved at Fullerton College and seek feedback from the Senate.

**VIII. Special Reports (3 minutes per Report)**

- a. **Academic Senate Treasurer’s Report – Giovanni Magginetti**  
b. **Accreditation Steering Committee and ACCJC Self Study - Jill Bauer**  
c. **AdFac – Layal Lebdeh**  
d. **Associated Students – Arjun Ayyappan**  
e. **CTE Liaison – Enrique Aispuro**  
f. **Curriculum Committee - Joyce Peacock**  
g. **Cypress College Foundation - Damon de la Cruz**  
h. **Distance Education – Samantha Simmons**  
i. **Diversity, Equity and Inclusion Committee - Maha Afra**  
j. **Guided Pathways Steering Committee - Liana Koppel**  
k. **Ombuds - Michael Brydges**  
l. **Professional Development – Jane Jepson**  
m. **Program Review and Department Planning- Myev Rees and Jill Bauer**  
n. **Student Equity and Achievement Committee - Alison Robertson**  
o. **Student Outcomes Assessment - Jennifer Coopman**  
p. **United Faculty- Christie Diep**  
q. **President’s Report and Committee Appointments (15 min.)**

**IX. Adjournment**