



ACCREDITATION STEERING COMMITTEE MINUTES

Mission Statement: *Cypress College transforms lives through lifelong learning with educational opportunities including transfer to four-year institutions, associate degrees, certificates, and a baccalaureate degree. We are dedicated to forging academic and career pathways to support the achievement of our students, enhancing their economic mobility, fostering equity, and enriching society.*

September 6, 2023
CCCPLX-414 / [Zoom Link](#)*
3 - 4:30 p.m.

Roll Call:
Committee members present as indicated by (X).

*Co-Chairs / NV=non-voting

Administration		Faculty	
JoAnna Schilling, President	X	Jill Bauer*, Faculty Chair	X
Stephen Schoonmaker, VPAS	X	Damon de la Cruz, Senate President & Standard IV	X
Kathleen Reiland, VPI	X	Liana Koeppel, Past Faculty Chair	
Paul de Dios, VPSS	X	Annette Letcher, Standard I	
Bryan Ventura*, ALO		Kathleen McAlister, Academic Senate President Elect	X
Celeste Phelps*, Standard II			
José Sanchez, Standard III	X		
Associated Students		Classified	
Ashlynn Smith Asharri, Student Rep.	X	Belinda Allan, Classified Rep.	X
		Kristi Valdez, Confidential Rep.	X

Alternates/Guests: Kristina Ogenesian, Tony Maher, Maha Afra, Treisa Cassens, Colin Preston, Eileen Haddad, Kelly Carter, Margaret Mohr, Kathy Wada, Samantha Simmons, Kellori Dower, Thu Nguyen

- I. CALL TO ORDER:** Chair, called the meeting to order at 3:02 p.m.
- II. APPROVAL OF AGENDA:** Approved
- III. APPROVAL OF MINUTES:** Approved
- IV. ACTION/DISCUSSION ITEMS:**

A. Cypress College Governance Groups List Update – Jill gave a brief overview of what the Governance Groups List is and how it came about and asked that the committee take

* For the full zoom meeting invitation, email Jill Bauer (jbauer@cypresscollege.edu) no later than 24 hours before the meeting. Be advised the meeting will be recorded.

a look at the list to see if there were any updates or changes. Some changes were made to the list and she shared that each group will soon take their charters to PBC and PAC.

- B. ASC Charter Draft** – Jill asked the committee to review the ASC Charter to see if there are any changes, additions or amendments that need to be made before she presents it to PBC. She asked that any revisions be emailed to her within the next week.
- C. Improvement Plans** – Jill went over some of the improvement plans that were identified through the drafts that were submitted over the summer and asked the committee to provide feedback at our next meeting on what these plans should look like. She noted that an improvement plan was not written in the list for Human Resources but it was included in the evidence list and there is a standard that asks for a faculty code of ethics which was last revised in 1981.
- D. Interest in a Fall Open Forum** – Jill shared with the committee that an open forum was done in the spring and originally it was planned to have another one in the fall. Jill and Bryan are proposing to not have one in the fall after all because of the Shared Governance presentations of the ISER draft that will be taking place, and due to time constraints it would not be recommended. Jill asked for input from the committee and after some discussion, it was decided not to have a fall open forum.
- E. Confirm ISER “Signatories”** – Jill pulled up the signature page of the last ISER and asked for feedback on who the signatories should be for the current ISER. Revisions were made to reflect who will sign.

V. ALO and CHAIR REPORT:

- A. ISER Production Timeline** – The Campus Communication’s staff are working on the design of the ISER during the month of September. It goes through the Shared Governance process and approval by the Board in October and then the linking will be done at the end. There will be a linking party in November where Jill, Bryan and the Campus Communication’s team will add all the links. The hope is to submit the report before Thanksgiving.
- B. Shared Governance Schedule** – Jill shared the schedule with the team and said that there may not be the need to meet on all scheduled days. She will email with any changes to the meeting schedule.
 - 1) **Associated Students** – TBD
 - 2) **Academic Senate** – Oct.12 (First Read); Nov. 9 (Second Read)
 - 3) **PBC** – Oct. 19 (First Read); Nov. 2 (Second Read)
 - 4) **PAC** – Oct. 12 (First Read); Nov. 9 (Second Read)
 - 5) **BOT** – Oct. 10 (First Read); Nov. 14 (Second Read)
- C. New 2024 Standards** – The 2024 standards are out and can be seen on the ACCJC website. Jill said they are very different and condensed. In seven years there will be more of a checklist instead of all the writing.

VI. ITEMS from the FLOOR

VII. ADJOURNMENT – 3:48 P.M.

Respectfully submitted: Tori Felipe