



ACCREDITATION STEERING COMMITTEE MINUTES

Mission Statement: *Cypress College transforms lives through lifelong learning with educational opportunities including transfer to four-year institutions, associate degrees, certificates, and a baccalaureate degree. We are dedicated to forging academic and career pathways to support the achievement of our students, enhancing their economic mobility, fostering equity, and enriching society.*

April 5, 2023
 CCCPLX-414 / [Zoom Link](#)*
 3 - 4:30 p.m.

Roll Call:
Committee members present as indicated by (X).

*Co-Chairs / NV=non-voting

Administration		Faculty	
JoAnna Schilling, President	X	Jill Bauer*, Faculty Chair	X
Stephen Schoonmaker, VPAS		Damon de la Cruz, Senate President & Standard IV	X
Kathleen Reiland, VPI	X	Liana Koepfel, Past Faculty Chair	X
Paul de Dios, VPSS	X	Annette Letcher, Standard I	
Bryan Ventura*, ALO	X	Kathleen McAlister, Academic Senate President Elect	X
Celeste Phelps, Standard II	X		
José Sanchez, Standard III	X		
Associated Students		Classified	
Krystofer Bagunu, Student Rep.		Belinda Allan, Classified Rep.	
		Kristi Valdez, Confidential Rep.	X

Alternates/Guests:, Colin Preston, Eileen Haddad, Leslie Palmer, Marc Posner, Kristina Oganessian, Taylor Anderson-McGill, Allison Coburn, Maha Afra, Kathy Wada, Craig Goralski, Jane Jepson, Margaret Mohr

- I. CALL TO ORDER:** Chair, called the meeting to order at 3:04 p.m.
- II. APPROVAL OF AGENDA:** Approved
- III. APPROVAL OF MINUTES:** Approved
- IV. ACTION/DISCUSSION ITEMS:**

* For the full zoom meeting invitation, email Jill Bauer (jbauer@cypresscollege.edu) no later than 24 hours before the meeting. Be advised the meeting will be recorded.

A. Peer Review Feedback –

1. **Standard 1** –Jill shared the Standards Draft along with comments from the leads who reviewed each section. There were questions about clarification on some of the evidence as well as language of the draft. There were also suggestions about additional pieces of evidence to include in the report.
2. **Standard II** – Jill went over the comments on Standard II. The committee discussed the comments and made suggestions for revision of language on the sections to ensure more clarity as well as comments about additional evidence to be included in the draft. They also suggested acronym clarity. The question was also raised on whether there is a plan in place for Standard II.A.15 and Jill shared that we want to leave that open ended so that it can be tailored to the needs of the situation on a case by case basis.

- B. College Forum** – Jill shared that a draft should be emailed to the college by April 24 along with a survey to submit feedback about the draft. The May 3 Steering Committee meeting will include time for the College Forum and a presentation explaining the ISER layout.

V. ALO and CHAIR REPORT:

- A. Peer Review Plan: Standards 3 and 4** – Next meeting will include review of Standards 3 & 4. Peer review instructions will be out to the leads by Friday.
- B. QFE Plan** – Marc, Liana and JoAnna are currently working on the draft they will meet again on April 20.

ITEMS from the FLOOR: N/A

VI. ADJOURNMENT – 4:06 p.m.

Respectfully submitted: Tori Felipe